



तमिलनाडु केन्द्रीय विश्वविद्यालय
(संसद द्वारा पारित अधिनियम 2009 के अंतर्गत स्थापित)

CENTRAL UNIVERSITY OF TAMIL NADU

(Established by an Act of Parliament, 2009)

नीलक्कुडी परिसर/Neelakudi Campus, कंगलान्चेरी/Kangalancherry,
तिरुवारूर/Thiruvavarur - 610 005

No.CUTN/FO/2020-21/3234

July 30, 2020

CIRCULAR

**Sub.: Improving Financial Management and strict compliance of
Rules / Procedures -reg.**

Ref.: Circular No.CUTN/FO/2018-19/ 1058, October 12, 2018

In continuation of earlier circular issued on 12-10-2018 and to improve the financial planning and effective utilisation of funds in CUTN with reference to General Financial Rules (GFR) 2017/ CUTN/UGC/MHRD/GOI Norms, all the financial sanctions shall be issued with the concurrence of the Internal Finance Wing in accordance with the procedure laid down in the Delegation of Financial Power Rules / Delegation of Financial Powers issued by CUTN, and orders issued thereunder from time to time.

Considering the current fiscal situation, there is a need to emphasize the existing rules & procedures followed in CUTN and to rationalise expenditure & optimize available resources. The following measures/guidelines be adopted to achieve fiscal prudence:

- a) Prior sanction must invariably be obtained for any activity having financial implications before making any move.
- b) Requests for post-facto sanction to be severely discouraged unless otherwise extreme emergency cases.
- c) Expenditure shall be restricted within the approved sanction limit and excess expenditure has to be avoided completely.
- d) Bills / Claims of sanctioned activities shall be submitted to finance section for payment process within 15 days from the date of completion of the activity.
- e) Bills/Claims submitted without prior sanction will not be entertained.
- f) Facility of Video Conferencing be used effectively for all type of meetings, seminars, conferences.
- g) Available resources be utilized optimally.
- h) Ensure all procedures are complied as per General Financial Rules (GFR), 2017/ CUTN/UGC/MHRD/GOI Norms and there is no infructuous or wasteful expenditure.

This issues with the approval of Competent Authority.

To

All Deans/Heads/Coordinators/Faculty/Officers/Staff

Copy to

- 1) Vice Chancellor, CUTN
- 2) Registrar, CUTN
- 3) Controller of Examinations, CUTN
- 4) Librarian, CUTN
- 5) File


30/07/2020
Finance Officer

सी. एम. ए. वी. पतनी

CMA V. PALANI

वित्त अधिकारी

Finance Officer

तमिलनाडु केन्द्रीय विश्वविद्यालय

Central University of Tamil Nadu

तिरुवारूर- 610 005 Thiruvavarur-610 005