

# PhD PROGRAMME

(Full-Time and Part-Time)

(W.e.f.2023-2024)



## Department of Social Work

School of Social Sciences and Humanities  
Central University of Tamil Nadu  
(Established by an Act of Parliament, 2009)

Thiruvarur- 610 005



Based on  
The Ph.D. Programmes Ordinance  
Central University of Tamil Nadu  
Relating to the Administration of Ph.D. Programmes  
(Under Section 28(1) and 28(2) and Statute 37(1) of  
The Central Universities Act, 2009)

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## **PhD PROGRAMME (Full-Time and part-Time): BRIEF OVERVIEW**

The Department of Social Work, Central University of Tamil Nadu propose to start PhD programme in the department to address the mounting need for knowledge development in the areas of social work theory, education and practice. A brief outline about the Central University of Tamil Nadu, School of Social Sciences and Humanities, Department of Social Work, Faculty strength and eligible research supervisors in the department, perspectives of the PhD programme and programme objectives are given below.

### **About Central University of Tamil Nadu**

The Central University of Tamil Nadu is set in Thiruvarur, a region of cultural and historical significance. The University functions with quality infrastructure facilities in two campuses set in a serene atmosphere in the Neelakudi and Nagakudi villages in the Cauvery delta region. In spite of the recent origin and a humble beginning with a single course and few students, the University has established itself as an acclaimed centre of excellence in different streams of education within the last two few years, attracting students from far and wide. The University offers Postgraduate, Integrated MSc and Doctoral Programmes in various subjects through the Schools of Social Sciences & Humanities, Basic & Applied Sciences, Mathematics & Computer Sciences, Communication, and Education & Training. The University atmosphere offers a creative and multicultural learning atmosphere for the students with dynamic curricular and extracurricular activities. The University also opens up space for expert learning through collaboration with State and National level institutions of academic excellence. The University which functions in a rural setting also caters to the development of the rural locales by providing quality education and training to those from the marginalised communities.

### **About School of Social Sciences and Humanities**

Over the last few years the School of Social Sciences and Humanities in CUTN has evolved from the single Post Graduate Programme in English studies to include four other Programmes in Tamil, Hindi, Economics and Social Work. Each programme is designed with a cultural focus and is multidisciplinary in nature. The departments also benefit mutually from each other due to the interdisciplinary learning atmosphere. All the departments together cover wide areas of studies which include development economics, anthropology, ecology, philosophy, media studies, Dalit literature, folklore, classical languages, health and development social work practice to name the few. The Departments are equipped with experienced and skilled faculty from across the states to maintain the academic vibrancy. All together the School is equipped

to take the University to newer heights in the coming future in the field of social sciences and humanities.

### **About Department of Social Work**

The Department of Social Work, Central University of Tamil Nadu was established in 2013 to provide professional training in the discipline of Social Work. The Department offers a regular two years fulltime postgraduate programme in Social Work, titled as Master of Social Work (MSW). The programme offers three specializations : (i) Medical & Psychiatric Social Work, (ii) Community Development, (iii) Human Resource management.

### **Vision**

To be a centre of continuous learning and practice, functioning within a secular, rights based and inclusive development framework contributing towards the creation of an egalitarian society.

### **Mission**

- Building a dynamic, interdisciplinary and critical learning atmosphere towards developing culturally competent Social Work practitioners equipped to contribute creatively in micro, mezzo and macro areas of practice.
- Thriving to be a unique space for higher education in a rural setting with innovative and updated pedagogical tools and techniques for efficient knowledge delivery.
- Developing subject based expertise towards consultancy and public policy formulation in diverse social sectors in the state, national and international level.
- Functioning as a change agent through advocacy and provision of responsive service delivery to address contemporary social issues.

Though recently established, the Department has already proved its merit as a centre of excellence in Social Work education attracting students from across the states in India. A unique feature of the MSW programme offered by the Department of Social Work in CUTN is the multicultural setting in which it functions with students, teaching and non-teaching staff belonging to different states in India and from diverse social and cultural backgrounds. The multicultural learning atmosphere helps the students in building a national perspective during the training process and also equips them in developing cultural competence in personal and professional life. Another feature is the rural setting in which the University is functioning which provide a peaceful atmosphere for curricular activities. In addition the rural setting also acts as a live lab for the Social Work students to have a direct exposure to the community setting and its dynamics.

The Department has undertaken several community outreach programmes from the time of its establishment in association with academic, Government & Non-Government institutions in the locality. The Department also takes up skill development programmes, extension lectures, knowledge building workshops, National & International seminars, research projects etc. to achieve its vision to be a learning centre in the field of Social Work. The Department is taking continuous efforts to maintain the MSW curriculum and pedagogical tools updated to meet academic, field and student requirements. The strength of the Department is also observable in the first-rate infrastructure facilities (smart classrooms, Social Work Seminar Hall, Department Library) offered to the students for a vibrant academic atmosphere. The University also provides the students with a well maintained library and computer lab to facilitate the learning and training process. The proactive association of the Department with the University Counselling & Guidance Cell also caters to the personal and professional needs of all the students in the campus.

The teaching faculties of the Department are subject experts in various fields of Social Work practice including public health, mental health, community development, environment and development, social policy, human resource management etc. and provide consultancy to academic, Government & Non-Government institutions in the local to global setting. They are also engaged in research and advocacy in different social sectors contributing evidence based instruction and practice in addition to the contribution of quality publications.

#### **Faculty Team in the Department**

<b>Name of the Faculty</b>	<b>Qualification</b>	<b>Area of specialisation</b>
<b>Prof.Sigamani P</b>	MSW, M.A. PGDBA, DHA, M.Phil. Ph.D (JNU), PDF (USA)	Public Health & Human Resource Management
<b>Dr. P. Udhaya Kumar</b>	MSW, M.Phil., PhD (BDU)	Mental Health
<b>Dr. N. Sivakami</b>	MSW, MBA, M.Phil., PhD (BDU)	Community Development
<b>Dr.K.P.Chitra</b>	MSW PhD (TISS)	Community Development
<b>Dr. Chittaranjan Subudhi</b>	MSW PhD (NIT Rourkela)	Mental Health & Family & Child Welfare, Tribal Issues

**Prof. Sigamani P [PDF (USA), PhD (JNU)]**

**Professor & Head**

He has 16 years of professional experience in university teaching, research, consultancy and extension activities. He is a subject expert in the field of Public Health and is a visiting Professor to the Universities in USA and China. He also has published widely in reputed books and Journals.

(Web link: [http://cutn.ac.in/wp-content/uploads/SIGAMANI\\_CV\\_SW.pdf](http://cutn.ac.in/wp-content/uploads/SIGAMANI_CV_SW.pdf))

**Dr. P Udhayakumar [PhD (Bharathidasan University)]**

**Assistant Professor**

He is specialised in Medical & Psychiatric Social Work. He has seven years of teaching experience and possesses subject expertise in the area of Psychiatric Social Work Practice. His publications fall mainly in the area of mental health and Gerontological social work.

(web link: [http://cutn.ac.in/wp-content/uploads/CV\\_UK\\_SW.pdf](http://cutn.ac.in/wp-content/uploads/CV_UK_SW.pdf))

**Dr. N Sivakami [PhD (Bharathidasan University)]**

**Assistant Professor**

She has thirteen years of teaching and research experience in the field of social work. Specialised in Community Development, she is a subject expert in social policy related to women and children, project management and CSR projects. She has publications to her credit in the area of development management.

(web link: [http://cutn.ac.in/wp-content/uploads/SIVAKAMI\\_CV\\_SW.pdf](http://cutn.ac.in/wp-content/uploads/SIVAKAMI_CV_SW.pdf))

**Dr.Chitra K P [PhD (TISS)]**

**Assistant Professor**

She is specialised in community development and has nine years of experience in teaching and development practice. Her subject expertise falls in the area of environment and development, social policy and Participatory Action Research. She has publications in the area of social and environment policy and development.

(web link: [http://cutn.ac.in/wp-content/uploads/CHITRA\\_SW\\_CV.pdf](http://cutn.ac.in/wp-content/uploads/CHITRA_SW_CV.pdf))

**Dr. Chittaranjan Subudhi [PhD (NIT Rourkela)]**

**Assistant professor**

He has seven years of Teaching and research experiences. He has conducted research in various areas like Health and Mental Health, Medical Anthropology, Family and Child Welfare, Disability studies, and Tribal Health issues.

(web link: <https://cutn.ac.in/teams/chittaranjan-subudhi/>)

## Thrust Areas for Research

The following thrust areas of research have been identified by the Department of Social Work for initiating research activities based on areas of intervention of the Department, and subject expertise as well as research and field experience of the faculty. Presently the faculty is engaged in training, research, consultancy and publications in the mentioned thrust areas of research.

<b>Broad areas for research</b>
▪ Community development
○ Communities and development
○ Marginalisation and development
○ Gender and development
○ Environment and development
○ Tribal Issues
▪ Mental health/psychiatric social work practice
▪ Public health / medical social work practice
▪ Labour welfare and Industrial Relations
● Human Resource Management/Human Resource Development
▪ Social/public policy
▪ Disaster management
▪ Tribal Health

### PhD Programme (Full-Time and Part-Time): Programme Educational Objectives

**PEO1:** To improve the scope of social work research through interdisciplinary approach to widen the subject areas and research settings

**PEO2:** To foster knowledge building to promote evidence based action in micro, mezzo and macro areas of social work practice

**PEO3:** To contribute to public policy formulation in diverse social sectors in the state, national and international level through relevant and contemporary research

**PEO5:** To provide quality training in research through innovative pedagogical measures to aspirants of higher education in the social research setting

### Programme Outcomes

**PO1:** To be equipped with the practical competencies and skills in Social Work research

**PO2:** To apply competencies for interdisciplinary and Transdisciplinary Social Work research

**PO3:** To equip students to undertake evidence based Social Work practice

**PO4:** To develop knowledge and skill base for public policy formulation in diverse social sectors in the state, national and international level

**PO5:** To develop skills for knowledge dissemination through research reports and policy briefs

### **PhD Programme (Full-Time and Part-Time): Perspectives**

Social work research is designated as a secondary method in social work practice taking it to the higher level of macro social work towards facilitating evidence based practice and policy formulation. The research requirement in the field of social work has escalated in the present scenario with a widened scope for social work practice in local to global settings. Development of relevant and advanced scientific knowledge and dissemination for evidence based practice in diverse social settings is the need of the hour. The situation also demands quality researchers with specialised knowledge to facilitate the knowledge building process. It is in this context that the Department of Social Work is proposing to offer a PhD Programme to support the cause. The PhD programme proposed by the Department of Social Work aims to adopt an interdisciplinary approach in the research content and process. Through the design of interdisciplinary approach, the programme aims for the broadening of social work practice towards specialised knowledge building in diverse topics of interest and relevance. It is expected that pooling of subject expertise and theoretical inputs from across various relevant social science disciplines will broaden the social work research setting with quality knowledge output thereby enhancing existing social work theory and practice. The interdisciplinary approach in social work research will thus contribute to building new perspectives and scholarship on issues of contemporary relevance. The proposed PhD programme of the Department expects to provide a quality learning atmosphere to the aspirants of higher education. The Department is bestowed with faculty having subject expertise in diverse social settings and experience in research supervision and guidance. In addition innovative and updated pedagogical tools will facilitate the building of subject expertise and research skill development of future researchers in the Department. Further the multidisciplinary atmosphere provided by the University is also expected to contribute to the quality of training. The Central University library which is in the process of massive development, with its depository of print and electronic resources is also expected to contribute to the learning atmosphere.

### **Eligibility criteria**

The programme aims to achieve this objective by attracting students from various social science disciplines Social Work and allied subjects (gender studies/sociology/psychology/Public Health/ Public Administration/ HRM / ECCD/ Disaster Management / Regional Development/Women Studies/Peace studies/Rural Studies/Population studies/ Social Policy/Science policy/Law and Governance/Public Policy/Peace and Spiritual studies)



obtained from a recognized University/Institute or Foreign University equivalent (approved by AIU)

### **PhD programme guidelines**

As per the CUTN PhD ordinance

#### **Course Structure**

The PhD Programme course structure is spread over one semester. The course structure is designed to include theory, subject electives and ethics courses. The papers are Research Methodology, Social Work Theory and Practice, Research & Publication Ethics and elective papers based on subject of specialisation. The subject of the elective paper will be decided by the Department Research Committee based on demand. The scholars will have to undertake field visits, attend Journal Club etc. as per the demand of the situation. The courses are designed in such a way that students from disciplines other than social work will also be equipped with knowledge base in social work theory and practice to broaden their understanding of social work research.

Course Code	Course Category	Courses	Credit	Hours per week	Internal Marks	External Marks	Total Marks
SWK3011	Theory Course	Research methodology	4	4	40	60	100
SWK3012	Theory Course	Social Work Theory and Practice	4	4	40	60	100
SWK3013	Theory Course	Research & Publication ethics	2	2	40	60	100
SWKEC21	Elective theory Paper (Courses related to specialisation- area specific) <sup>1</sup>	Community Mental Health	4	4	40	60	100
SWKEC22		Psychiatric Social Work					
SWKEC23		Public Health management					
SWKEC24		Tribal Studies					
SWKEC25		Community Development					
SWKEC26		Human Resource and Labour Management					
SWKEC27		Family and Child Welfare					
SWKEC28		Criminology & Correction Administration					
SWKEC29		Disaster Management					
SWKEC30		Environment and Social Work					
<b>Total Credits for the Course Work - 14</b> <b>Total Marks for the Course Work - 400</b>							

<sup>1</sup>Respective Course faculty in-charge will prepare the course content and will take approval by the Department Research Committee by circulation

## PhD PROGRAMME SYLLABUS

Course Code	Course Name	L	T	P	Credits
SWK3011	<b>Research Methodology</b>	4			4

### a. Course Outcome (CO)

*On the successful completion of the course, the student will be able to*

	Course Outcome	Level
<b>CO 1</b>	To familiarise students with the concepts and processes of social work research	Understand
<b>CO 2</b>	Understand the process of social work research	Understand
<b>CO 3</b>	To develop knowledge on quantitative and qualitative research designs and techniques in social work research	Analyze
<b>CO 4</b>	To learn the core competencies of Social Work Research	Skill
<b>CO 5</b>	To develop skills in literature review and development of research proposal	Apply

### b. Syllabus

Units	Content
<b>I</b>	<b>Conceptualising Research</b> Research: Concept, Objectives, approaches and significance; Scientific Method and scientific attitude in social research; Positivism and Interpretivism in research; Quantitative, Qualitative and mixed methods in research; Social science Research and Social Work Research; New trends in Social Work research
<b>II</b>	<b>Steps in the research process</b> Problem Formulation; Literature Review; Theoretical/conceptual framework; Formulating research questions/hypotheses; research objectives; Research Design; Sampling Design; Sources of data collection; Pilot visits; Process of data collection; Data entry and Data storage; Data processing, analysis and interpretation; Report writing and presentation
<b>III</b>	<b>Elements of Quantitative research</b> Concept and characteristics; Reliability and validity in quantitative research; Research design in Quantitative research; Sources of data in quantitative research; Sample design in quantitative research; Methods and tools for qualitative data generation; Statistical concepts in quantitative research; Statistical tools and techniques for data analysis; Scope of quantitative methodology in social work research
<b>IV</b>	<b>Elements of Qualitative research</b> Concept and characteristics; Reliability and validity in qualitative research; Forms and features - Action Research, Life History Research, Case Study, Content Analysis; Conversational Analysis, Discourse Analysis, Ethnography, Ethnomethodology, Phenomenology, Grounded Theory; Research design in Qualitative research; Sources of data in qualitative research; Sample design in qualitative research; Methods,

	tools and procedures for qualitative data generation; Scope of qualitative methodology in social work research
V	<p><b>Essentials of academic writing and presentation</b>  Essentials of literature review; Citation, Referencing and Bibliography; Plagiarism; Structure and components of a Research Proposal/Synopsis; Use of technology for research – e-resources, PPT, multimedia tools, internet; Ethics in research</p>
	<p><b>Tasks and Assignments:</b>  Each student is required to submit the following:</p> <ol style="list-style-type: none"> <li>1. Assignment on a given topic</li> <li>2. Seminar paper presentation</li> <li>3. Article/ Book Review</li> <li>4. Internal Assessment Tests</li> </ol> <p><b>References</b></p> <ol style="list-style-type: none"> <li>1. Alston, M., &amp; Bowles, W. (2003). Research for social workers: An introduction to methods. Psychology Press.</li> <li>2. Andrews, M., Squire, C., &amp; Tamboukou, M. (Eds.). (2013). Doing narrative research. Sage.</li> <li>3. Babbie, E. R. (2013). The basics of social research. Cengage Learning.</li> <li>4. Balnaves, M., &amp; Caputi, P. (2001). Introduction to quantitative research methods: An investigative approach. Sage.</li> <li>5. Bernard, H. R., &amp; Bernard, H. R. (2012). Social research methods: Qualitative and quantitative approaches. Sage.</li> <li>6. Bouma, G. D., &amp; Ling, R. (2004). The research process. Oxford University Press, USA.</li> <li>7. Corbin, J., &amp; Strauss, A. (2014). Basics of qualitative research: Techniques and procedures for developing grounded theory. Sage publications.</li> <li>8. Creswell, J. W. (2013). Research design: Qualitative, quantitative, and mixed methods approaches. Sage publications.</li> <li>9. Creswell, J. W. (2013). Qualitative inquiry and research design: Choosing among five approaches. Sage.</li> <li>10. Creswell, J. W., &amp; Clark, V. L. P. (2007). Designing and conducting mixed methods research.</li> <li>11. Hart, C. (1998). Doing a literature review: Releasing the social science research imagination. Sage.</li> <li>12. Henn, M., Weinstein, M., &amp; Foard, N. (2009). A critical introduction to social research. Sage Publications.</li> <li>13. Homan, R. (1991). The ethics of social research. Addison-Wesley Longman Ltd.</li> <li>14. Kaplan, D. (Ed.). (2004). The Sage handbook of quantitative methodology for the social sciences. Sage Publications.</li> <li>15. Marczyk, G., DeMatteo, D., &amp; Festinger, D. (2005). Essentials of research design and methodology. John Wiley &amp; Sons Inc.</li> <li>16. Norman K. Denzin, &amp; Yvonna S. Lincoln. (2005). The Sage handbook of qualitative research. Sage.</li> <li>17. Oloyo, R. A. (2001). Fundamentals of research methodology for social and applied sciences. ROA Educat. Press Ilaro.</li> </ol>

<p>18. Punch, K. F. (2013). Introduction to social research: Quantitative and qualitative approaches. Sage.</p> <p>19. Rubin, A., &amp; Babbie, E. R. (2016). Empowerment Series: Research Methods for Social Work. Cengage Learning.</p> <p>20. Silverman, D. (Ed.). (2016). Qualitative research. Sage.</p> <p>21. Singh, K. (2007). Quantitative social research methods. Sage.</p> <p>22. Tashakkori, A., &amp; Teddlie, C. (Eds.). (2010). Sage handbook of mixed methods in social &amp; behavioral research. Sage.</p>
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**c. Mapping of Program Outcomes with Course Outcomes**

	PO1	PO2	PO3	PO4	PO5
CO1	3	1	3	1	1
CO2	3	2	2	3	1
CO3	2	2	3	3	2
CO4	2	2	3	2	3
CO5	1	2	3	2	3

**d. Evaluation Scheme**

	CO1	CO2	CO3	CO4	CO5	Total
<b>Internal</b>	8	8	8	8	8	40
<b>External</b>	12	12	12	12	12	60
<b>Total</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>100</b>

**e. Mapping Course Outcome with Internal Assessment (40 Marks)**

	CO1	CO2	CO3	CO4	CO5
<b>Assignments</b>	2	2	-	-	2
<b>Seminar</b>	-	-	2	2	-
<b>Test</b>	5	5	5	5	5
<b>Attendance</b>	1	1	1	1	1
<b>Total</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

**f. Mapping Course Outcome with External Assessment (60 Marks)**

Category	CO1	CO2	CO3	CO4	CO5
<b>Multiple Choice Questions (10x1 =10 marks)</b>	2	2	2	2	2
<b>Short answer questions (5x3 = 15 marks)</b>	3	3	3	3	3
<b>Essay (5 x 7 = 35 marks)</b>	7	7	7	7	7
<b>Total</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

**g. Rubric for Assignments**

Sl. No.	Criteria	100%	75%	50%	25%	0%	Relation to COs
1	<b>Content</b> <b>50%</b>	Ideas are detailed, well developed, supported with specific evidence & facts and examples	Ideas are detailed, Developed and supported with evidence	Ideas are presented but not particularly developed or supported;	Content is not sound	Not attended	CO1 CO2 CO3 CO4 CO5

			and facts mostly specific.				
2	<b>Organization</b>  50%	Includes title, introduction, statement of the main idea with illustration and conclusion.	Includes title, introduction, statement of main idea and conclusion.	Poorly Organised	Not organised	Not attended	CO1 CO2 CO3 CO4 CO5

#### h. Rubric for Seminar

Sl. No.	Criteria	100%	75%	50%	25%	0%	Relation to COs
1	<b>Knowledge and Understanding</b>  50%	Exceptional knowledge of facts, terms and concepts	Detailed knowledge of facts, terms and concepts	Considerable knowledge of facts, terms and concepts	Minimal knowledge of facts, terms and concepts	Not Attended	CO1 CO2 CO3 CO4 CO5
2	<b>Presentation</b>  50%	Well Communicated with logical sequences, examples and references	Communicated with sequences	Just Communicated	No coherent communication	Not Attended	CO1 CO2 CO3 CO4 CO5

#### i. Model Question Paper

<b>Model Questions</b>	
<b>Part- A</b> <b>Answer ALL the questions (10 x 1 = 10 Marks)</b>	
Question nos: 1 to 10 TEN MCQ – TWO questions from each unit	
<b>Part- B</b> <b>Answer ALL the questions (5x 3= 15 Marks)</b>	
Question nos: 11-15 FIVE Short answer questions – ONE question from each unit	
<b>Part- C</b> <b>Answer ALL the questions (5x 7= 35 Marks)</b>	
Question nos: 16-20 FIVE Essay questions – ONE question from each unit with internal choice (either or type)	

Course Code	Course Name	L	T	P	Credits
SWK3012	<b>Social Work Theory and Practice</b>	4			4

**a. Course Outcome (CO)**

*On the successful completion of the course, the student will be able to*

	Course Outcome	Level
<b>CO 1</b>	To understand the fundamentals of Social Work practice	Understand
<b>CO 2</b>	To remember theories relevant to micro, mezzo and macro social work practice	Remember
<b>CO 3</b>	To enrich students with the models and perspectives in Social Work practice	Understand
<b>CO 4</b>	To apply theories and models of Social Work in to practice	Apply
<b>CO 5</b>	To explore the scope of International Social Work	Analyze

**b. Syllabus**

Units	Content
<b>I</b>	<b>Fundamentals of Theory</b> Theory – Concept, classification and significance; Sociological theory; Social and political forces in the development of sociological theory; Social Work theory; Emergence of social work theory from various social science disciplines; Orienting theories and Practice theories in social work; Application of Social Work Theory.
<b>II</b>	<b>Theories of social work practice</b> Psychodynamic theory, Psychosocial theory, Social Learning theory, Family Life Cycle theory, Transpersonal Theory, Social Exchange Theory, Systems theory, Role Theory, Cognitive Development Theory, Crisis theory, Sociocultural theory, Critical theory, Feminist Theory, Development Theory, Conflict Theory, Empowerment Theory
<b>III</b>	<b>Models and Perspectives in Social Work</b> Problem solving model, Holistic Model, Therapeutic Model, remedial model, crisis intervention model, development model, relief, welfare, clinical, system, radical models, reciprocal model, social goals model, Social welfare model, psychosocial model, functional model, Social Development Model. Perspectives in Social Work – Systems/Strengths/Empowerment/Developmental/Ecological/Critical perspectives.
<b>IV</b>	<b>Theoretical application in Contemporary Social Work Settings</b> Rural, Urban and Tribal Community Development, Medical & Psychiatric Social Work, Child & Family Social Work, School Social Work, Gerontological Social Work, Ecological social work, Correctional Social Work, Youth social work, Social work with persons with disabilities, Social Work with LGBTQUI, Migrants, Refugees, Industrial Social Work, Disaster Social Work, Social work and Human Rights

V	<p><b>International Social Work</b>  Definition and Scope of International Social work; Integrated perspectives of International Social Work – Global Perspective, Human Rights Perspective, Ecological Perspective, Social Development Perspective; Strength Based Social Work; Spirituality Based Social Work: Basic Programmes and Strategies for International Social Work – Empowerment, Capacity building. Self – help and Self – reliance, Enhancing Social Cohesion.</p>
	<p><b>References</b></p> <ol style="list-style-type: none"> <li>1. Adams, B. N., &amp; Sydie, R. A. (2002). Contemporary sociological theory. Sage Publications.</li> <li>2. Alston, M., &amp; McKinnon, J. (Eds.). (2005). Social work: Fields of practice. Oxford University Press, USA.</li> <li>3. Craib, I. (2015). Modern social theory. Routledge.</li> <li>4. Dominelli, L. (2004). Social work: theory and practice for a changing profession. Polity Press.</li> <li>5. Durkheim, E. (2014). The rules of sociological method: and selected texts on sociology and its method. Simon and Schuster.</li> <li>6. Foucault, M. (2012). The archaeology of knowledge. Vintage.</li> <li>7. Freud, S. (2003). An outline of psychoanalysis (Vol. 839). Penguin UK.</li> <li>8. Healy, K. (2014). Social work theories in context: Creating frameworks for practice. Palgrave Macmillan.</li> <li>9. Hepworth, D., Rooney, R., Rooney, G. D., &amp; Strom-Gottfried, K. (2016). Empowerment Series: Direct Social Work Practice: Theory and Skills. Nelson Education.</li> <li>10. Howe, D. (2009). A brief introduction to social work theory. Palgrave Macmillan.</li> <li>11. Howe, D. (1991). Knowledge, power and the shape of social work practice. The sociology of social work, London: Routledge, 202-220.</li> <li>12. Marx, K. (2010). A contribution to the critique of political economy. In Marx Today (pp. 91-94). Palgrave Macmillan US.</li> <li>13. Mills, C. W. (2000). The sociological imagination. Oxford University Press.</li> <li>14. Payne, M. (2014). Modern social work theory. Palgrave Macmillan.</li> <li>15. Ritzer, G., &amp; Yagatich, W. (2012). Contemporary sociological theory. The Wiley-Blackwell Companion to Sociology. Oxford: Wiley-Blackwell, 98-118.</li> <li>16. Ritzer, G. (Ed.). (2004). Encyclopaedia of social theory. Sage Publications.</li> <li>17. Turner, J. H. (2012). Contemporary sociological theory. Sage Publications.</li> <li>18. Weber, M. (2009). The theory of social and economic organization. Simon and Schuster.</li> <li>19. Weber, M. (2015). On the methodology of the social sciences. Lulu Press, Inc.</li> </ol>



**c. Mapping of Program Outcomes with Course Outcomes**

	PO1	PO2	PO3	PO4	PO5
CO1	3	1	2	3	1
CO2	2	3	2	3	3
CO3	3	2	3	3	3
CO4	1	3	1	2	2
CO5	1	2	1	3	2

**d. Evaluation Scheme**

	CO1	CO2	CO3	CO4	CO5	Total
<b>Internal</b>	8	8	8	8	8	40
<b>External</b>	12	12	12	12	12	60
<b>Total</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>100</b>

**e. Mapping Course Outcome with Internal Assessment (40 Marks)**

	CO1	CO2	CO3	CO4	CO5
<b>Assignments</b>	2	2	-	-	2
<b>Seminar</b>	-	-	2	2	-
<b>Test</b>	5	5	5	5	5
<b>Attendance</b>	1	1	1	1	1
<b>Total</b>	8	8	8	8	8

**f. Mapping Course Outcome with External Assessment (60 Marks)**

Category	CO1	CO2	CO3	CO4	CO5
<b>Multiple Choice Questions (10x1 =10 marks)</b>	2	2	2	2	2
<b>Short answer questions (5x3 = 15 marks)</b>	3	3	3	3	3
<b>Essay (5 x 7 = 35 marks)</b>	7	7	7	7	7
<b>Total</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

**g. Rubric for Assignments**

Sl. No.	Criteria	100%	75%	50%	25%	0%	Relation to COs
1	<b>Content</b> 50%	Ideas are detailed, well developed, supported with specific evidence & facts and examples	Ideas are detailed, Developed and supported with evidence and facts mostly specific.	Ideas are presented but not particularly developed or supported;	Content is not sound	Not attended	CO1 CO2 CO3 CO4 CO5

2	<b>Organization</b> 50%	Includes title, introduction, statement of the main idea with illustration and conclusion.	Includes title, introduction, statement of main idea and conclusion.	Poorly Organised	Not organised	Not attended	CO1 CO2 CO3 CO4 CO5
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#### h. Rubric for Seminar

Sl. No.	Criteria	100%	75%	50%	25%	0%	Relation to COs
1	<b>Knowledge and Understanding</b> 50%	Exceptional knowledge of facts, terms and concepts	Detailed knowledge of facts, terms and concepts	Considerable knowledge of facts, terms and concepts	Minimal knowledge of facts, terms and concepts	Not Attended	CO1 CO2 CO3 CO4 CO5
2	<b>Presentation</b> 50%	Well Communicated with logical sequences, examples and references	Communicated with sequences	Just Communicated	No coherent communication	Not Attended	CO1 CO2 CO3 CO4 CO5

#### ii. Model Question Paper

<b>Model Questions</b>	
<b>Part- A</b> <b>Answer ALL the questions (10 x 1 = 10 Marks)</b>	
Question nos: 1 to 10 TEN MCQ – TWO questions from each unit	
<b>Part- B</b> <b>Answer ALL the questions (5x 3= 15 Marks)</b>	
Question nos: 11-15 FIVE Short answer questions – ONE question from each unit	
<b>Part- C</b> <b>Answer ALL the questions (5x 7= 35 Marks)</b>	
Question nos: 16-20 FIVE Essay questions – ONE question from each unit with internal choice (either or type)	

### **SWK3013: Research and Publication Ethics**

**Research and Publication Ethics (RPE)**-Course for awareness about the publication ethics and publication misconducts.

**Course Level:** 2 Credit course (30hrs.)

**Eligibility:** M.Phil./ Ph.D. Students

**Faculty:** Interdisciplinary Studies

**Qualifications of faculty members:** Ph.D.in relevant subject areas having more than 10years' of teaching experience

#### **About the course**

##### **Course Code: CPE- RPE Overview**

This course has total 6 units focusing on basics of philosophy of science and ethics, research integrity, publication ethics. Hands-on-sessions are designed to identify research misconduct and predatory publications. Indexing and citation databases, open access publications, research metrics (citations, h-index, Impact Factor, etc.) and plagiarism tools will be introduced in this course.

**Pedagogy:** Classroom teaching, guest lectures, group discussions and practical sessions.

#### **Evaluation**

Continuous assessment will be done through tutorials, assignments, quizzes, and group discussions. Weightage will be given for active participation. Final written examination will be conducted at the end of the course.

#### **Course structure**

The course comprises of six modules listed in table below. Each module has 4-5 units.

Module	Topics	Teaching hours
Theory		
RPE01	Philosophy and Ethics	4
RPE02	Scientific Conduct	4
RPE03	Publication Ethics	7
<b>Practice</b>		
RPE04	Open Access Publishing	
RPE05	Publication Misconduct	
RPE06	Databases and Research Metrics	
	Total	

## Syllabus in detail

### **THEORY**

#### RPE01: PHILOSOPHY AND ETHICS (3hrs.)

1. Introduction to philosophy: definition, nature and scope, concept, branches
2. Ethics: definition, moral philosophy, nature of moral judgments and reactions

#### RPE02: SCIENTIFIC CONDUCT (5hrs.)

1. Ethics with respect to science and research
2. Intellectual honesty and research integrity
3. Scientific misconducts: Falsification, Fabrication, and Plagiarism (FFP)
4. Redundant publications: duplicate and overlapping publications, salami slicing
5. Selective reporting and misrepresentation of data

#### RPE03: PUBLICATION ETHICS (7hrs.)

1. Publication ethics: definition, introduction and importance
2. Best practices/standards setting initiatives and guidelines: COPE, WAME, etc.
3. Conflicts of interest
4. Publication misconduct: definition, concept, problems that lead to unethical behaviour and vice versa, types
5. Violation of publication ethics, authorship and contributor ship
6. Identification of publication misconduct, complaints and appeals
7. Predatory publishers and journals

### **PRACTICE**

#### RPE04: OPEN ACCESS PUBLISHING (4hrs.)

2. Open access publications and initiatives
3. SHERPA/RoMEO online resource to check publisher copyright & self-archiving policies
4. Software tool to identify predatory publications developed by SPPU
5. Journal finder/journal suggestion tools viz. JANE, Elsevier Journal Finder, Springer Journal Suggested, etc.

#### RPE05: PUBLICATION MISCONDUCT (4hrs.)

##### **A. Group Discussions (2hrs.)**

1. Subject specific ethical issues, FFP, authorship
2. Conflicts of interest
3. Complaints and appeals: examples and fraud from India and abroad

**B. Software tools(2hrs.)**

Use of plagiarism software like Turnitin, Urkund and other open source software tools

**RPE06: DATABASES AND RESEARCH METRICS (7hrs.)**

**A. Databases (4hrs.)**

1. Indexing databases
2. Citation databases: Web of Science, Scopus, etc.

**B. Research Metrics (3hrs.)**

1. Impact Factor of journal as per Journal Citation Report, SNIP, SIR, IPP, CiteScore  
Metrics: h-index, gindex, i10index, altmetrics

**References**

1. Beisiegel, U. (2010). Research integrity and publication ethics. *Atherosclerosis*, 212(2), 383-385.
2. Graf, C., Wager, E., Bowman, A., Fiack, S., Scott-Lichter, D., & Robinson, A. (2007). Best practice guidelines on publication ethics: a publisher's perspective. *International journal of clinical practice*, 61, 1-26.
3. Salzano, F. M., & Hurtado, A. M. (Eds.). (2003). *Lost paradises and the ethics of research and publication*. Oxford University Press.
4. Sheikh, A. (2000). Publication ethics and the research assessment exercise: reflections on the troubled question of authorship. *Journal of Medical Ethics*, 26(6), 422-426.
5. Wager, E., Barbour, V., Yentis, S., & Kleinert, S. (2009). Retractions: guidance from the Committee on Publication Ethics (COPE). *Maturitas*, 64(4), 201-203.

### **Elective Papers: SWKEC21 –SWKEC30**

Respective faculty member will prepare the syllabus and take approval by the department research committee by circulation

#### **List of courses related to elective paper (area specific)**

**SWKEC21: Community Mental Health**

**SWKEC22: Psychiatric Social Work**

**SWKEC23: Public Health management**

**SWKEC24: Tribal Studies**

**SWKEC25: Community Development**

**SWKEC26: Human Resource and Labour Management**

**SWKEC27: Family and Child Welfare**

**SWKEC28: Criminology & Correction Administration**

**SWKEC29: Disaster Management**

**SWKEC30: Environment and Social Work**

## **PhD PROGRAMME – ANNEXURES**

### **Annexure 1: Guidelines and Format for Research Proposal**

#### **I. Manual for referencing**

APA (American Psychological Association) Manual 7<sup>th</sup> edition can be used for citation, referencing and organisation of the text of the thesis.

#### **II. Research Proposal for PhD admission requirements**

The Research Proposal should include the proposed title, broad area of research, introduction and literature review, problem statement, rationale and scope of the study, research questions/hypothesis, research objectives, proposed methodology and references. The length of the Research Proposal should not be more than 1000 words. The text of the document should follow 1.5 line spacing for the entire document, except for footnotes and endnotes which can have single spacing. The font colour should be black and font size 12. The headings and subheadings can have larger font size as required. The document should be printed in A4 size papers.

#### **III. PhD synopsis**

The PhD synopsis should reflect the conceptual framework of the study and a practical understanding of the area of research. The research design, sample design and mode of application of the research should be clearly delineated in the synopsis. The normal length of the PhD synopsis should be between 4000 – 6000 words. The text of the document should follow 1.5 line spacing for the entire document, except for quotations, table content, referencing, footnotes and endnotes which can have single spacing. The font colour should be black and font size 12. The headings and subheadings can have larger font size as required. The document should be printed and spiral bound using A4 size papers. The synopsis should have a short abstract of the study as well.

#### **IV. PhD Thesis**

- ❖ The PhD thesis should be printed in A4 size white bond paper and hard bound or it can be produced in a book format with the approval of the Department Research Committee.
- ❖ The text of the document should follow 1.5 line spacing for the entire document, except for quotations, table content, referencing, footnotes and endnotes which can have single spacing. The font selected should suit the academic writing requirements. The font colour should be black and font size 12. The headings and subheadings can have larger font size as required.

- ❖ The copies of the thesis submitted should be fully bound. The cover page and title page of the thesis will have the same content. The name of the author, title of the thesis, degree, Name of the Department and the year of publication should be printed on the side of the front cover as well.
- ❖ All the submitted copies of the manuscript should be of good quality print as per the specifications and should be in white bond paper. Photocopy of the original typescript can be done on white bond paper without compromising on quality.
- ❖ Photographs, Maps, Figures, Graphs and Tables should be clear with proper captions and numbering and should follow a standard pattern across the thesis. Sources should be clearly mentioned wherever required. Handmade figures/maps should be clear.
- ❖ The thesis should be free of typographic or spelling errors. Proper language editing of the manuscript is advised before submission.
- ❖ The ideal length of the PhD thesis is between 80,000 – 100,000 words.



**Annexure 2: Cover Page**

**[PROPOSED TITLE OF THE THESIS]**

**[NAME OF THE STUDENT]**



**DEPARTMENT OF SOCIAL WORK  
SCHOOL OF SOCIAL SCIENCES AND HUMANITIES  
CENTRAL UNIVERSITY OF TAMIL NADU, THIRUVARUR**

**Annexure 3: Title Page**

**[TITLE OF THE THESIS]**

*Thesis submitted to the*  
**Central University of Tamil Nadu**  
*in partial fulfilment of the requirements for the degree of*  
**Doctor of Philosophy**  
*in*  
**Social Work**  
*by*

**[NAME OF THE STUDENT]**

**[Roll No]**

*Under the Supervision of*

**[Name of the Supervisor]**

**Designation**



**[Month, Year]**

**Department of Social Work**  
**School of Social Sciences and Humanities**  
**Central University of Tamil Nadu**  
*(Established by an Act of Parliament, 2009)*  
**Thiruvarur**

#### **Annexure 4: Declaration for PhD thesis**

##### **Declaration of Originality**

I, [student Name], Roll Number [xxxxxxxx] hereby declare that this thesis entitled [title] presents my original work carried out as a doctoral student of CUTN Thiruvarur and, to the best of my knowledge, contains no material previously published or written by another person, nor any material presented by me for the award of any degree or diploma of CUTN Thiruvarur or any other institution. Any contribution made to this research by others, with whom I have worked at CUTN Thiruvarur or elsewhere, is explicitly acknowledged in the dissertation. Works of other authors cited in this dissertation have been duly acknowledged under the sections “Reference” or “Bibliography”.

I am fully aware that in case of any non-compliance detected in the future, the CUTN Thiruvarur may withdraw the degree awarded to me based on the present thesis.

Date

CUTN, Thiruvarur

[Student Name]

## Annexure 5: Supervisors' certificate



Department of Social Work  
School of Social Sciences and Humanities  
Central University of Tamil Nadu  
(Established by an Act of Parliament, 2009)  
Thiruvarur 610 005

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[Name of the supervisor]

[Designation]

July 23, 2023

### Supervisors' Certificate

This is to certify that the work presented in the dissertation entitled “ ” submitted by [student name], Roll Number xxxxxxxxx, is a record of original research carried out by him under my supervision and guidance in partial fulfilment of the requirements of the degree of Doctor of Philosophy in Social Work. Neither this dissertation nor any part of it has been submitted earlier for any degree or diploma to any institute or university in India or abroad.

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[Name of the supervisor]

[Designation]

