

Curriculum Vitae



Dr.J.Raja Meenakshi , M.A(SW)..M.A(Soc)..DLL.,DipTD.,M.Phil.,PhD

Assistant Professor,

Department of Social Work,

Central University of Tamil Nadu,

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Professional Experience:

Central University of Tamil Nadu

School of Social sciences and Humanities

Assistant Professor -Department of Social Work (Aug 2016 - till date)

- Involved in Teaching, Training and Research activities of the Department.
- Co Director of Field work, Placement and Corporate Relation Unit.
- Framed the curriculum for the specialization of Human Resource and Labour Management offered in Social Work course.

Fatima College, Madurai

Assistant Professor -Department of Sociology and Social Work (Nov 2014-Aug 2016)

- Involved in Teaching Social Work and Sociology subjects and in the Training activities of the Department.
- Member of the Documentation Committee of the Department of Sociology and Social work.
- Coordinator for Writing and editing articles and reporting about Department activities in Department Blog.
- Coordinator - Field Work Unit of Department of Social Work.

- Coordinator of the programme on "Creating Responsible citizens" in various schools of Madurai District.
- Member of Students Remedial Committee of the college.

The American College, Madurai

Assistant Professor - Department of Social Work (July 2007-October 2014)

- Involved in Teaching, Training and Research activities of the Social Work Department.
- Coordinator for the training course on "Developing Field work competencies".
- Coordinator - Field Work Unit.
- Member of the Students Counselling Committee of the college.
- Chief Coordinator of Service Learning Programme in the American College
- Coordinator for the preparation of Socio Economic profile of the students of The American College.
- Coordinated the Students Exchange Programme with Appalachian State University, United States of America.

Aravind Eye Care System (works in collaboration with World Health Organization)

Staff Development Coordinator - Central Human Resource Department

(Feb 2005 - July 2007)

Human Resource Coordinator (Sep 2001 - July 2003)

- Teaching faculty in the following courses (affiliated to Madurai Kamaraj University) run by Aravind Eye Care System
 - Post Graduate Diploma in Hospital Management.
 - Post Graduate Diploma in Optometry.
 - Post Graduate Diploma in Ophthalmic Assistance.
- Trainer in the International training programme on "Management Training & Systems Development for Hospital Administrators".
- Framed systems and procedures to conduct regular training programmes for all the employees of Aravind Eye Care System.
- Trainer of various Personality Development Programmes conducted for Administrative and paramedical staff.

- Framed the training curriculum for the "Training of Trainers" programme for Tutors and Supervisors of Mid Level Ophthalmic Personnel.
- Involved in framing policies regarding Training and Development, transfer of employees, Salary fixation and Recruitment.
- Involved in the process of Recruitment, Selection and Induction of new employees
- Prepared Job Description for Administrative and Paramedical staff.
- Involved in Human Resource planning for Paramedical staff and Administrative staff.
- Conducted performance appraisal for the MLOP Supervisors and MLOP Tutors
- Created a new cadre "MLOP Supervisor/MLOP Tutor" among the Mid Level Ophthalmic Personnel

Activities in other Organizations:

- Trainer in the International Training Programme on "Project Management for Eye Care" ,Lions Aravind Institute of Community Ophthalmology,Aravind Eye Care System, Madurai, Tamil Nadu.
- Trainer in the International Training Course on "Management Training and Systems Development for Hospital Administrators", Lions Aravind Institute of Community Ophthalmology.Aravind Eye Care System, Madurai, Tamil Nadu.
- Trainer in the programme on "Mental Preparation for Public Examination and Career Guidance" ,M.G.Public Matriculation Higher Secondary School,Ramanathapuram, Tamil Nadu.
- Talk on 'Parents and Adolescent children" in the Parents Teachers Association meeting of M.G.Public Matriculation Higher Secondary School, Ramanathapuram, Tamil Nadu.
- Trainer on "Basic Yoga" to rural school children in Nagamalai Pudukottai, Madurai District.
- Involved in the Life skills imparting Training for the rural children in Center for Education Development and Action Research.
- Member of the Project Evaluation Committee in Center for Education, Development Action and Research (CEDAR)
- Advisor for the core committee of student Counsellors of St.Charles Borromeo of Eastern Province.

Membership in Professional Association:

National Institute of Personnel Management, Madurai Chapter.

Publications

- Raja Meenakshi.J, "Women Teaching Faculty and Domestic violence Act,2005" -IOSR - Journal of Humanities and Social sciences,2017, Vol 2,68-71,p-ISSN:2279-0845.
- Rohini.R & Raja Meenakshi.J, " Recognizing the Loss of Identity in Adolescence" - Recognizing the Loss of Identity in Adolescence, International Journal of Current Research, 2016, 8(12), ISSN-0975-833X.
- Raja Meenakshi.J, "Old Age - A Time to relish or repent" - Shanlax International Journal of Arts, science and Humanities, 2016. 4(2), ISSN -2321-788X, 1-7.
- Raja Meenakshi.J, "Unsung Heroines of Indian Society - Potential Human Resource need of Recognition ". International Research Journal of Social sciences, Vol 5(9), 41-44, September 2016, E-ISSN: 2319-3565.
- Raja Meenakshi.J "Anxiety among the Retired Tahsildars in Madurai District". International Journal of Multidisciplinary Researches Volume 2, No.1, August 2015, ISSN: 2349-8684.
- Raja Meenakshi.J and Dr.J.O.Jeryda Gnanajane Eljo "A study on level of stress among Retired school Teachers" - International Journal for Research and Development, Volume 2, No.5, Jan-Feb 2015, ISSN: 2321-3434, 96-98.
- Raja Meenakshi.J and Dr.J.O.Jeryda Gnanajane Eljo "Rights of the elderly women in India". International Journal of Applied Management research, Volume 5, Special Issue - Jan.2013, ISSN: 0974 8709, 24-27.
- Raja Meenakshi.J and Dr.J.O.Jeryda Gnanajane Eljo "Develop Problem solving and Decision Making skills for Adolescents" Progressive Outlook -A Refereed National Research Journal of Social sciences Volume 3, No-1-A,Special Issue - Jan.2013,ISSN: 2231-2358,167-171

- Rohini.R and Raja Meenakshi.J "Live the Life - Bubble out stress". -Journal of Research, Extension and Development - An Interdisciplinary monthly national Journal, Volume 1,No. 4,2012, ISSN : 2319 - 1899 , 121 - 123
- Raja Meenakshi.J and Dr.J.O.Jeryda Gnanajane Eljo"Retired Aged people - Human Resource". Sankhya- International Journal of Management and Technology.,2012,3(2),ISSN:0975-3915,26-28
- Raja Meenakshi.J and Dr.J.O.Jeryda Gnanajane Eljo. "The Indian Government Policies and Programmes on Healthy Ageing" in the book "Health and Development - Ageing, Disability and Gender Issues",2012 -.ISBN Number - 978-81-7273-623-1 : 110-115
- Raja Meenakshi.J Knowledge, Skill and Attitude - Mid Level Ophthalmic Personnel Trainer .Compassion -Journal for Ophthalmic and allied personnel. 2005; 1(4):29-30

Presentations:

- Rajameenakshi.J,Abirami CU,Mariya Joseph and Shamsudheen KP "Quality of Life - Transgender in Unorganized sector".National Conference on Health,Safety & Well being of the workers in Unorganized sector / Informal Economy,23&24 March,2017,Department of Social Work,Central University of Tamil Nadu,Thiruvavur.
- Sigamani.P. and Raja Meenakshi.J "Human Capital and Labour Management :Need for specialization in Master's and Ph.D Degree in Social Work". International Conference on Social Work Education and Practice,20,21&22,February,2017,Department of Social Work,Jamia Millia Islamia ,A Central University, New Delhi .
- Raja Meenakshi.J. "A study on Psychosocial life of Retired people"- National Conference on Caring the Elderly : Psycho social perspectives , 23 & 24 March, 2016,Department of Applied Psychology,Pondichery University,Puducherry.
- Raja Meenakshi.J. "Life satisfaction among Aged people" Intercollegiate Research Fest - Exploria'16 , 9 March, 2016,Fatima College, Madurai, Tamil Nadu.
- Raja Meenakshi.J "A study on impact of urbanization on old age people", International Conference on Changing Urban scenario: Opportunities and Challenges" 17 February, 2016, Post Graduate and Research Centre of Economics Fatima College, Madurai, Tamil Nadu.

- Raja Meenakshi.J "Life after Retirement" National Seminar on Women Empowerment - Milestones & Challenges , 8 October,2015, Women Cell,NMSS Vellaichamy Nadar College, Madurai ,Tamil Nadu.
- Raja Meenakshi.J and Dr.J.O.Jeryda Gnanajane Eljo "Develop Problem solving and Decision Making skills for Adolescents". International Conference on Child and Adolescent Mental Health 2013 January 18-19,Department of Social Work,Bharathidasan University,Tiruchirapalli,Tamil Nadu.
- Raja Meenakshi.J and Dr.J.O.Jeryda Gnanajane Eljo"Retired Aged people - Human Resource". International Conference on Business Innovations in the Globalisation Era, September 22, 2012 Research Department of Commerce, AVVM Sri Pushpam College, Poondi, Thanjavur, Tamil Nadu.
- Raja Meenakshi.J and Dr.J.O.Jeryda Gnanajane Eljo"Rights of elderly women in India". National Seminar on Inclusive growth in Transitional society- Issues and Challenges. March 12-13,2012 Department of Sociology, Gandhigram Rural Institute,Dindigul, Tamil Nadu

CHAIRING SESSIONS / SPECIAL INVITEE / EDITORIAL TEAM - IN CONFERENCE AND SEMINAR:

- Chaired session in the National Conference on "Contemporary issues in society : Socio Literary perspective" on 18.09.2015 jointly organized by the Research centre of English, Department of Sociology and Social work, Fatima College and VERGAL - NGO, Madurai, Tamilnadu.
- Chaired session in the National Seminar on "Women Empowerment - Milestones & Challenges "on 8.10.2015 organized by the Women's Cell of NMSS.Vellaichamy Nadar College,Nagamalai, Madurai, Tamilnadu.
- Special Invitee for the Subject Experts Consultative Meeting of Department of Applied Psychology, Central University of Tamil Nadu.
- Member of the Editorial Team of the Book of Abstracts - National Conference on Health,Safety and Well being of the workers in Unorganized sector / Informal Economy, Central University of Tamil Nadu,Thiruvavur.

Training /Workshop Attended:

- Workshop on "Seven Habits of Highly Effective People" by Steven Covey and the programme was facilitated by Ms.Cindy Harrison, Vice President-HR,Chelsea Community Hospital, Michigan, USA.
- Sensitivity/Awareness/Motivation Workshop on Capacity Building of Women Managers in Higher Education - Department of Social Work - Bharathidasan University - with the sponsorship of University Grants Commission
- Orientation Programme on "Campus Environmental Audit" conducted by United Board Heber Partnership for Environmental Action,Bishop Heber College,Tiruchirapalli.
- Training Programme for College Teachers on Psycho- Educational skills organized by the Madurai District Administration and MANASA.
- Workshop on Disability and Inclusive Development,Department of Social Work, Bharathidasan University, Tiruchirapalli.
- Workshop on Social Science Research Methodology and use of SPSS Software for Data Analysis, Department of Sociology,Bharathiar University,Coimbatore.
- Workshop on Academic Writing and Publications,Department of Social Work, Bharathidasan University, Tiruchirapalli.
- Workshop on Child Guidance and Counselling,Department of Social Work,Bharathidasan University,Tiruchirapalli.

ACADEMIC DETAILS:

1.PhD in Social Work

Department of Social Work, Bharathidasan University, Tiruchirapalli

2. M.A.Sociology

Madurai Kamaraj University (DDE), (2011-2013)

3. M.Phil - Labour Studies

Madurai Kamaraj University, Madurai (2006 – 2007)

4. Diploma in Training and Development (Dip TD)

Indian Society for Training and Development, New Delhi (2005- 2006)

5. M.A.Social Work (Human Resource Management)

The American college, Madurai (1998-2000)

6. Diploma in Labour Law with Administrative Law (DLL)

Annamalai University, Chidambaram, (1999 – 2000.)

7. B.Com -Computer Applications

V.V.Vanniaperumal College for Women, Virudhunagar, 1995-1998

National Eligibility Test for Lectureship

Qualified National Eligibility Test for Lectureship in
Social Work –June 2012 and **Sociology** – July 2016

Personal Details:

Date of Birth : 01.12.1977
Languages Known : Tamil, English,
Hindi (R&W)
Marital Status : Married

(Dr.J.Raja Meenakshi)