

Minutes of the Pre-Bid Meeting held on 26.07.2018 at Conference Hall, Administrative Block, Room No. F1-02 (First Floor), CUTN in connection with our Tender No.10/2018-19 for Supply and Installation of Laboratory Furniture for Department of Materials Science

The following members of the Committee were present:

1. Dr. S. Beer Mohamed, Associate Professor & Head, Department of Materials Science - Chairperson
2. Dr. Srinivasan Sampath, Assistant Professor, Department of Materials Science - Member
3. Dr. S. Rameshkumar, Assistant Registrar In-Charge (Finance) – Finance Nominee
4. Ms. C. Sridevi, Section Officer (Purchase – II) – Purchase Nominee
5. Dr. V. Gunasekaran, Assistant Professor, Department of Materials Science – Member & Convener
6. Dr. K.R.S. Preethi Meher, Assistant Professor, Department of Materials Science – Special Invitee

The Tender Document was uploaded in our website & CPP Portal and the enquiry was forwarded to ten prospective vendors through email dated 20.07.2018.

The following prospective bidders attended the Pre Bid Meeting: -

- 1) M/s. Technico Lab Products Private Limited, Chennai
- 2) M/s. Multilink Marketing International, Chennai
- 3) M/s. Modern Lab Interior, Chennai.
- 4) M/s. Citizen Industries, Bangalore
- 5) M/s. GD Lab Solutions, Gujarat
- 6) M/s. Labguard, Bangalore
- 7) M/s. Zeba Labs, Trivandrum

The attendance sheet for Pre-bid meeting is enclosed herewith. (Annexure – I)

Opening Remarks:

- i. Dr. S. Beer Mohamed, Associate Professor & Head, Department of Materials Science - Chairperson welcomed the participating member and after introduction, he briefed all participants about the tender.
- ii. It was explained that purpose of Pre-Bid Meeting is to explain the various important provisions of the bidding documents to the prospective bidders and to clarify the queries that the bidders may have in the subject, bidding documents.

Sl. No	Query	Answer
1.	For the all the items, drawings are requested	Drawings are provided in the revised specification.
2.	In Sl. No. 1 and 2, Shutters and Drawer, the angle 270deg to be changed to 180deg.	It is changed in revised specification.
3.	Places where both G and mm were mentioned are requested to replace with G	Accordingly, revision done in the revised specification.

S. Beer Mohamed

S. Srinivasan

Dr. V. Gunasekaran

7/8/18

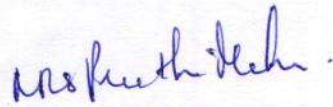
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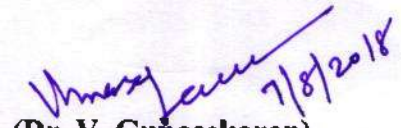
4.	In Sl. No. 1 and 2, backing material detail has to be removed	Accordingly, revision done in the revised specification.
5.	In Sl. No. 2, the cabinet size specification has to be revised	Accordingly, revision done in the revised specification.
6.	In Sl. No. 4, in Material of Construction part, revision requested.	Revision done in the revised specification.
7.	In Sl. No. 4, in Ducting part, requested for thickness revision.	It has been revised.
8.	In Sl. No. 4, in Flooring part, revision requested.	Revision done in the revised specification.

The Amendments has been given in Annexure – II. The bidders were informed to ensure that all mandatory documents / certificates / undertakings are to be enclosed with the bids, as specified in the tender document.

Apart from the aforesaid suggestion, there were no technical queries from the bidder's side, hence the Committee felt that there is no need for amendment in the tender document.



(Dr. K. R. S. Preethi Meher)
Special Invitee



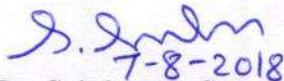
(Dr. V. Guhasekaran)
Member and Convener



(C. Sridevi)
Purchase Nominee



(Dr. S. Rameshkumar)
Finance Nominee



(Dr. Srinivasan Sampath)
Member



(Dr. S. Beer Mohamed)
Chairperson