



## CENTRAL UNIVERSITY OF TAMIL NADU

(Established by an Act of Parliament, 2009)

Collectorate Annexe, Thanjavur Road,

THIRUVARUR 610 004

Minutes of the 5<sup>th</sup> Meeting of the Executive Council of the Central University of Tamil Nadu held on 10<sup>th</sup> December, 2011 at Madras School of Economics, Kotturpuram, Chennai 600 025

The fifth meeting of the Executive Council of the Central University of Tamil Nadu was held on 10<sup>th</sup> December, 2011 at 1.30 pm at Chennai. The following members attended the meeting.

1	Prof. B.P. Sanjay	Chairman	Vice Chancellor, CUTN
2	Prof. J.A.K. Tareen	Member	Vice Chancellor, Pondicherry University
3	Dr. M. Annamalai	Member	Senior Adviser, ISRO Headquarters,
4	Prof. N. Periasamy	Member	(Rtd.) Professor, TIFR, Mumbai
5	Shri Anant Kumar Singh, IAS	Member	Joint Secretary, Higher Education Department, MHRD (in place of Secretary, Higher Education Department, MHRD)
6	Dr. J. Uma Maheswari, IAS	Member	Joint Secretary, Higher Education Department (in place of Principal Secy., Higher Education Dept. GoTN)
7	Shri V.K. Sridhar	Registrar & Secretary, CUTN	
8	Shri P.V. Ravi	Finance Officer, CUTN	invitee

Leave of absence was granted to the following members:

1. Prof. U.R Ananthamurthy
2. Prof. M. Chidambaram
3. Prof. Javeed Alam
4. Prof. M.S. Jayati Ghosh
5. Prof. E.D. Jemmis

**Agenda Item 1:           Introductory remarks of the Chairman**

The Chairman welcomed all the members of the Executive Council. He specially thanked Shri Anant Kumar Singh, Joint Secretary, MHRD, for attending the meeting. He introduced Shri P.V. Ravi, who joined the University on 8<sup>th</sup> December, 2011 as Finance Officer. He also informed that the Finance Officer will be an invitee to all the Executive Council Meetings and similarly, the Registrar will be an invitee to all the Finance Committee Meetings. He briefly captured the important events since the last Council Meeting held on May 2011. CUTN conducted the Central Universities Common Entrance Test 2011 (CUCET-2011) on 18<sup>th</sup> & 19<sup>th</sup> June, 2011. The CUCET Counseling was held on 18<sup>th</sup>, 20<sup>th</sup> & 27<sup>th</sup> July 2011. Interview for the post of Finance Officer was held at Chennai on 22<sup>nd</sup> July 2011. A workshop on GRIHA Rating for CUTN New Campus was held on 26<sup>th</sup> July 2011. The interviews for the posts of PS & PA were held on 29<sup>th</sup> & 30<sup>th</sup> July 2011. The incumbents have since joined the University.

The interview for the post of Deputy Registrar was held on 27<sup>th</sup> August, 2011 at Chennai. The selected individuals, Shri A.R. Venkatakrishnan and Shri M.P. Balamurugan, have already joined the University.

CUTN conducted a workshop on Child Survival and Development in collaboration with The Hindu, National Foundation of India (NFI) and UNICEF on 8<sup>th</sup> & 9<sup>th</sup> September 2011. The Chairman briefed his participation in the event "EDUCON 2011" held at Dubai from 15<sup>th</sup> to 18<sup>th</sup> September, 2011. The theme was '*Innovative Practices in Universities: The road map for inclusive growth of the nation*'. The Chairman also visited USA for participating in the India-Yale Leadership Programme at Yale University, New Haven from September 25 to October 8, 2011.

The Chairman also shared the moments on his participation in the First US – India Higher Education Research Conference at Pennsylvania State University, USA on 10<sup>th</sup> & 11<sup>th</sup> October, 2011 and his formal meeting with the Vice President, Faculty of Communication and interactions with research scholars. He also lectured for a graduate course class at Bowling Green State University, Ohio, USA.

Interview for the post of Hindi Officer was held on 22<sup>nd</sup> October 2011 and the incumbent joined the University on 30.11.2011. Tree plantation in Permanent Campus was held on 24<sup>th</sup> October, 2011 in the new Campus.

The Chairman participated in the Interactive session on "National Accreditation Regulatory Authority for Higher Educational Institutions bill 2010" held at NAAC, Bangalore on 29<sup>th</sup> October, 2011.

Assistant Librarian Interview was held on 3<sup>rd</sup> November 2011 and interview for the post of Assistant Registrar was held on 4<sup>th</sup> & 5<sup>th</sup> November, 2011 at Thiruvarur.

The Chairman had a discussion with Prof. Venkata Rao, Vice-Chancellor, National Law School of India University, Bengaluru on possibilities of mentoring and partnership between NLSIU and CUTN, on 7<sup>th</sup> November, 2011. National Education day Celebrations were held on 9<sup>th</sup> & 11<sup>th</sup> November, 2011.

Review Meeting on the progress of Construction was held on 14<sup>th</sup> November, 2011 and on 3<sup>rd</sup> December, 2011.

The Chairman had a meeting with Prof. Parasuraman, Director, Tata Institute of Social Sciences, Mumbai for mentoring and collaborative relationship with TISS on 25<sup>th</sup> November, 2011. The Chairman made a mention of his receiving the 19th Dewang Mehta Business School Award for Outstanding Contribution to Education, on 26<sup>th</sup> November, 2011.

The Chairman also had a discussion on modalities of B.Sc / B. A. Educational programme on 07<sup>th</sup> December, 2011 at IISc Bangalore. Accordingly, a national workshop is scheduled on January 27 & 28, 2012 in Bangalore.

The Chairman thanked all the Executive Committee members for their unstinted support and hoped to leverage on their expertise to build the University as a model University.

After the introductory remarks of the Chairman, the agenda for the day was taken up for discussion.

**Agenda Item 2: Confirmation of the minutes of the fourth meeting of the Executive Council held on 28.05.2011**

The Executive Council considered the minutes of the 4<sup>th</sup> Meeting held on 28<sup>th</sup>, May 2011. The Council noted that no comments were received on the minutes earlier circulated among the members of the Council.

**Decision:**

The Executive Council resolved that the minutes of the Fourth Meeting of the Executive Council held on 28<sup>th</sup> May, 2011 be confirmed.

**Agenda Item 3: Action taken on the minutes of the previous meetings of the Executive Council.**

The Executive Council perused the details presented in each item. One of the Members pointed out that a Bar Chart can be made showing the progress of on-going construction activities and presented to the Executive Council in all its future meetings. In the instant case, it was decided to append this bar chart alongwith the minutes.

**Agenda Item 4: Details of administrative and financial decisions taken by the University since last meeting.**

The Chairman presented the major administrative and financial decisions taken by the University from May 2011 to October 2011. The details of positions filled, deposits made, purchases and other details were placed before the Executive Council.

**Decision:**

The Council noted the information and accorded its approval for the appointments made at the level of Deputy Registrars, Assistant Registrars and Hindi Officer.

**Agenda item No.5: Approval of all items of expenditure for the period from 1<sup>st</sup> May 2011 to 31<sup>st</sup> October 2011**

The particulars as contained in the Agenda were placed before the Executive Council. The Council perused all the major items of expenditure incurred by the University from May 2011 to October 2011 under various heads.

**Decision:**

The Council accorded post facto approval for all items of expenditure incurred by the University as per the details provided in the Agenda.

**Agenda item No.6: Report on the progress of construction works**

The Chairman briefed the members on the progress of various construction works. The Chairman mentioned that the construction works are progressing in respect of Boys and Girls Hostels, Mess Block, Administration Block and Central Lecture Hall Complex in Neelakudi village and for Lecturers Quarters, Associate Professors Quarters and Professors Quarters in the Nagakudi village. The Chairman also briefed the members about the building works proposed to be taken up by the University under Phase II which comprises of Convocation

Hall, Multi-purpose Student Facility, Lab Based School No.2, Central Lecture Hall Complex No.2, Non-Lab Based School, Married Research Scholars Hostel, Non-Married Research Scholars Hostel, Guest House, Staff Quarters, Kendriya Vidyalaya School, Primary Health Centre, Café / Post Office / Bank buildings and Shopping Complex.

The Executive Council wished to know the progress and problems faced by the University in respect of its construction activities. The Chairman informed the Council that the work is progressing somewhat behind schedule due to difficult terrain conditions at the site which is compounded by heavy rains, non-availability of labour and other such reasons. However, he added that the progress of construction works is being regularly monitored at the level of VC and Registrar, at the level of Steering Committee, Monthly Review Meetings with the architects and the officers of the CPWD and Building Committee. Every effort is being made to ensure that the buildings progress as per plan.

**Decision:**

The Executive Council noted the information.

**Agenda item No.7 Approval of the Minutes of 2<sup>nd</sup> Meeting of the Finance Committee**

The Chairman informed the members that the 2<sup>nd</sup> Meeting of the Finance Committee was held immediately before the 4<sup>th</sup> Meeting of the Executive Council on 28.05.2011. The essence of the decisions and recommendations of the Finance Committee was briefed to the members of the Executive Council during its last meeting itself. The Minutes as circulated to the members of the Finance Committee is now being tabled before the Executive Council.

**Decision:**

The Executive Council noted the information contained in the minutes and accorded its approval.

**Agenda item no.8: Approval for the appointments/engagements made to Teaching and Non-teaching positions on regular / ad-hoc / contract basis.**

The Chairman briefed the Executive Council Members about the appointment of Faculty to regular positions / vacancies in the University. He narrated the efforts of the University since publication of its first advertisement for the faculty positions in 2009 and subsequently in April 2011. Initially, the University was sanctioned 24 Faculty positions and the current recruitment efforts are concentrated in respect of these vacancies. He further elaborated that the University took up faculty positions in Maths, Physics, Chemistry and English, they being the minimum requirements for the existing programmes. After the appointment of visitor's nominees, the selection committee was constituted as per the provisions contained in the

statutes. The process leading to the interview was also explained by the Chairman. The recommendations of the Selection Committee were placed before the Executive Council. The Council perused the details and the names of selected candidates. During the course of discussions, the Council felt that the screening norms may be devised more clearly and explicitly by involving the Academic Council. The Chairman stated that at the last Executive Council meeting, screening committee norms in conformity with University Grants Commission (UGC) and parameters had been approved. Further reforms, if any, and in conformity with formal guidelines etc., will be worked out in consultations with Academic Council and placed before Executive Council.

**Decision:** The Executive Council approved the appointment of the following faculty members:

**Physics**

Assistant Professor (UR)	-	Dr. M. Ponmurugan
Associate Professor (UR)	-	Dr. V. Madhurima
Professor (UR)	-	Dr. P. Ravindran

**Mathematics**

Assistant Professor (UR)	-	Dr. V. Palani Ramesh
Assistant Professor (OBC)	-	Mr. A. Chandrasekaran
Professor (UR)	-	Dr. T. Sengadir

**English**

Assistant Professor (OBC)	-	Dr. K.V. Raghupathi
Associate Professor (UR)	-	Dr. Nirmal Selvamony

The Executive Council also authorized the Chairman to issue the appointment orders and get it ratified by the Council in respect of future appointments, if the Council Meeting is not expected to be held soon after the Selection Committee meetings.

**Agenda Item 9: Inspection Report of the Office of Accountant General on the accounts of the University for the year ended 2010-2011 and the reply of the University**

The Separate Audit Report (SAR) on the accounts of CUTN for the year ended 2010-2011 was placed before the Council for consideration. The Chairman also briefed the Council Members about the points made in the Inspection Report and Separate Audit Report. It was also seen by the members of the Finance Committee in its meeting held earlier in the day.

**Decision:**

The Executive Council considered the SAR and approved that the SAR may be incorporated in the Annual Report for the year 2010-2011. As regards SAR, the Council decided that the replies for the paras may be issued to the Principal Accountant General (Audit) by the University.

**Agenda Item No. 10      Brief Report on CUCET 2011**

The Chairman briefed the Council Members that CUCET was conducted for 2 consecutive years in running by CUTN in which 6 more Universities, Bihar, Jharkand, Karnataka, Kashmir, Kerala and Rajasthan also participated. CUCET 2011 provided an opportunity for the candidates from across the country to seek admission to over 70 Under Graduate, Integrated, Post Graduate and Research Programmes in these Universities. He also briefed about the number of candidates and other statistics relating to CUCET.

**Decision:** The information was noted by the Executive Council.

**Agenda item No.11:      Brief report on Academic and Admission details.**

The Executive Council perused the brief report on the Semester Examination (April 2011) and admission process 2011 appended as Annexure.

The Chairman briefed about the Even Semester of 2010-2011 which started on 06.01.2011 and closed on 27.04.2011. The exams were conducted between 28.04.2011 and 11.05.2011. He also briefed the admission for various courses for academic year 2011-2012 made through Common Entrance Examination (CUCET 2011) on 18<sup>th</sup> & 19<sup>th</sup> of June 2011.

**Decision:** The information was noted by the Executive Council.

**Agenda item No.12      Information on Vice Chancellor's Tours****VC's visit to Dubai, UAE**

The Chairman briefed his participation in EDUCON 2011 – Annual Conference on Higher Education held at Dubai between September 16<sup>th</sup> and 19<sup>th</sup> 2011 organised by Sakal Media Group, Events and Exhibitions Division, Pune. EDUCON is India's premier National, Industry-Academic Interaction meet and there were academic sessions and technology based professional sessions. The theme was '*Innovative Practices in Universities: The road map for inclusive growth of the nation*':-

- Involvement of Stake Holders in Building up University Syllabus.
- Policy making by involving Stake Holders.
- Quality Vs. Quantity of students and facilities - How to strike a balance.
- Employability Quotient of our student product.
- Integration of skill development and vocational Education in collegiate stream.
- Integrated vocational and technical education.
- Encouraging and rewarding self research / patenting / copy rights / inventions for new generation scientists and researchers

### VC's visit to USA

The Chairman informed the members that Hon'ble Minister for Human Resource Development has nominated him as a member of the Indian delegation to USA to participate in the India-Yale University Leadership Programme held at USA from September 25 to October 8, 2011. Vice Chancellor attended the India-Yale Leadership programme at Yale University, New Haven, USA.

He further informed that direct expenditure for the participants have been borne by the UGC and indirect expenditure for the participants borne by Yale University.

Subsequently, the Chairman also participated in the first "US India Higher Education Research Conference" held at Pennsylvania University, State College, PA on October 10 and 11, 2011, where higher education policy and administration for Indian educational institutions were discussed. After visits to few other Universities in USA, he returned to India on 18<sup>th</sup> October, 2011.

**Decision:** The information was noted by the Executive Council.

### **Agenda item No.13 Introduction of New Pension Scheme (NPS) in the University and the matter regarding provision of Budgetary Head to meet out the employer contribution under New Pension Scheme**

While placing this item before the Executive Council, the Council was informed that introduction of NPS was considered and recommended by the Finance Committee in the meeting held earlier in the day. During the discussion, the members shared the concern of the Chairman leading to non- portability of pension in respect of those senior faculty / staff who are already covered in the old pension scheme and who would not be able to carry it, if they are selected to any of the new Central Universities where pension scheme is not available. The Joint Secretary, MHRD, informed that a reference on this issue may be made by CUTN to MHRD to examine the issue.



**Decision:**

After the above deliberations, the Executive Council approved the introduction of New Pension Scheme (NPS) and its implementation in the University for all the Faculty and Staff.

**Agenda item No.14 Increase in consolidated remuneration to Guest / Visiting Faculty**

The Executive Council discussed the agenda item for increase in the existing emoluments to all the Guest / visiting faculty who have put in a minimum of 12 months service in CUTN and extension of their tenures till the close of the next semester. After detailed deliberations, the Council decided to accord its approval for both.

**Decision:**

The Executive Council approved that the consolidated remuneration to Guest / Visiting Faculty be increased by 15% on the above lines and also approved the extension of term of the Guest / Visiting Faculty till 31.05.2012.

**Agenda item No.15: Special Note on the land allotted to the University**

The Chairman briefed the members about the land allotted to the University by the Government of Tamil Nadu. The Neelakudi village with 412.03 acres is being developed as main campus. In this campus, there are still 39 families residing in the land allotted to the University. The Chairman made a presentation showing the extent of land and area occupied by these families. The Chairman also explained that University is pursuing with the revenue authorities for more than 18 months to relocate these families from University land. The revenue authorities have already allotted alternate piece of land and patta was also issued to these families. However, these families are insisting on their rehabilitation not only in alternate sites but with houses constructed in the alternate sites. As the State Government is not having adequate revenue provisions, they are not able to accede to the demands of these families. Thus, it has become a bone of contention. The Chairman explained to the members that these families located right inside the University land will pose a big problem for several reasons. Some of the construction plans of the University were also put on hold because of the presence of these families. The Chairman mentioned that he had a long meeting with the Collector, Thiruvarur and the Collector has suggested funding the construction for these 39 families at an approximate cost of 1.5 lakhs per dwelling with a total demand of less than a crore of rupees. He also outlined a plan of depositing the money with the State Government and thereby entrusting the responsibility of relocating the families to the revenue authorities.

The Council discussed the issue at length. The Council accorded its approval in-principle that one of the options to look for is to take up this matter with MHRD/UGC and explore the possibility of funding this proposal. The Joint Secretary from MHRD advised pursuing the matter with the State Government as it is the responsibility of the State Government to hand over the land free of encumbrances. A request was also made by the Joint Secretary, MHRD to Joint Secretary, Government of Tamil Nadu (attending in place of Secretary, Higher Education Department) to pursue the matter.

**Decision:**

The Executive Council authorized the Chairman to take steps as may be appropriate to end this stalemate and complete the construction activity as per schedule.

**Agenda Item No.16: Fixation of Travelling Allowance entitlements of the Vice-Chancellor**

The Executive Council considered and discussed the agenda item relating to fixation of Travelling Allowance entitlements of the Vice Chancellor in accordance with Primary Statute 2 (6) (iii) of Central Universities Act 2009 and Travelling Allowance Rules of Government of India (FR & SR –Part II – TA Rules). Accordingly the Executive Council has fixed the Travelling Allowance Entitlements of the Vice Chancellor as below:

1. In accordance with S.R.191 read with GOI, Ministry of Finance O.M.No.F.19041/3/94-E.IV dated 12.08.1994, the Vice Chancellor is declared as his own controlling officer for travelling allowance purposes.
2. In accordance with S.R.48 –B read with GOI, Ministry of Finance O.M. No. F.19030/3/2008-E.IV dated 23.09.2008, the Vice Chancellor is entitled to travel by Business/Club Class by air for official journeys
3. In accordance with S.R.40 read with GOI, Ministry of Finance O.M.No.F.19039/2/2008-E.IV dated 23.09.2008, the Vice Chancellor is entitled to travel by Highest Class for official journeys by sea/river.
4. In accordance with S.R.34 read with GOI, Ministry of Finance O.M.No.F.19039/2/2008-E.IV dated 23.09.2008, the Vice Chancellor is entitled to travel by AC First Class for official journeys by rail.
5. In accordance with S.R.46 read with GOI, Ministry of Finance O.M. No. F.19030/3/2008-E.IV dated 23.09.2008, the Vice Chancellor is entitled to travel by Air-conditioned Bus/AC Taxi for outstation journeys by road.

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6. In accordance with S.R.51 read with GOI, Ministry of Finance O.M. No. F.19030/3/2008-E.IV dated 23.09.2008; the Vice Chancellor is entitled to reimbursement of Hotel Accommodation/Guest House of upto Rs.5000/- per day; reimbursement of AC Taxi Charges of upto 50 Kms. for travel within the city and reimbursement of food bills not exceeding Rs.500/- per day.
  7. Apart from the above entitlements for accommodation/conveyance, the Vice Chancellor is also authorised to incur contingent expenditure, while on tour, not exceeding of Rs.5000/- per day.

**Decision:**

The Executive Council approved the travelling allowance entitlement to the Vice-Chancellor as above.

**Agenda Item No.17: Travelling Allowance and other entitlements of Teaching and Non-Teaching Staff**

The Council was informed that the University has already recruited the first batch of non-teaching staff on regular basis and is in the process of recruiting the teaching posts. It has become necessary for it to prescribe the Rules that have to be followed for such categories of the regular staff. Being an Autonomous Institution of Government of India, the University is desirous of following the below mentioned Rules (as amended from time to time) for its employees who have joined / would be joining on regular basis.

1. FR&SR – Part I – For pay related matters
2. CCS (Leave) Rules
3. CCS (Joining Time) Rules
4. CCS (LTC) Rules
5. FR & SR – Part II – TA Rules
6. Instructions of UGC on service related matters
7. Instructions of GOI not covered within above.

**Decision:**

The Executive Council approved that the University may follow the rules as listed above for all its employees.

**Agenda Item No.18: Approval for procurement of various furniture items for the teaching and non-teaching staff.**

The Chairman informed that the University is in the process of filling up of non-teaching posts. Sanctioned posts like Deputy Registrar, Assistant Registrar and Hindi Officer have already been filled up and the remaining posts like, UDC, LDC are going to be filled up shortly. The University accordingly has to provide required furniture to these staff members. This apart, the University also wishes to purchase furniture such as Conference Table etc., for the purpose of conducting its internal meetings.

For this purpose, the University desires to procure the furniture through Kendriya Bhandar, the approximate cost of which would be Rs.26 lakhs. As the University has not made the Budget for Capital Items and Revenue Expenditure for the Year 2011-2012 so far, the Council was requested to consider and accord administrative approval for Rs.26 lakhs under the Head Furniture & Equipment.

**Decision:**

The Executive Council approved the same.

**The meeting ended with a vote of thanks to the Chairman.**

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