



## तमिलनाडु केन्द्रीय विश्वविद्यालय

(संसद द्वारा पारित अधिनियम 2009 के अंतर्गत स्थापित)

CENTRAL UNIVERSITY OF TAMIL NADU

(Established by an Act of Parliament, 2009)

नीलक्कुडी परिसर/Neelakudi Campus,

कंगलान्चेरी/Kangalancherry, तिरुवारूर/Thiruvavur - 610 101

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Dr. S. Bhuvaneshwari  
Registrar

CUTN-29(1)/2016-Reg 172

March 31 2016

### CIRCULAR

**Sub:** Maintenance of Attendance Register by Teachers.

All faculty members are requested to sign the Attendance Register maintained in their concerned departments. All leave, On duty leave etc., are to be entered in the register. All Heads are requested to ensure that faculty members of their concerned departments comply the above.

Similarly, attendance for students are also to be maintained by the faculty members. Students are requested to wear their ID cards during their presence in the campus. It is necessary that whenever the Security Guards insists upon for ID cards, the students should show their IDs and should not resist upon.

The above is for strict compliance.

To

All faculty members

  
REGISTRAR

Dr. S. Bhuvaneshwari / डॉ. एस. भुवनेश्वरी

Registrar / कुलसचिव

Central University of Tamil Nadu

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Thiruvavur / तिरुवारूर - 610 101.