Annexure-I

तमिलनाडु केन्द्रीय विश्वविद्यालय

(संसद द्वारा पारित अधिनियम 2009 के अंतर्गत स्थापित)

CENTRAL UNIVERSITY OF TAMIL NADU

(Established by an Act of Parliament, 2009)

नीलक्कुड़ी परिसर/Neelakudi Campus, तिरुवारूर/Thiruvarur - 610 005.
04366-277261.

CUTN-11(7)/2017-Students-vol-4 / 2648 10/08/2023

CIRCULAR

Sub: Fee Refund for admission cancellation 2023-24 – First year newly admitted students 2023-24.

Based on UGC guidelines Fee refund policy 2023-24 dated 03.07.2023, the newly admitted first years students are eligible for refund of fees on cancellation/withdrawal of admission for the current academic year 2023-24 as given below:

1) **Upto 30.09.2023** – the entire fee, including all charges will be refunded.

2) **Upto 31.10.2023** – the fee collected from a student should be refunded after deducting Rs.1000/- as processing fee.

3) **After 31.10.2023** – The student will forfeit all fees except the caution deposit as per CUTN norms.

This is issued with the approval of Competent Authority.

Dean(Academics)
संकायाध्यक्ष (अकादमिक)/Dean (Academics)
Central University of Tamil Nadu
तमिलनाडु केन्द्रीय विश्वविद्यालय
तिरुवारूर/Thiruvarur-610 005

To

All Deans and Heads.

Copy to

1. All Statutory Officers, CUTN.
2. System Analyst – to upload in CUTN website
3. PS to VC, CUTN.
4. Assistant, Registrar's Secretariat, CUTN.

CENTRAL UNIVERSITY OF TAMIL NADU
THIRUVARUR – 610 005
(Established by an Act of Parliament, 2009)

Application for Cancellation of Admission

Name of the Student :

Reg. No :

Programme :

Department :

Date of Joining :

Date of Cancellation :

☐ Admission fee in Rs.

☐ Hostel fee in Rs.

Bank Account Details

Name of the A/c holder:

Bank Name:

IFSC Code:

SB A/c. No.:

Branch:

Candidate's Signature

Encl.: ☐ Copy of Admission Fee receipt

☐ Copy of Hostel Fee receipt, if any

Head of the Department

Admission cancellation Procedure:

- Admission refund policy 2023-24, kindly refer **Annexure-I**
- Candidate shall submit the refund application form to the concerned department
- Department shall verify candidate's application form and submit the same to Academic Office for further process.