



तमिलनाडु केन्द्रीय विश्वविद्यालय
(संसद द्वारा पारित अधिनियम 2009 के अंतर्गत स्थापित)
CENTRAL UNIVERSITY OF TAMIL NADU
(Established by an Act of Parliament, 2009)
नीलक्कुडी परिसर/Neelakudi Campus, कंगलान्चेरी/Kangalancherry,
तिरुवारूर/Thiruvavur - 610 005

CUTN-11(7)/2022-Students vol-6

3735

01.07.2024

CIRCULAR

Sub: Fee Refund Policy for the Academic Year 2024-2025 – reg.

Based on the UGC fee refund policy 2024-2025 dated 12-06-2024, the newly admitted students are eligible for refund of fees on cancellation/withdrawal of admission for the academic year 2024-2025.

- 1) **Up to 30.09.2024** – the entire fee, including all charges will be refunded.
- 2) **Up to 31.10.2024** – the entire fee collected from the students should be refunded after deducting Rs.1000/- as processing fee.
- 3) **After 31.10.2024** – The student will forfeit all fees except the general caution deposit as per CUTN norms.

Admission cancellation procedure:

- Application for Cancellation of Admission, kindly refer **Annexure – I**
- Candidate shall submit the refund application form to the concerned department
- Department shall verify candidate's application form and submit the same to Academic Office for further process.
- Departments are advised to keep a copy of the same for future reference.

To

All Deans and Heads.

Copy to

1. All Statutory Officers, CUTN
2. System Analyst – to upload in CUTN website
3. P.S. to V.C, CUTN
4. P.S. to Registrar, CUTN
5. Hostel Office, CUTN
6. Public Relation Officer, CUTN

01.07.2024
Dean (Academics)

संकायाध्यक्ष (अकादमिक)/Dean (Academics)

Central University of Tamil Nadu

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Application for Cancellation of Admission

Name of the Student : Admission fee in Rs.

Reg. No / CUET No : Hostel fee in Rs.

Programme :

Department :

Date of Joining :

Date of Cancellation :

Bank Account Details

Name of the A/c holder: SB A/c. No.:

Bank Name: Branch:

IFSC Code:

Candidate's Signature

Head of the Department

Dean of the School

Encl.: Copy of Admission Fee receipt
 Copy of Hostel Fee receipt, if any