Dear Students,

As you aware the end semester examinations (ESE) scheduled during April-May 2020 were postponed because of COVID19. The interstate public transport is getting delayed which will further delay the conduct of examinations in the University. Considering the timely completion of the examinations which will enable the final year students to receive their provisional certificate to apply for higher studies and jobs, Central University of Tamil Nadu has decided to conduct End Semester Examinations through online mode from 1st July 2020 using simple communication technology. The detailed timetable will be released soon.

Final year students can only appear for examinations of final semester courses through online mode. Final year students who have arrear/backlog papers on courses of other semesters will have to appear for examinations for those papers along with intermediary semester students whenever it is conducted. Notification for those examinations will be released later.

Appearing in this online examination is strongly recommended as the examination for terminal semester students are mandatory. But those students who have genuine difficulties of communication connectivity in their place of stay or any other challenge that restrain them to write these exams may wait till normalcy returns and travel to the campus as per schedule to be announced by the University after assessing the overallsituation.

Broad pattern of Exam-From-Home will be asunder:

For Theory Courses: This will be conducted through online portal (Please see the instructions)

For Dissertation/Project type Courses: Students will receive instructions regarding the submission of report from the respective department. This will be followed by an online Presentation/Viva-Voce using a video conferencing platform under the direct supervision of the respectivedepartment.

For Lab Courses: Modalities and schedule will be communicated by the respective department.

Dropping of Generic/Open Elective Courses: There are few students of the final semester who have earlier registered for certain courses as generic/open elective to earn extra credits over and above the credit requirements as per the approved syllabus for the programme. The last date of dropping such courses in normal circumstances is over. However looking at the current situation, if students wish to drop such additional courses they may send a mail to **exams@cutn.ac.in** on or before 12.06.2020.

Instructions for online Theory Examination

1. Who can appear in the online examination?

a. All students of the final semester of different programmes who register for these exams and sixth semester students in Integrated M.A. Economics Progamme(Registration will be announced in due course).

b. The students already completed the programme but having arrear/backlog papers in finalsemester exam may also register online ESE.

2. System Requirements: Students can use a computer/laptop or android based phone with 2G levelconnectivity.

- Laptop/Desktop: Preferred operating system is Windows, Use Latest Google Chrome browser for accessing tests, Use of a webcam with microphone ismandatory.
- Android based Phone: It should have camera with internet connection (at least 2G) However student encouraged to appear online examination through Laptop/Desktopmode.
- Students are advised to keep Laptop or Mobile phone in full charge condition and desktop with inverter connection.

3. Student will have both the options; either typing the answer on the portal or **writing on A4 sized papers and uploading the images onportal.**

4. Students must appear in the 'Mock-Test' to understand the whole process and practice. Thedates for mock test will be announced well in advance. Look out for dates and take this mock tests.

5. The online ESE from is 2 hours durationand the students will not be allowed to move away from the laptop/Desktop/phone during the examination.

6. Students must type/write on their own and not COPY text from any source whatsoever. The students will be monitored through image and voice proctoring throughout the exam duration. If there are any similarities between two answer scripts discovered by Course Instructor, both the answer sheets are liable to be cancelled. The decision of authorized committee in this matter shall be final and binding.

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