

**तमिलनाडु केन्द्रीय विश्‍वविद्यालय**

(संसद द्वारा पारित अधिनियम 2009 के अंतर्गत स्थापित)

**CENTRAL UNIVERSITY OF TAMIL NADU**

(Established by an Act of Parliament, 2009)

नीलक्‍कुड़ी परिसर/Neelakudi Campus, कंगलान्चेरी/Kangalancherry, तिरुवारूर/Thiruvarur - 610 101

**PROFORMA FOR ACADEMIC AUDIT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1.** | **General** | | | |
|  |  | | | |
|  | 1.1. | Name of the Faculty / Department / Centre | : |  |
|  |  |  |  |  |
|  | 1.2. | Year of Establishment | : |  |
|  | 1.3. | Number of Teaching Staff (Cadre-wise) | : | |  |  | | --- | --- | | Professor |  | | Associate Professor |  | | Assistant Professor |  | |
|  | 1.4. | Number of Non-teaching and Technical Staff | : | |  |  | | --- | --- | | Non-teaching Staff |  | | Technical Staff |  | |
|  | 1.5. | Programmes offered | : | |  |  | | --- | --- | | UG |  | | PG |  | | M.Phill. |  | | Ph.D (Thrust areas) |  | |
|  |  |  |  |  |
| **2.** | **Admission** | | | |
|  |  | | | |
|  | 2.1. | Number of application received and students admitted | | |
|  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Programme** | **2009-10** | | **2010-11** | | **2011-12** | | **2012-13** | | **2013-14** | | **2014-15** | | **2015-16** | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | **UG** |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | **PG** |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | **M.Phil** |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | **Ph.D** |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | **Others** |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | |
|  | 2.2. | Were there any difficulties in realizing the sanctioned strength of students? | : | Yes/No |
|  | 2.3. | If ‘Yes’, what were they? | : |  |
|  |  |  |  |  |
| **3.** | **Attendance** | | | |
|  |  | | | |
|  | 3.1. | Is the record of attendance maintained for all the courses offered by the faculty/department for the last three years? | : |  |
|  | 3.2. | Number of students who lacked the required percentage of attendance in the last three years | : |  |
| **4.** | **Curriculum** | | | |
|  |  | | | |
|  | 4.1. | Has the curriculum been updated (once in three years)? | : | Yes/No |
|  | 4.2. | If ‘No’, specify the reasons | : |  |
|  | 4.3. | If ‘Yes’, list the changes made and the reasons for the same (in a tabulated form) | : |  |
|  | 4.4. | Have the changes been made in tune with the feedback of the students/employers/alumni? | : |  |
| **5.** | **Timetable and Workload** | |  |  |
|  |  | |  |  |
|  | 5.1. | Are copies of the timetable for all courses offered by the department for the last three years maintained? | : | Yes/No |
|  | 5.2. | Has provision been made for UG/PG student seminar(s) in the timetable? | : | Yes/No |
|  | 5.3. | Are details of seminar presentation for the current semester available? | : | Yes/No |
|  | 5.4. | Total number of teaching hours of the Faculty/Department/Centre | : |  |
|  |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Year** | **Semester** | **Total No. of contact hours/week** | **Total No. of Theory hours** | **Total No. of Practicals/Labs hours** | | 2010-11 | Odd |  |  |  | | Even |  |  |  | | 2011-12 | Odd |  |  |  | | Even |  |  |  | | 2012-13 | Odd |  |  |  | | Even |  |  |  | | | |
|  | 5.5. | Average no. of contact hours/week/faculty member | : |  |
|  | 5.6. | Average no. of hours devoted for research including project guidance/week/faculty member | : |  |
|  | 5.7. | Number of hours devoted for Extension Activities in a week | : |  |
| **6.** | **CFA** | | | |
|  |  | | | |
|  | 6.1. | Was the CFA held as per the schedule? | : | Yes/No |
|  | 6.2. | If ‘No’, please specify the reason | : |  |
|  | 6.3. | Average number of days within which answer papers were returned to the students after evaluation | : |  |
|  | 6.4. | Are CFA records maintained for all courses offered by the Faculty/Department? | : |  |
| **7.** | **Department Committee report** | | | |
|  |  | | | |
|  | 7.1. | Dates of the meeting of the departmental committee during the last three years | : |  |
|  | 7.2. | Are the minutes of the meeting of the Departmental Committee maintained? | : |  |
|  | 7.3. | Major follow-up action initiated at the departmental level in the last three years, on the basis of discussions at departmental committee meetings | : |  |
| **8.** | **Gurukula** | | | |
|  |  | | | |
|  | 8.1. | Are Gurukula meetings convened as per schedule? | : | Yes/No |
|  | 8.2. | If ‘No’, specify the reason | : |  |
|  | 8.3. | Are the records of Gurukula meetings maintained? | : |  |
| **9.** | **Student Activities** | | | |
|  |  | | | |
|  | 9.1. | Are Field Visits arranged for students? | : | Yes/No |
|  | 9.2. | If ’Yes’, furnish the dates & details of Field Visits during the last three years | : |  |
|  | 9.3. | If ‘No’, specify the reasons for not arranging Field Visits | : |  |
|  | 9.4. | Initiatives taken for remedial programme for slow learners | : |  |
|  | 9.5 | Initiative taken by the Faculty/Department to bring out the students’ talents | : |  |
|  |  |  |  |  |
| **10.** | **Ph.D. Programmes** | | | |
|  |  | | | |
|  | 10.1. | Number of Vacancies for Ph.D. | : |  |
|  | 10.2. | Number of Scholars admitted | : |  |
|  | 10.3. | Number of Ph.D. theses submitted in the last three years | : |  |
|  | 10.4. | Number of Ph. Ds awarded in the last three years | : |  |
| **11.** | **Research Proposal** | | | |
|  |  | | | |
|  | 11.1 | Number of research proposal sent by the faculty members to various agencies during the last three years | : |  |
|  | 11.2 | Number of research projects sanctioned during the last three years | : |  |
|  | 11.3 | Total funds mobilized through projects in the last three years | : |  |
|  | 11.4 | Major addition to the infrastructure of the Faculty/Department through project funding in the last three years (List the equipments/facilities and costs in a tabular form) | : |  |
|  | 11.5 | Number of research colloquiums organized within the Faculty/Department during the last three years | : |  |
| **12.** | **Seminars / Conferences** | | | |
|  |  | | | |
|  | 12.1 | Number of Seminars/Conferences organized by the Faculty/Department in the last three years | : |  |
|  |  | National :  International : |  |  |
|  | 12.2. | Number of papers presented in the above seminars/conferences during the last three years | : |  |
|  |  | National :  International : |  |  |
|  |  |  |  |  |
|  | 12.3. | Number of participants in the above seminars/conferences from outside CUTN | : |  |
|  | 12.4. | Have the proceedings of the conferences/conferences organized been published? | : | Yes/No |
|  |  | If ‘Yes’, How many? (Title, Publishers and Editor to be shown in tabulated form) |  |  |
|  | 12.5. | Number of papers presented per Faculty member in the last three years | : |  |
|  |  | National Conferences :  International Conferences : |  |  |
|  | 12.6. | How many international visits were made by the Faculty members in the last three years (Show Faculty, Country visited and purpose in a tabulated form) |  |  |
| **13.** | **Publications** | | | |
|  |  | | | |
|  | 13.1. | Number of Publications per Faculty member in National Journals in the Last three years | : |  |
|  | 13.2. | Number of Publications per Faculty member in International Journals in the Last three years | : |  |
| **14.** | **Others** | | | |
|  |  | | | |
|  | 14.1. | Details of awards/recognition won by the staff in the last three years | : |  |
|  | 14.2. | Major contribution in the extension domain | : |  |
|  | 14.3. | How many MoU’s have been signed in the last three years and with whom? (Show in tabular form) | : |  |
|  | 14.4. | How many National/Internationally acclaimed experts had visited the Faculty/Department/Centre (Date, Name of the person, designation and purpose) | : |  |
|  | 14.5. | The contribution of Faculty members of the Faculty/Department/Centre to the corporate life in the last three years | : |  |

Signature of the External Expert Signature of the

Dean/Head/Director/Coordinator