

डॉ. एस. भुवनेश्वरी
कुलसचिव
Dr. S. Bhuvaneshwari
Registrar



तमिलनाडु केन्द्रीय विश्वविद्यालय
(संसद द्वारा पारित अधिनियम 2009 के अंतर्गत स्थापित)
CENTRAL UNIVERSITY OF TAMIL NADU
(Established by an Act of Parliament, 2009)
नीलक्कुडी / Neelakudi, तिरुवारूर/Thiruvarur - 610 005
☎: 04366 277230 /Telefax : 04366 277222
Email: registrar@cutn.ac.in

CUTN – 29(8)/2016 – Reg. Sec / 736

28th November 2017

OFFICE ORDER

Sub: - Committee Constitution to initiate Automation of activities - Student Centric - Admission to Graduation (including payment of Fees, Hostel, Course registration, etc.,) - Reg.

Ref: - Minutes of the meeting of the committee for the implementation of Automation of activities in CUTN dated 21.11.2017.

With reference to the minutes of the meeting of the committee for the implementation of Automation of activities in CUTN dated 21.11.2017, the following subcommittee has been constituted to look into the Student Centric – Admission to Graduation (including payment of Fees, Hostel, Course registration, etc.,) :-

1. Prof. S. Nagarajan, Dean (Student's Welfare) – Chairperson
2. Dr. K. Biju, Assistant Professor, Dept. of Education
3. Dr. Dinakar Challabathula, Assistant Professor, Dept. of Life Sciences
4. Mr. A. R. Venkatakrishnan - Joint Registrar (Acad)
5. Mrs. P. Seethalakshmi - Acad. Coord.
6. Mrs. S. Esakkiammal, Information Scientist
7. Mrs. Binny Binu - Assistant Registrar (Exam) - Convenor

The terms of references of the committee is enclosed as annexure, in addition to the terms of reference any other matter related to the assigned task shall be incorporated, for further details if any, Dr. S. G. Ramkumar may be contacted.

S. Bhuvaneshwari
28/11/2017
Registrar

To
The Concerned

Copy to: -

1. All Officers
2. Dean (Academics) / Dean (Student Welfare)
3. Heads – All Departments / Sections
4. PS to VC
5. PA to Registrar
6. IQAC
7. E – Circular

Dr. S. Bhuvaneshwari / डॉ. एस. भुवनेश्वरी
Registrar / कुलसचिव
Central University of Tamil Nadu
तमिलनाडु केन्द्रीय विश्वविद्यालय
Thiruvarur / तिरुवारूर - 610 101.

Terms of Reference of the committee

- i. The committee will provide flowchart including the access level.
For example, what are the parameters to be collected from an applicant, where the database should be shared (Academic Section, Dean Student's Welfare Office, Examination section, IQAC etc.)
- ii. Course enrolment, course Registration, attendance modules, (Please look into MOODLE features).
- iii. Examination hall ticket, payment of fees, disciplinary action and its consequences
- iv. Hostel
- v. Sports and cultural activities
- vi. Access to Parents of wards
- vii. Alumni
- viii. Application for various forms, scholarships, etc.,
- ix. Library access
- x. Student Feedback

SABT
28/11/2017

Dr. S. Bhuvaneshwari / डॉ. एस. भुवनेश्वरी
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Thiruvavur / तिरुवारूर - 610 101.