



# तमिलनाडु केन्द्रीय विश्वविद्यालय

(संसद द्वारा पारित अधिनियम 2009के अंतर्गत स्थापित)

**CENTRAL UNIVERSITY OF TAMIL NADU**

(Established by an Act of Parliament, 2009)

नीलक्कुडी परिसर/Neelakudi

Campus, कंगलान्चेरी/Kangalancherry, तिरुवारूर/Thiruvapur - 610 101

CUTN-4(10)/2010-Estt / 2216

Dated: 15.09.2016

## CIRCULAR

Sub: Application for Outside employment

Ref: Our Circular No. CUTN/25/2/2011-G dated 14/06/2012

It has come to the notice of the authorities that the regular employees of the CUTN are applying for outside employment without intimating the university. On receipt of the interview call letter, they are approaching the office for issue of NOC, which is in not in order. Henceforth, it is brought to the notice of all the regular employees (both teaching and non-teaching) of the university, that, they should submit their outside employment application through proper channel duly forwarded by their respective Controlling Officer/ Head of Department to this office.

2) Those applying through online mode may intimate / apply for NOC within the last date of the closing of the application.

3) Temporary employees i.e. those who are on probation may apply for NOC with an undertaking that they will resign from the post in the event of selection.

4) Those who wish to send an advance copy of the application may do so, but the official copy should be submitted to this office within the closing date of the employment application.

5) While applying for NOC, the employees should ensure that the following is enclosed along with the request,

- (i) Copy of the Advertisement.
- (ii) Copy / Original application.
- (iii) Forwarding of the Controlling Officer / Head.

6) It may be noted that the release of the employee in the event of selection will be as per extant rules of the university.

Non – compliance of above may result in non – issuance of NOC from this University.

(Dr. S. Bhuvaneshwar)

Dr. S. Bhuvaneshwar

Registrar

Registrar / कुलसचिव

Central University of Tamil Nadu

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Thiruvapur / तिरुवारूर - 610 101.

Copy to

1. All Employees (Regular) by email
2. FO / COE
3. PS to VC
4. IT Section for E Circular