

**TENDER FOR SUPPLY & INSTALLATION OF BOOK DROP
STATION, KIOSK, BIO-METRIC SCANNER, BIO-METRIC
SOFTWARE & INTEGRATION FOR EXISTING RFID IN CENTRAL
LIBRARY, CENTRAL UNIVERSITY OF TAMIL NADU,
THIRUVARUR**

Tender No.07/2018-19

Date of Issue: 11.07.2018

Date of closing: 08.08.2018



Central University of Tamil Nadu
Neelakudi Campus
Thiruvavur-610 005

AMENDED TENDER DOCUMENT
(Including amendments after pre-bid conference held on 23.07.2018)

Central University of Tamil Nadu, Thiruvarur an Institute setup by an Act of Parliament invites tender under Two Bid System for **supply & installation of book drop station, kiosk, bio-metric scanner, bio-metric software & integration for existing RFID** in central library, as per specifications given in the **Annexure-I** attached to the Tender form. All offers should be made in English and should be written in both figures and words. Tender document may be obtained from the office of The Registrar, Central University of Tamil Nadu, Thiruvarur or downloaded from the website (www.cutn.ac.in) of the University. The supply of tender document will close on the last working day at **15.00** hrs before the last date for submission of the tender.

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The Registrar, Central University of Tamil Nadu, Thiruvarur reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

There will be a Pre-bid Conference on **23.07.2018** at **11:00** hrs in the Central Library, CUTN. Pre-Bid conference shall be held to clear the doubts of intending tenderers, if any.

Terms and Conditions:

1. The technical bid (**Annexure-II**) and Commercial bid (**Annexure-III**) should be quoted separately and put in different sealed envelopes marked "**Technical bid**" or "**Commercial bid**" as applicable. These separate bids envelopes are to be put in an outer envelope which should also be sealed and duly superscripted as "supply & installation of book drop station, kiosk, bio-metric scanner, bio-metric software & integration for existing RFID Tender No.07/2018-2019".
2. The Vendors who have earlier supplied the equipment to any of the Central Educational Institution and other Institute of National Repute may only tender. The details of such institutions and the cost with name of equipment may also be supplied with the bids.
3. The technical and financial bids should be submitted in original. The financial bid should include the cost of main equipment/item and its accessories. If there is any separate cost for installation etc. that should be quoted separately.

4. Each individual sealed envelope as well as the outer envelope should be marked with the following reference on the top left hand corner: "Tender enquiry for supply and installation of RFID"
5. The printed literature and catalog/brochure giving full technical details should be included with the technical bid to verify the specifications quoted in the tender. The bidders should submit copies of suitable documents in support of their reputation, credentials and past performance.
6. The rates should be quoted in figures (typed or printed) and overwriting should be avoided. The final amount should be in figures as well as in words. If there are overwriting, they should be duly endorse by counter signature, failing which the bids are liable to be rejected.
7. While sending rates, the firm shall give an undertaking to the effect that "the terms/conditions mentioned in the enquiry letter/Tender Notice against which the rates are being given are acceptable to the firm." In case the firms do not give this undertaking, their rates will not be considered.
8. Whether the supplier/firm is original equipment manufacturer (OEM) / authorized dealer/sole distributor of any item, the certificate to this effect should be attached.
9. The quantity shown against the item is approximate and may vary as per demand of the Institute at the time of placing order.
10. All tender documents should be sent through speed post or registered post only. All tender documents received after the specified date and time shall not be considered.

The postal address for submitting the tenders is:

The Registrar
Central University of Tamil Nadu,
Neelakudi Campus,
Thiruvarur-610 005

11. The technical Bids will be opened on 08.08.2018 at 16:00 hrs. The time & date for Opening of commercial Bid will be informed later on to the technically qualified bidders
12. In the event of any dispute or difference(s) between the vendee Institute (Central University of Tamil Nadu) and the vendor(s) arising out of non-supply of material or supplies not found according to specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to "The Registrar, Central University of Tamil Nadu, Thiruvarur", who may decide on the matter or may appoint arbitrator(s) under the arbitration and conciliation Act, 1996. The decision of the arbitrator shall be final and binding on both the parties.
13. The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.

14. All disputes shall be subject to Thiruvarur Jurisdiction only.
15. All tenders in which any of the prescribed conditions is not fulfilled or any condition is put forth by the tenderer shall be summarily rejected.
16. Central University of Tamil Nadu, Thiruvarur reserves the right to cancel the tender at any point of time without assigning any reason.
17. The bidders or their authorized representatives may also be present during the opening of the Technical Bid, if they desire so, at their own expenses.

Note: Price bids of only those bidders will be opened whose technical bids are found suitable by the committee appointed for the purpose. Date and time of opening of price bids will be decided after technical bids have been evaluated by the committee. Information in this regard will be intimated to the technically qualified bidders only. In exceptional situation, an authorized committee may negotiate price with the qualified bidder quoting the lowest price before awarding the contract and other terms related to the tender for the benefit of University.

18. **Pre-bid Conference:**

A pre-bid conference will be held as indicated in the tender document. All prospective bidders/tenderers are requested to attend the pre-bid conference. In order to facilitate CUTN for proper conduct of the pre-bid conference, all prospective bidders/tenderers are requested to submit their queries with envelope bearing the tender number and date on top and marked “**Queries for Pre-Bid Conference**” so as to reach CUTN well before the date for Pre-bid Conference or by email to purchase@cutn.ac.in with subject “**Queries for pre-bid Conference**”. CUTN will answer the queries during the pre-bid conference, which would become a part of the proceedings of the conference. All the participating bidders/tenderers shall sign the proceedings. These proceedings will become a part of clarifications/amendments to the bidding documents and would become binding on all the prospective bidders/tenderers. These proceedings will also be published in CUTN website for the benefit of all the prospective bidders/tenderers. Before submitting the bids, all prospective bidders/tenderers are advised to go through the CUTN website after the pre-bid conference, in order to enable/make cognizance of the changes made in the bidding document.

19. **Earnest Money Deposit (EMD):**

A refundable amount of **Rs.22,000/-** as earnest money deposit (EMD) in the form of DD from a scheduled bank in India (valid for a minimum period of 3 months from the date of submission of tender) should accompany the bid documents. The DD drawn in favour of “**Central University of Tamil Nadu**” payable at **Thiruvarur** should accompany the bid

documents. The EMD should be kept in a separate sealed envelope, should be marked clearly and put in the outer envelope that contains the technical and financial bid envelopes. The bidders should enclose a Pre-receipted bill for the EMD to enable us to return the EMD of unsuccessful bidders. Failure to deposit Earnest Money will lead to rejection of tender.

The firms who are registered with National Small Industries Corporation (NSIC) / or Small Scale Industries (SSI) are exempted to furnishing the EMD and tender fee. Self-attested photocopy of valid registration certificate issued by competent authority for supply of RFID must be enclosed with the technical bid.

Any bid not accompanied with the EMD shall be rejected by CUTN as non-responsive.

The bid security of the Bidders will be returned as promptly as possible, but not earlier than fifteen (15) days after the successful Bidder has furnished the required performance security.

The EMD may be forfeited under the following circumstances:

(a) If a Bidder:

(i) Withdraws its bid during the period of bid validity specified on the Bid Form or

(b) In the case of the successful Bidder, if the Bidder fails to:

(i) Sign the Contract or

(ii) Furnish performance security.

20. **Pre – Qualification Criteria:**

- Bidders should be the manufacturer / authorized dealer. Letter of Authorization from original equipment manufacturer (OEM) on the same and specific to the tender should be enclosed.
- The Vendors who have earlier supplied the equipment to any of the Central Education Institution may only tender. The details of such institutions and the cost with name of equipment may also be supplied with the bids with supporting documents like satisfactory letter and purchase/work order.
- An undertaking from the OEM is required stating that they would facilitate the bidder on a regular basis with technology/product updates and extend support for the warranty as well.
- OEM should be internationally reputed Company.
- Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents etc. may lead to rejection of the bid.

- Furnishing of wrong/ambiguous information in the compliance statement may lead to rejection of bid and further black listing of the bidder, if prima-facie it appears that the information in the compliance statement was given with a malafide/fraudulent intent. Bidder should have average turnover of at least **Rs.5,00,000/-** during previous three financial years.

21. **Important Dates:**

Events	Date	Time	Venue
Date of Commencement of Sale of Tender Document	11.07.2018 (Wednesday)	09:30 Hrs. onwards	-
Pre-bid Conference	23.07.2018 (Monday)	11.00 Hrs.	Administrative Block, Room No. F1-02, (First Floor), CUTN
Last date of sale of Tender Document	07.08.2018 (Tuesday)	17:00 Hrs.	-
Last date of submission of tenders	08.08.2018 (Wednesday)	15:00 Hrs.	-
Opening of Technical Bids	08.08.2018 (Wednesday)	16:00 Hrs.	Administrative Block, Room No. F1-02, (First Floor), CUTN

22. **General Conditions:**

- Vendor should provide support for 3 years from the date of installation.
- Vendor should integrate with existing RFID systems of following devices such as Book drop station, Bio-metric Scanner, Bio-metric software, Self service KIOSK & data migration to new server at least two libraries attached to central or state government institutions and integrated with Koha Library Software based on standard SIP2/ NCIP Protocol only and not any proprietary protocols/ middleware.
- Vendor will be responsible for submitting the User Acceptance Test for the RFID hardware as per the features mentioned in the specification.
- Vendor should supply RFID hardware with ISO 28650, ISO 15693, ISO 18000-3, ISO 14443-3 with due certification from globally recognized testing laboratories.
- The Bidder(s) must be OEM or authorized distributor/dealer of OEM. The Bidders must enclose authorization letter from OEM in specific reference to this tender clearly mentioning an undertaking that in case of default by the Bidder, the OEM shall take over all the responsibilities of the Bidder.
- The tenderers shall clarify/state whether he/ they are manufacture, accredited agent or sole representative indicating principal's name & address. The offers of

firms who are not manufacturer or direct authorized agent will be summarily rejected (**Sub – distributors will not be accepted**).

- g. Integration with library management software based on SIP2/NCIP protocol only. No third party/proprietary application will be used for the integration.
- h. The Distributors/agent authorized for CUTN should be equipped and able to carry out the required contractual functions and duties of the supply including after sale service, maintenance & repair etc. of the goods in question, stocking of spare parts and fast moving components and other obligations, if any, specified in the conditions of contract and/ or technical specifications.

23. **Prices:**

- a. The Prices quoted should be inclusive of all taxes or duties, packing, forwarding, freight, insurance, delivery and commissioning etc. at destination site (Central University of Tamil Nadu, Thiruvarur). Central University of Tamil Nadu, Thiruvarur is registered with DSIR, Govt. of India and is exempted from Custom / Excise Duty. Exemption Certificate to this effect will be issued by Central University of Tamil Nadu, Thiruvarur. Hence, Customs/Excise Duty exempted price should be quoted. The rates shall be firm and final. Nothing extra shall be paid on any account. In the price bid/financial bid, the vendor should clearly mention the final price breakup i.e. ex-work price/FCA price, FOB price, CIP/CIF price & FOR Central University of Tamil Nadu, Thiruvarur Campus price, as applicable in their bid.
- b. In case of imported equipment(s)/item(s), the agency commission, if any, payable in Indian rupees should be mentioned separately. For imported equipment, the Letter of Credit will be opened for the amount excluding agency commission in Indian Rupees. The firm should clearly mention the address of foreign bank in the financial bid.

24. **Validity:**

The bid should be valid for acceptance up to a period of **180 Days from the date of opening of technical bids**. The Bidders should be ready to extend the validity.

25. **Delivery:**

The Equipment should be delivered and installed within the period as specified in the purchase order and be ready to issue as per purchase order. If the bidder fails to deliver and place any or all the Equipments or perform the service by the specified date, penalty at the rate of 1% per week of the total order value subject to the maximum of 10% of total order value will be deducted.

26. **Training:**

Bidders need to provide adequate training to the nominated persons of Central University of Tamil Nadu, Thiruvarur at their cost. Central University of Tamil Nadu, Thiruvarur will not bear any training expenditure.

27. **Warranty Declaration:**

Bidders must give the comprehensive on-site warranty for the period of 3 years from the date of successful installation of Equipment against any manufacturing defects and also give the warranty declaration that “everything to be supplied by us here under shall be free from all defects and faults in material, workmanship and shall be of the highest quality and material of the type ordered, shall be in full conformity with the specification and shall be complete enough to carry out the experiments, as specified in the tender document.

Any deviation in the material, and the specifications from the accepted terms may liable to be rejected and the bidders need to supply all the goods in the specified form to the satisfaction / specifications specified in the order / contract and demonstrate at their own cost. The warranty stays suspended for the period during which the equipment is non-operation.

28. **Performance Bank Guarantee:** A performance bank guarantee from a scheduled bank in India for an amount equal to 10% of the price for duration of two months beyond the expiry of warranty period will be taken from the supplier or Indian agent.

The security shall be in one of the following forms:

(a) A bank guarantee (in the format as provided in **Annexure-IV** of the bidding documents) issued by the Indian Scheduled bank acceptable to the Purchaser.

(b) A Demand Draft favouring **Central University of Tamil Nadu** payable at Thiruvarur.

29. **Terms of Payment:** No advance payment will be made in this regard. The payment shall be made only after delivery and satisfactory installation, testing, commissioning etc. This must be specified in the tender/quotation.

- In case of imported supplies, payment (excluding Indian agency commission, if any) will be made through irrecoverable Letter of Credit in two instalments. 90 % of the money will be released on submission of shipping of documents. Remaining 10 % will be released after successful installation of the instrument and submission of a performance bank guarantee for 10% of the order value from a nationalized bank, valid for 2 months beyond the expiry of the warranty.

30. **Tender expenses and documents:** All costs incurred by the bidder in the preparation of the tender shall be at the entire expense of the bidder.

31. **Tender Evaluation Criteria:** The technical bids will be opened and evaluated by a duly constituted committee. After evaluation of the technical bid, the financial bid for only those offers which have qualified in the evaluation of technical bid will be opened.

32. **Manual and documentation:** All the manuals necessary for operating and servicing the equipment (including details of electronic circuits) will have to be provided along with the instrument.
33. The Central University of Tamil Nadu, Thiruvavur reserves the right to cancel the tender at any stage (point of time) without assigning any reason.
34. Bidders should go through the tender terms, conditions and specifications carefully and fill in the attached compliance statement accurately and unambiguously. They should ensure that all the required documents are furnished along with the bid.

REGISTRAR

Annexure-I

DETAILED SPECIFICATION – RFID HARDWARE AND SOFTWARE

Sl. No.	Item Name	Specifications of the product Quoted	Specification of the product quoted	Proposed Make/Model No and country of origin	Specifications complied Yes/No (If No, attach Deviation Statement)				
01.	RFID Book Drop Station	<p>General Specification The RFID Book drop Station must operate with industry standard tags and cards at 13.56 MHz. It supports global Standards like ISO 15693-3 (ISO 180003 Mode. It should be compatible with existing RFID setup.</p> <p>a) The book will be shown on dropbox by the user. Only if it is a valid item, the flap will open and allow the book to go in.</p> <p>b) On the slider, the book stops at the RFID reader. After it is being read, it will be moved to the bin.</p> <p>c) Two RFID readers to be used. One for operating the flap and control books going in. Second reader to read and return the book.</p> <p>d) To work integrated with the existing library software via SIP2</p> <p>It should have the following:</p> <ol style="list-style-type: none"> 1. Two ISO 15693 RFID readers 2. 80mm receipt printer 3. roller with 80rpm motor and 75kg torque 4. Webcam to record the user transacting <p>Mechanical Specifications:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Make</td> <td>Metal and acrylic</td> </tr> <tr> <td>Aesthetics</td> <td>Dual color based on library interior</td> </tr> </table>	Make	Metal and acrylic	Aesthetics	Dual color based on library interior			
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Aesthetics	Dual color based on library interior								
02.	Self Service KIOSK	<p>KIOSK(01 No.)</p> <ul style="list-style-type: none"> • RFID Integrated • Biometric for patron Identification • Student photo to be displayed during transaction • Book issue, book return and book renewal functionality • 80mm Receipt printer 							

		<p>Mechanical Specifications:</p> <table border="1"> <tr> <td>Make</td> <td>Metal and acrylic</td> </tr> <tr> <td>Aesthetics</td> <td>Dual color based on library interior</td> </tr> </table> <p>Hardware:</p> <table border="1"> <tr> <td>RFID transponder supported</td> <td>ISO15693; ISO18000</td> </tr> <tr> <td>Input voltage</td> <td>230V</td> </tr> <tr> <td>Output</td> <td>12V DC</td> </tr> <tr> <td>Transmitting power</td> <td>1.2W max</td> </tr> <tr> <td>Read distance [ISO15693]</td> <td>35 to 40cm</td> </tr> <tr> <td>Patron identification method</td> <td>Biometrics</td> </tr> </table>	Make	Metal and acrylic	Aesthetics	Dual color based on library interior	RFID transponder supported	ISO15693; ISO18000	Input voltage	230V	Output	12V DC	Transmitting power	1.2W max	Read distance [ISO15693]	35 to 40cm	Patron identification method	Biometrics							
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03.	Bio-metric Scanner (USB)	<table border="1"> <tr> <td>Fingerprint Sensor</td> <td>Optical (IP65 sensor surface)</td> </tr> <tr> <td>Resolution</td> <td>500 dpi / 256 gray</td> </tr> <tr> <td>Sensing Area</td> <td>16 x 18 mm</td> </tr> <tr> <td>Image Size</td> <td>288 x 320pixel</td> </tr> <tr> <td>Interface</td> <td>USB 2.0 2.0 high speed interface</td> </tr> <tr> <td>O/S</td> <td>Microsoft Windows & Linux</td> </tr> <tr> <td>Operation Temperature</td> <td>-10~50°C</td> </tr> <tr> <td>Certification</td> <td>CE, FCC, KCC, WHQL</td> </tr> <tr> <td>Standards</td> <td>ISO19794-2, ISO19794-4, ANSI-378, WSQ</td> </tr> <tr> <td>Dimension (WxLxH)</td> <td>66 x 90 x 58 mm</td> </tr> </table>	Fingerprint Sensor	Optical (IP65 sensor surface)	Resolution	500 dpi / 256 gray	Sensing Area	16 x 18 mm	Image Size	288 x 320pixel	Interface	USB 2.0 2.0 high speed interface	O/S	Microsoft Windows & Linux	Operation Temperature	-10~50°C	Certification	CE, FCC, KCC, WHQL	Standards	ISO19794-2, ISO19794-4, ANSI-378, WSQ	Dimension (WxLxH)	66 x 90 x 58 mm			
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04.	Bio-metric Software for KOHA	<ul style="list-style-type: none"> • Interface software to link biometric registration to koha • Egates software integrated with biometrics linked with koha • Egates software should capture in and out time of the student • Report should be directly available from the koha interface 																							
05	All Installation	Centralized control/administrative software for all the RFID hardware must be a web based																							

	<p>and Integration with existing systems</p>	<p>application. Vendor should be able to provide the support online by monitoring the health/condition of the RFID hardware. The SMS service will be scheduled 1,20,000 per annum for depends upon the transaction</p> <ul style="list-style-type: none"> • The control system shall connect via the library intranet to all RFID-enabled equipment delivered by the supplier • The control system shall be hosted by the supplier • All network communication shall be secured through https connections (SSL security certificate) • The system shall allow for individual configurable access rights. Login takes place with username and password. Certified library staff users shall be able to manage different security groups and give access rights • There is no limitation on the number of library users that can get access rights • One shall have the possibility to dedicate certain cluster of branches to certain users or certain types of equipment to certain users • The control system typically gives access to a specific library within the library network, specific device inside that library and specific component inside that device • The control system shall be able to receive event and errors messages from devices, i.e. when a sorting a bin is full or not present; a paper roll is almost finished etc. • The control system shall enable users to look at the current status of devices and their main components and make diagnostics. • The control system shall provide statistics of utilization, i.e. transactions per time unit, whereby the time intervals can be set. The statics can be exported into various standard formats. • The control system shall enable the certified user to change the 			
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		<p>configuration of devices- and set the time for concurrent downloading of updated software to all devices within the library network.</p> <ul style="list-style-type: none"> • The control system shall enable the certified users to monitor the function of sorting systems with the physical installation modelled on the screen • Data shall be cached on all devices before being uploaded to the control system. This allows data to be held indefinitely in the event of a communication failure and then sent when communication can be re-established. • The control system can email or send SMS text alerts to defines users when a device reports a part in a state the user is interested in. this means that users do not need to be constantly logged in foe the system to alert them of a problem. Alerts can be instant repeatable or issued once per day. • The control system shall allow device configuration to be changed from a single source and then deployed without needing to visit that device to update configuration locally • The control system shall give the feature of combining statistical information from many devices to provide a holistic view of patron interactions with devices within the library. 			
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Note: The Quoted products must be compatible with the existing RFID setup.

Annexure-II

TECHNO- COMMERCIAL & TECHNICAL BID PROFORMA
PART-A
(Company Profile)

Sl. No.	Firm Details	Particulars
1	Firm Name	
2	Address	
3	Contact person with phone Numbers	
4	Email ID & Contact Number	
5	Type of company (Manufacturer/Authorized Dealer)	
6	If not Manufacturer, proof of Authorized	
7	Year of Establishment	
8	Certificate of Registration	
9	PAN No & Copy of the certificate	
10	TIN No & copy of the certificate (VAT)	
11	CST & GST Registration details	
12	Details of EMD EMD Rs.22,000/- DD & Date Drawn on Bank	
13	TD signed on all pages and stamped	
14	Details of Annual Turnover of the firm as evident from the Audited Statement	
	FY 2015-16 -	
	FY 2016-17 -	
	FY 2017-18 -	

Sl. No.	Firm Details	Particulars
15	Service Centres in and around Tamil Nadu or any other nearby city/Town	
16	Catalogue / brochures and Photograph	
17	Experience in dealing with Central Educational Institutions/Central Govt. Departments (Indicate the names of the Department and years of dealing with those Departments and attach copies of contracts order placed on the firms).	
18	User List	
19	Service and Warranty details	
20	Service Facility: In order to ensure proper and timely after sales service, contact details with addresses of service centre nearest to Thiruvarur shall be provided along with the bid.	
21	Brief particulars of facilities for equipment and availability of spares	
22	Affidavit on non-judicial Stamp paper of Rs.10/- that there is no Vigilance/CBI case pending against the firm	
23	Additional information, if any (Attach separate sheet, if required)	

Note: This proforma shall filled in by the bidder without which the bid may not be considered for evaluation. Documentary proof has to be enclosed for all the particulars mentioned in the Technical Bid Proforma.

Signature and Seal of the bidde

PART-B
(Items profile-To be filled by the bidder)

The detailed description of the materials should be mentioned and duly signed in each page by the bidder.

Annexure-III

COMMERCIAL BID PROFORMA

Sl. No.	Item Details	Qty.	*Unit cost with custom duty exemption and without Tax		Total Cost (3x4) Without Tax		GST / Service Tax(%)&cost	Total Cost Inclusive of Tax (5x6)	Maintenance charges for three years, if any
			(4)		(5)				
(1)	(2)	(3)	**Original Currency	INR	**Original Currency	INR			
01.	RFID Book Drop Station with receipts print option and Installation	01							
02.	Self service KIOSK with Installation	01							
03.	Biometric Scanner USB with Installation	03							
04.	Biometric Software for KOHA with Installation	01							
05.	KOHA installation and Data migration into the new server with Sms service	01							

NOTE: The payment will be made on actual amount of work with the quoted unit price. The stationary items used in the project have to arrange by the bidder. The quality of stationary to be used should be of standard quality.

** Rates for foreign currency should be calculated as per RBI conversion on the date of tender opening.

** Bidder should quote inclusive of onsite Maintenance rates including spare parts, labour and service for three year for all the items.

In Case of maintenance rates mentioned separately than: Individual item-wise cost wise onsite comprehensive maintenance with material, labour & service for a period of three years on per annum basis must be quoted.

Date:

Signature of the bidder with seal

Annexure-IV

FORM OF PERFORMANCE SECURITY (GUARANTEE) BY BANK

1. This deed of Guarantee made this day of _____ between Bank of _____ (hereinafter called the "Bank") of the one part, and Central University of Tamil Nadu, Thiruvavur (hereinafter called "the Purchaser") of the other part.
2. Whereas the Purchaser has awarded the contract for Supply, Installation, Commissioning, Integration and Validation of _____ (name of the equipment) (hereinafter called the contract) to _____ (hereinafter called the Supplier); (Name of the Supplier)
3. AND WHEREAS the Supplier is bound by the said Contract to submit to the Purchaser a Performance Security for a total amount of Rs. _____ (Amount in figures and words).
4. Now, I/we the undersigned, being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the Purchaser the full amount of Rs. _____ (Amount in figures and words) as stated above.
5. After the Supplier has signed the aforementioned Contract with the Purchaser, the Bank is engaged to pay the Purchaser, any amount up to and inclusive of the aforementioned full amount upon written order from the Purchaser to indemnify the Purchaser for any liability of damage resulting from any defects or shortcomings of the Supplier under the Contract mentioned above, whether these defects or shortcomings are actual or estimated. The Bank will deliver the money required by the Purchaser immediately on demand without delay without reference to the Supplier and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings of the Supplier. The Bank shall pay to the Purchaser any money so demanded notwithstanding any dispute/disputes raised by the Supplier in any suit or proceedings pending before any Court relating thereto and the liability under this guarantee shall be absolute and unequivocal.
6. This Guarantee is valid for a period of thirty six months from the date of signing. (Initial period for which this Guarantee will be valid must be for at least thirty (30) days longer than the anticipated expiry date of warranty period).
7. At any time during the period in which this Guarantee is still valid, if the Purchaser agrees to grant a time extension to the Supplier or if the Supplier fails to complete the work within the time of completion as stated in the Contract, or fails to discharge himself of the liability or damages as stated under Para 5 above, the Bank shall extend this Guarantee under the same conditions for the required time on demand by the Purchaser and at the cost of the Supplier.
8. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Supplier.
9. The neglect or forbearance of the Purchaser in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Purchaser for the payment hereof shall in no way relieve the bank of its liability under this deed.
10. The expressions "the Purchaser", "the Bank" and "the Supplier" hereinbefore used shall include their respective successors and assigns.

In witness whereof I/We of the bank have signed and sealed this guarantee on the _____ day of _____ (Month & Year) being herewith duly authorized.
For and on behalf of the _____ Bank.

Signature of Authority

Bank official Name: Designation: Stamp/Seal of the Bank:
.....

Signed, sealed and delivered for and on behalf of the Bank by the above named _____ in the presence
of:

Witness 1

Signature

Name

Address

Witness 2

Signature

Name

Address

Declaration

We hereby undertake that there are _____ pages, serially numbered, in the submitted tender including the supporting documents.

(Please number all the pages including blank page, if any)

Signature and seal of the bidder