



CENTRAL UNIVERSITY OF TAMIL NADU, THIRUVARUR

CIRCULAR

No.CUTN/FO/Projects/2019-20/4221

Date: 29-11-2019

Sub.: Travel Entitlement for Project Fellows/Assistants-reg

It has been observed that some of the travel claims of Project Fellows/ Project Assistants are being claimed / submitted with different amount on account of TA, Food Allowance, Accommodation and Local Conveyance. Normally, the guidelines of Sponsoring Agency or Host Institution's norms are being adopted in respect of travel entitlements for Project Personnel, procedure for project procurements and all other project activities.

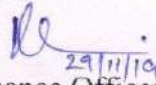
Central University of Tamil Nadu (CUTN), being a Host Institution, has also to follow the same norms and procedures in respect of project activities. Hence, if no specific TA/DA norms are available from the Sponsoring agency, the CUTN/UGC/MHRD/Govt. of India norms shall be applicable and all the travel claims of Project Personnel will be regulated accordingly. A copy of TA/DA entitlement as per 7 CPC is attached herewith for reference and uploaded in our website also (<https://cutn.ac.in/wp-content/uploads/2018/09/7-CPC-TA-rates.pdf>).

All the Faculty Members/Principal Investigators are requested to bring the contents of this circular to the notice of all Project Personnel working under them.

To
All Concerned

Copy to

- 1) Vice Chancellor, CUTN
- 2) Registrar, CUTN
- 3) Controller of Examination, CUTN
- 4) All Faculty Members / All Principal Investigators, CUTN
- 5) Project Cell, CUTN
- 6) Assistant Registrar (F) i/c, CUTN
- 7) Finance Section / Accounts Section, CUTN
- 8) File


29/11/19
Finance Officer

सी. एम. ए. वी. पलानी
CMA V. PALANI

वित्त अधिकारी

Finance Officer

तमिलनाडु केन्द्रीय विश्वविद्यालय
Central University of Tamil Nadu
तिरुवारूर - 610 005 Thiruvavarur-610 005

7th CPC TA Rates with effect from 01-07-2017

Sl. No.	Grade Pay (Rs.)	Level	Hotel Accommodation per day (Rs.)	Charges for travel within the city (Rs.)	Food expenditure per day not exceeding (DA)			Travel entitlement (Within the country)				International				
					30% If absence from HQ <6 hrs (Rs.)	70% If absence from HQ between 6 hrs - 12 hrs (Rs.)	100% If absence from HQ > 12 hrs (Rs.)	By Train	By Bus	By Sea	By Air					
1	Below 4200	01 to 05	450	113	150	350	500	1st Class / AC-III / AC-Cc	Others	Premium, P. Taktal, Suvudha, Shatabdi, Rajdhani, Duronto	Deluxe / Ordinary	Pay Level 3 & below: Lowest class	N/A	By Air	By Air	Pay Level 13 & below - Economy Class
2	4200-4800	06 to 08	750	225	240	560	800	AC-II	AC-II / Chair Car in Shatabdi	AC-II / Chair Car in Shatabdi	AC Bus	Pay Level 4 - 5; **	Economy Class	Economy Class	Economy Class	Pay Level 14 to 16 - Business / Club Class
3	5400-6600	09 to 11	2250	338	270	630	900	AC-I	Executive / AC-I *	Executive / AC-I *	AC Bus	Pay Level 6 - 8 ***	Business / Club Class	Business / Club Class	Business / Club Class	Pay Level 17 & above - First Class
4	7600-8900	12 to 13	4500	AC taxi charges up to 50 KMs	300	700	1000	AC tax charges as per actual expenditure commensurate with official engagements	AC-I	Executive / AC-I *	AC Bus	Pay Level 9 & above; ****	Business / Club Class	Business / Club Class	Business / Club Class	Pay Level 17 & above - First Class
5	10000 & above	14 & above	7500	AC tax charges as per actual expenditure commensurate with official engagements	360	840	1200	AC-I	Executive / AC-I *	Executive / AC-I *	AC Bus	Pay Level 9 & above; ****	Business / Club Class	Business / Club Class	Business / Club Class	Pay Level 17 & above - First Class

* In case Premium, P. Taktal, Suvudha, Shatabdi, Rajdhani trains as per available highest class

** If two classes only, the lower class. If three classes, the middle or second class. If there be four classes, the third class.

*** Lower class if there be classes only on the steamer.

**** Highest Class

