तमिलनाडु केन्द्रीय विश्वविद्यालय

(संसद द्वारा पारित अधिनियम 2009 के अंतर्गत स्थापित)

CENTRAL UNIVERSITY OF TAMIL NADU

(Established by an Act of Parliament, 2009)

नीलक्कुड़ी परिसर/Neelakudi Campus तिरुवारूर/Thiruvarur- 610 005

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CUTN-4(12)/2011-Estt Vol II/2296 22 -10-2021

CIRCULAR

This is to inform that one day webinar has been planned for all ministerial staff [Section Officer, Assistants, Upper Division Clerks, Lower Division Clerks, Lower Division Clerk(Care Taker)] as below:

Topic	"Purchase Procedures and Disposal"
Resource Person	Shri.S.Gnanaprakasam, Senior Controller of Stores & Purchase, CSIR-CCMB, Hyderabad
Date	30-10-2021[Saturday]
Time	10.30 am to 5.00 pm [with lunch break & tea breaks]
Venue	Pro-VC hall

All ministerial Staff [Section Officers, Assistants, Upper Division Clerks, Lower Division Clerks, Lower Division Clerk(Care Taker)] are advised to physically attend without fail.

Tea will be served during breaks.

Certificates will be issued to staff who attend the program fully.

22/10/21

Professor In-Charge
(Establishment)

To,

1. Section Officers
2. Assistants
3. Upper Division Clerk
4. Lower Division Clerk
5. Lower Division Clerk(Care Taker)

Copy to :

1. Finance Officer
2. Controller of Examination (In-Charge)
3. Joint Registrar (Finance)
4. System Analyst
5. Assistant Registrar (Purchase)
6. PS to VC
7. UDC (Registrar Sect.)