4(3)(a) T/C

तमिलनाडु केन्द्रीय विश्वविद्यालय

(संसद द्वारा पारित अधिनियम 2009 के अंतर्गत स्थापित)

CENTRAL UNIVERSITY OF TAMIL NADU

(Established by an Act of Parliament, 2009)

नीलक्कुडी परिसर/Neelakudi,कंगलान्चेरी/ Kangalancherry,

तिरुवारूर/Thiruvarur- 610 101

F.No.5-37/2025-Estt/2767 19.05.2025

NOTIFICATION

Subject: Counting of past service for promotion under CAS from Academic Level 10 to 11 only

Based on clause 10 of UGC Regulations 2018 and amendments to UGC Regulations 2018, the cases of counting of past service for promotion under Career Advancement Scheme (CAS) will be regulated in the University as follows:

1. The past eligible service (maximum 4/5/6 years as the case may be as per UGC Regulation 2018) required for CAS promotion shall be counted from Academic Level 10 to 11 only.

    1.1 Such past services might be in more than one institution, but should be continuous. However, the joining time duly granted as per Govt of India norms between two services may be considered as continuous.

2. The Post-doctoral research experience of a foreign University/ Research institution may be considered for CAS promotions, (maximum 4/5/6 years as the case may be as per UGC Regulation 2018) required for CAS promotion from Academic Level 10 to 11 only, provided the concerned University/Research institution has a ranking among the top 500 (overall or concerned discipline) in the World University Ranking (at least once during the service of claimant) by anyone of the following, subject to the provisions of Clause 10 of UGC Regulations 2018 and other conditions:

    - Quacquarelli Symonds (QS)
    - The Times Higher Education (THE)
    - Academic Ranking of World Universities (ARWU of the Shanghai Jio Tong University)
    - Leiden Ranking
    - SCIMago Ranking

19/05/25

6/c

3. The Post-doctoral research experience of a Indian University/ Research institution may be considered for CAS promotions, (maximum 4/5/6 years as the case may be as per UGC Regulation 2018) required for CAS promotion from Academic Level 10 to 11 only, provided the concerned University/Research Institute has a ranking among the top 100 in NIRF ranking or minimum NAAC- A^+ accredited (at least once during the service of claimant). Further, post-doctoral research experience of national laboratories or other scientific/professional organizations such as CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR, DBT and Institutions of Eminence/Institutions of National Importance as declared by Government of India shall be counted for CAS promotions, subject to the provisions of Clause 10 of UGC Regulations 2018 and other conditions.
4. Any claim for counting the past service shall be considered for the first CAS promotion only, after joining the University. Subsequent claims for counting the past service for CAS at later stages of career shall not be entertained. CAS promotion awarded by previous institution after joining CUTN, will not place the employee at higher level in CUTN.
5. Further, past service thus counted shall be considered for the purpose of CAS promotion only and shall not be considered for seniority.
6. Past service may be counted for CAS promotion if the candidate had applied through proper channel only, for his/her Direct recruitment.
7. The date of eligibility arrived at after counting the past service is subject to the overall eligibility of the candidate as per UGC Regulations 2018.
8. The provisions in UGC Regulations 2018 make it mandatory for the teachers to fill PBAS on an annual basis for each year, which would be collated at the time of relevant promotion.

Accordingly, the PBAS grading of past service/experience of the respective assessment period, has to be obtained from the past employer and be submitted.

For such cases, following process is to be followed:

a. The claimant shall submit the PBAS for the respective period of assessment from the College/University/Institution, where she/he had served during the period under reference, in order to obtain the necessary grading.

b. In case the College/University/Institution, where the claimant had served, is not in a position to provide the grading, then the teacher has to obtain certified testimonials, which may be service certificate, conduct report, long leave taken, nature of duties performed and achievements with respect to the work performed by the applicant during the period under reference.

19/05/25

S/C S/C

c. The claimant will also be required to obtain a certificate from the College/University/Institution, where she/he had served, indicating that the service under reference fulfills the necessary criteria for counting of past service.

d. The certificates and testimonials from the College/University/Institution, where the claimant had served, may be submitted along with the respective PBAS proforma, with necessary grading for the purpose of promotion, in accordance with the testimonials submitted by the applicant and the performance of the applicant.

e. The claimant would be required to give an undertaking for genuinity, while submitting such documents/testimonials.

f. The above documents along with respective APARs shall have to be enclosed with the PBAS proforma for promotion.

g. In such cases, where regular teaching may be a part of the work profile of the concerned applicant, the claimant should provide details (research articles/patterns/etc.) of the research done during the period under reference in the PBAS for the respective period of assessment.

9. Promotion under CAS will be considered on submission of a copy of duly attested up-to-date Service Book and transfer of leave from the previous employer, wherever it is necessary.

10. CAS promotion will be considered only after probation period and confirmation of services at CUTN.

11. Past service in teaching/research post only will be counted for CAS promotion.

12. The portion of past service, which is more than the eligibility requirement for Direct recruitment, only will be considered for counting.

13. CAS promotion will be considered only after completion of the disciplinary proceedings in the present employment and as per CCS (CCA) rules/ Govt. of India norms.

14. CAS promotions counting past services will be considered only after scrutinise by the screening cum evaluation committee as per the UGC Regulations 2018.

15. For existing faculty members* for whom CAS promotions had already been awarded from level 10 to 11 without counting past service, a one-time option may be extended for promotion from Level 10 to 11 under these guidelines.

(* as on the date of this notification)

The university has the right to amend the guidelines keeping in view the UGC guidelines intact from time to time. Any modification in guidelines by UGC/MoE/GoI shall supersede these guidelines of the University.

19.05.25

Registrar

PROF R. THIRUMURUGAN
REGISTRAR
Central University of Tamil Nadu

Noted 4/c

To

Deans of Schools

Heads of the Departments (with a request to disseminate to the Faculty members)

Finance Officer

Director, IQAC

PS to VC