

தமிழ்நாடு மத்தியப்
பல்கலைக்கழகம்



CENTRAL
UNIVERSITY OF
TAMIL NADU

तमिलनाडु केन्द्रीय
विश्वविद्यालय

ESTABLISHED BY AN ACT OF PARLIAMENT IN 2009

CENTRAL UNIVERSITY OF TAMIL NADU

STUDENT *Handbook*

2025-2026



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NATIONAL SONG

Vande Mataram!
Sujalam, suphalam, malayaja shitalam,
Shasyashyamalam, Mataram!
Vande Mataram!
Shubhrajyotsna pulakitayaminim,
Phullakusumita drumadala shobhinim,
Suhasinim sumadhura bhashinim,
Sukhadam varadam, Mataram!
Vande Mataram, Vande Mataram!

- Bankim Chandra Chatterjee

Bankim Chandra Chatterjee (1838 – 1894),
one of the greatest poets of India, rendered
Vande Mataram, the National Song of India, on
7th November 1875.

The English translation of the stanza
rendered by Sri Aurobindo, in prose, is:

*I bow to thee, Mother,
Richly-watered, richly-fruited,
Cool with the winds of the south,
Dark with the crops of the harvests,
The Mother!
Her nights rejoicing in the glory
of the moonlight,
Her lands clothed beautifully with her
trees in flowering bloom,
Sweet of laughter, sweet of speech,
The Mother, giver of boons, giver of bliss.*



NATIONAL ANTHEM

Jana-gana-mana-adhinayaka, jaya he
Bharata-bhagya-vidhata.
Punjab-Sindh-Gujarat-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
Uchchala-Jaladhi-taranga.
Tava shubha name jage,
Tava shubha asisa mage,
Gahe tava jaya gatha,
Jana-gana-mangala-dayaka jaya he
Bharata-bhagya-vidhata.
Jaya he, jaya he, jaya he,
Jaya jaya jaya, jaya he!

- Rabindranath Tagore

*Thou art the ruler of the minds of all people,
Dispenser of India's destiny,
Thy name rouses the hearts
of Punjab, Sind, Gujarat and
Maratha, of the Dravida
and Orissa and Bengal;*

*It echoes in the hills of the Vindyas and Himalayas,
Mingles in the music of Jamuna and Ganges and is
chanted by the waves of the Indian Sea.
They pray for thy blessings and sing thy praise.
The saving of all people waits in thy hand,
thou dispenser of India's destiny.
Victory, victory, victory to thee.*

FUNDAMENTAL DUTIES

(ARTICLE 51A)

It shall be the duty of every citizen of India

1. To abide by the Constitution and respect its ideals and institutions, National Flag and National Anthem;
2. To cherish and follow the noble ideal which inspired our national struggle for freedom;
3. To uphold and protect the sovereignty, unity and integrity of India;
4. To defend the country and render national service when called upon to do so;
5. To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women;
6. To value and preserve the rich heritage of our composite culture;
7. To protect and improve the natural environment including forests, lakes, rivers and wild life, and to have compassion for living creatures;
8. To develop the scientific temper, humanism and the spirit of inquiry and reform;
9. To safeguard public property and to abjure violence; to strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavour and achievement.
10. To provide opportunities for education by the parent, the guardian, to his child, or a ward between the age of 6-14 years as the case may be.

Extract source: Indian Constitution

CONSTITUTION OF INDIA

PREAMBLE

We the people of India, having solemnly resolved to constitute India into a Sovereign Socialist Secular Democratic Republic and to secure to all its citizens

JUSTICE

Social, economic and political

LIBERTY

of thought, expression, brief, faith and worship

EQUALITY

of status and of opportunity and to promote among them all

FRATERNITY

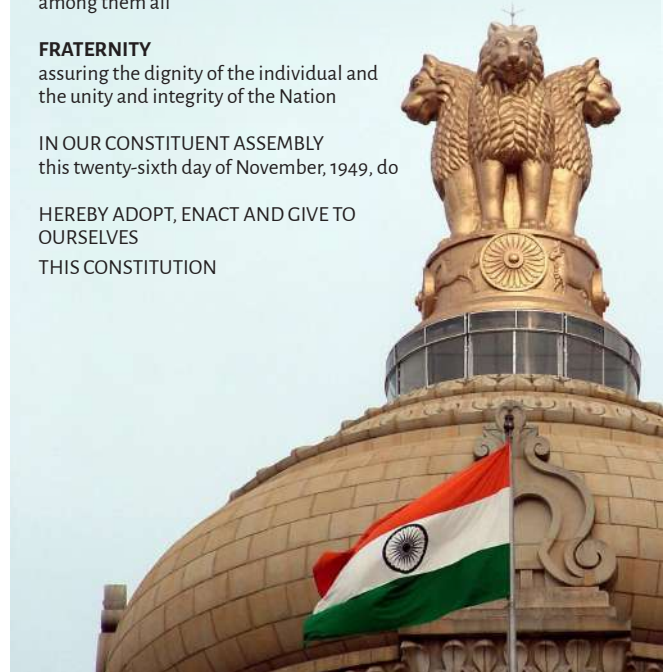
assuring the dignity of the individual and the unity and integrity of the Nation

IN OUR CONSTITUENT ASSEMBLY

this twenty-sixth day of November, 1949, do

HEREBY ADOPT, ENACT AND GIVE TO OURSELVES

THIS CONSTITUTION



TAMIL THAI VAZHTHU

Neeraarum Kadaludutha Nilamadhanthai
kezhilozhugum
Seeraarum Vadhanamena Thigazh
Bharatha Kandamithil
Thekkanamum Adhirsirandha Draavida Nal
Thirunaadum
Thakkasiru Pirainudhalum Tharitthanarum
Thilakamumae
Atthilaka Vaasanaipol Anaithulagum Inbamura
Etthisayum Pugazh Manakka Irundha
Perum Thamizhanange !
Thamizhanage!
Unseerilamai Thiram Viyandhu
Seyal Marandhu Vazhthudhume!
Vazhthudhume! Vazhthudhume!
- Manonmaniam Sundaram Pillai

NATIONAL PLEDGE

India is my country.
All Indians are my brothers and sisters.
I love my country.
I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give my parents, teachers and
all elders, respect, and treat
everyone with courtesy.
To my country and my people,
I pledge my devotion.
In their well-being and prosperity alone,
lies my happiness.

About CUTN

Government of India established the Central University of Tamil Nadu, together with eight other Central Universities through an Act of Parliament in 2009. It is part of the greater role that the Central Government assumed in making higher education accessible to aspirants from the weaker sections of the society.

With eight students in M.A. English Studies, the university started functioning from November 2009, at the Collectorate Annexe at Thiruvavur, 60 kilometres to the east of Thanjavur. Today the University sits astride a major distributary of the famous Cauvery River in the heart of the Delta seven kilometres to the north-west of Thiruvavur. Having been the capital of the ancient Dynasty of Chola, Thiruvavur was a town of great antiquity and a nursery for the traditional forms of Indian dance and music. The River Vettaar runs between the Nagakudi Campus, which houses the faculty and staff quarters, guesthouse, the Kendriya Vidyalaya on the north, and the Neelakudi campus with its lecture halls, library, laboratories, administration block, auditorium and students' hostels on the south.

Both campuses are nestled in a vast, verdant paddy tract, tucked far away from the madding crowds of urban sites. In the quiet, rural environs this unitary, residential university bubbles with academic activity—research, teaching and evaluation with untrammelled autonomy in the form of schools, which constantly experiment in curricula, syllabi, teaching, learning, testing and evaluation methods. The students and the faculty reside together in the campuses, which makes teaching and learning continue beyond class work and class rooms.

VISION

To develop enlightened citizenship of a knowledge society for peace and prosperity of individuals, nation and the world, through promotion of innovation, creative endeavours, and scholarly inquiry and to be a global destination of higher education and research.

MISSION

To serve as a beacon of change, through multi-disciplinary learning, for creation of knowledge community, by building a strong character and nurturing a value-based transparent work ethics, promoting creative and critical thinking for holistic development and self-sustenance for the people of India. The University seeks to achieve this objective by cultivating an environment of excellence in teaching, research and innovation in pure and applied areas of learning.

OBJECTIVES

- ❖ To disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit.
- ❖ To make special provisions for integrated courses in humanities, social sciences, science and technology in its educational programmes.
- ❖ To take appropriate measures for promoting innovations in teaching-learning process and interdisciplinary studies and research.
- ❖ To educate and train manpower for the development of the country.
- ❖ To establish linkages with industries for the

promotion of science and technology.

❖ To pay special attention to the improvement of the social and economic conditions and welfare of the people, their intellectual, academic and cultural development.

ADMINISTRATIVE BODY

Visitor: Smt. Droupadi Murmu

(Her Excellency, The Hon'ble President of India)

Chancellor: Prof. G. Padmanaban

Vice-Chancellor: Prof. M. Krishnan

Registrar: Prof. R. Thirumurugan

Finance Officer: CA. G. R. Giridharan

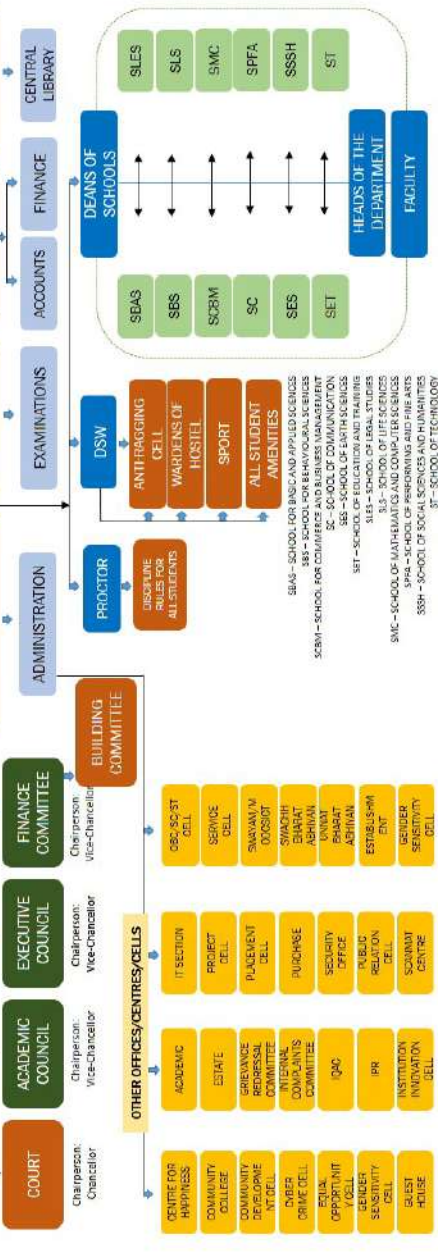
Controller of Examinations: Prof. Sulochana Shekhar

Librarian: Dr. R. Parameswaran

தமிழ்நாடு மாத்திய பஸ்கலைக்கழகம்
தமிழ்நாடு கெந்திரிய விஸ்வவித்யாலய
CENTRAL UNIVERSITY OF TAMILNADU



ORGANISATION CHART



SCHOOLS

School of Basic & Applied Sciences

Department of Physics
Department of Chemistry

School of Behavioural Sciences

Department of Applied Psychology

School of Commerce & Business Management

Department of Commerce
Department of Management
Department of Tourism and Hospitality Management

School of Communication

Department of Media and Communication
Department of Library and Information Science

School of Earth Sciences

Department of Geography
Department of Geology

School of Education & Training

Department of Education
Department of Physical Education and Sports

School of Integrative Biology

Department of Biotechnology

School of Legal Studies

Department of Law

School of Life Sciences

Department of Epidemiology and Public Health
Department of Microbiology
Department of Horticulture

School of Mathematics & Computer Sciences

Department of Mathematics
Department of Statistics and
Applied Mathematics
Department of Computer Science

School of Performing Arts & Fine Arts

Department of Music

School of Social Sciences & Humanities

Department of English Studies
Department of Tamil
Department of Economics
Department of Social Work
Department of Hindi
Department of History

School of Technology

Department of Materials Science

DEANS

S. No.	Name of the School	Name of the Dean	Email
1	School of Basic and Applied Sciences	Prof. P. Ravindran	deanbas@cutn.ac.in
2	School of Behavioural Science	Prof. S. Rajakumari	deansbs@cutn.ac.in
3	School of Commerce and Business Management	Prof. G. Sudha	deancbm@cutn.ac.in
4	School of Communication	Prof. B. Radha	deansoc@cutn.ac.in
5	School of Earth Sciences	Prof. Guru Balamurugan	deanses@cutn.ac.in
6	School of Education & Training	Prof. S. Venkataraman	deansoe@cutn.ac.in
7	School of Integrative Biology	Prof. P. Rajaguru	deanib@cutn.ac.in
8	School of Legal Studies	Prof. N. Rajagopal	deanls@cutn.ac.in
9	School of Life Sciences	Prof. S. Manivannan	deansls@cutn.ac.in
10	School of Mathematics & Computer Sciences	Prof. Chandra Mouli PVSSR	deansmcs@cutn.ac.in
11	School of Performing Arts & Fine Arts	Prof. V. Premalatha	deanpafa@cutn.ac.in
12	School of Social Sciences & Humanities	Prof. S. Ravi	deanssh@cutn.ac.in
13	School of Technology	Prof. K. Sethuraman	deanstst@cutn.ac.in
14	Dean (Academics)	Prof. S. Nagarajan	deanacademics@cutn.ac.in
15	Dean (Student's Welfare)	Prof. V. Renuka Devi	deansw@cutn.ac.in
16	Dean (Research)	Prof. E. M. Shankar	deanresearch@cutn.ac.in

HEADS OF THE DEPARTMENTS

S. No.	Department	Head
1	Applied Psychology	Prof. S. Rajakumari
2	Chemistry	Prof. S. Nagarajan
3	Physics	Prof. P. Ravindran
4	Mathematics	Dr. B. Sundaravadivoo
5	Computer Science	Prof. Chandra Mouli P. V. S. S. R.
6	Statistics and Applied Mathematics	Prof. C. Vijayalakshmi
7	English Studies	Prof. B. J. Geetha
8	Economics	Prof. K. Damodaran
9	Tamil	Prof. G. Ramesh
10	Social Work	Dr. N. Sivakami (Head in-charge)
11	Hindi	Prof. S. V. S. S. Narayana Raju
12	History	Dr. K. Mavali Rajan
13	Commerce	Prof. K. Prabhakar Rajkumar
14	Management	Prof. K. Sreenivasa Murthy
15	Tourism and Hospitality Management	Prof. Ankathi Raghu
16	Media and Communication	Prof. B. Radha
17	Library and Information Sciences	Prof. S. Thanuskodi
18	Education	Prof. S. Venkataraman

HEADS OF THE DEPARTMENTS

S. No.	Department	Head
19	Materials Science	Dr. S. Beer Mohamed
20	Geography	Dr. Balasubramani K
21	Geology	Prof. Guru Balamurugan
22	Horticulture	Dr. A. Ramesh Kumar
23	Biotechnology	Prof. J. Rajesh Banu
24	Microbiology	Prof. Ravanan P
25	Music	Prof. V. Premalatha
26	Epidemiology and Public Health	Dr. Ramarao Golime
27	Law	Dr. Meera S
28	Physical Education and Sports	Dr. S. Jayaraman



OUR COURSES

Choice-Based Credit System (CBCS)

The Choice-Based Credit System (CBCS) adopts an interdisciplinary approach in learning, and enables students to learn at their own pace to complete a programme of electives from a wider range of courses across departments/centres, undergo training in additional courses and acquire more than the required number of credits. CBCS facilitates transfer of credits earned from different Departments/Centres of other recognised /accredited universities or institutions of higher education in India and abroad.

The CBCS also renders the opportunity to complete a part of a programme in the parent university and get enrolled in another recognized university. Through the Choice Based Credit System a student obtains a degree in a particular programme of study by accumulating the required number of credits prescribed for the degree. Each course is assigned with a fixed number of credits based on the contents to be learned.

The number of credits earned by the student reflects the knowledge or skill acquired. Comprehensive continuous in-

ternal assessment reduces the weightage on the semester-end examination so that students enjoy a de-stressed learning environment.

CBCS also provides enhanced learning opportunities, ability to match students' scholastic needs and aspirations and responds to their educational and occupational aspirations.

The grade points earned for each course reflect the student's proficiency in the course.

The assessment, including projects and examinations, is continuous and internal. The CBCS is applicable to all full-time courses, including but not restricted to Two-year Post Graduate, Four-year Under Graduate Honors/Honors with Research programmes of study approved by the Academic Council of CUTN.

Types of Courses

Core Course: There will be a Core Course in every semester, which is compulsory for every candidate as a mandatory requirement for the completion of a degree in a said programme/ discipline

of study. The Core Course cannot be substituted with any other course. A core course offered in a discipline/subject may be treated as an elective by another discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

Dissertation/Project: A core course designed to acquire special/advanced knowledge, such as Project work/ Dissertation work is carried out by a candidate on his/ her own with advisory support from a faculty member. The Project work/ Dissertation work involving the application of knowledge in solving/analysing/exploring a real-life situation/difficult problem can be of two types:

- ❖ Minor Project work (4-8 credits)
- ❖ Major Project work (10-12 credits)

Elective Course: An elective course is generally a course that can be chosen from a pool of courses and is

- ❖ Very specific or specialised or advanced to the discipline/ subject of study.
- ❖ Supportive to discipline/subject of study.
- ❖ Providing an expanded scope.
- ❖ Enabling an exposure to some other discipline/subject/domain.
- ❖ Nurturing candidate's proficiency/skill.

An elective course may be:

Discipline Specific Elective (DSE) Course: Elective courses offered by the main discipline/subject of study.

Generic Elective (GE)/Open Elective Course

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure/add generic proficiency. P.S.: A core course offered in a discipline/ subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two types: Ability Enhancement Com-

pulsory Courses (AECC) and Skill Enhancement Courses (SEC).

Ability Enhancement Compulsory Courses (AECC): These are courses designed based on the content that leads to knowledge enhancement, such as, Environmental Science, English, Other Languages, MIL Communication, Disaster Management, Cyber Security, Knowledge System in Early India, Indian Music etc., and are mandatory for all Integrated Masters and Undergraduate programs.

Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and are aimed at providing hands-on-training, competencies, skills, etc.

❖ The students will choose any course offered by a Centre/Department/School under CBCS as an Elective Course with the advice of his/her Faculty Mentor and the course instructor.

❖ In the event of failure in DSE and/or SEC course the student can substitute it by an equivalent course offered by the parent department/centre only.

❖ In the event of failure in a generic elective course the student can substitute it with an equivalent course offered by the parent or another department within or outside the School with the advice of his/her Faculty Mentor and the course instructor.

❖ AECC should compulsorily be studied by a candidate to complete the requirement of a degree in a said programme/ discipline of study. AECC cannot be substituted with any other course.

Modular Course: These courses are subject/paper specific and are designed by the departments offering the particular programme. These courses have no separate component of End Semester Evaluation. Advanced topics in the areas in which the student is specialising can be offered as modular courses. Normally these topics are the ones that are of current interest and cannot be included in the category of core courses.

Audit Course: A student has the option of auditing some courses; however, grades obtained in such a course shall not be counted

towards the calculation of his/her grade point average.

Extension Activity: It is compulsory for every 5-year integrated PG student to participate in any one of the following programmes for a period of not less than two years (4 semesters) and acquire additional credits.

- ❖ NSS
- ❖ NCC
- ❖ Sports Club
- ❖ Youth Red Cross (YRC)
- ❖ Community development
- ❖ Unnat Bharath Abhiyan (UBA)
- ❖ Other service organisations in the University at the school or department level.

The above activities shall be conducted apart from the regular working hours of the University.

Breakup of Continuous Internal Assessment (CIA)/

End Semester Examination

- ❖ All theory subjects in UG and PG programme shall carry a Continuous Internal Assessment (CIA) component to the extent of 40 marks and End Semester for 60 marks.
- ❖ All subjects in the PhD programme shall carry a Continuous Internal Assessment (CIA) component to the extent of 20 marks and

End Semester for 80 marks.

In the case of the Core Laboratory course, the Continuous Internal Assessment (CIA) will be the only component. Appropriate distribution of marks for Practical Record/ Report/ Observation, Attendance, experiment proficiency and Viva, if any, will be assigned by the respective Board of Studies.

Grading System

In order to be eligible for the award of the degree in Undergraduate and Integrated Masters'/ B.Ed., Post Graduate and PhD programs, a student must obtain a minimum of 'B' grade in each of the courses as well as in the dissertation/project report/monograph

The results of the successful candidates will be classified as below:

CGPA of 8.0 and above and up to 10.0

- (I Division with Distinction)

CGPA of 6.5 and above and up to 7.9

- (I Division)

CGPA of 5.5 and above and up to 6.4

- (II Division)

No III Division in these programmes

To satisfactorily complete the programme and qualify for the degree, a student must obtain a minimum CGPA of 5.5. No student with "F"/ "FA"/ "EA" grades on record shall be eligible for award of a degree.

Grades and Grade Points



Absolute grading system is followed by Central University of Tamil Nadu. Under this system, the marks are converted to letter grades based on pre-determined mark intervals. The marks in fractions shall be rounded off to the nearest integer. The performance of students in each course is reflected in terms of marks as well as in Letter Grades. For audit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

Computation of Semester Grade Point Average (SGPA)

For All Under-Graduate, Integrated Masters/B. Ed., Post-Graduate and Ph.D Programs			
Range of Marks in %	Letter Grade	Grade Point	Description
90 to 100	O	10	Outstanding
80 to 89	A+	9	Excellent
70 to 79	A	8	Good
60 to 69	B+	7	Above Average
50 to 59	B	6	Average
Below 50	F	0	Fail
	FA	0	Failure due to lack of attendance
	AE	0	Absent in the End Semester Examination
	AU	None	Audit Course

The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e., $SGPA = \frac{\sum (C_i \times G_i)}{\sum C_i}$ where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

Computation of Cumulative Grade Point Average (CGPA)

CGPA is obtained by dividing the total number of credit points earned in all the semester by the total number of credits in all the semester of a programme, i.e.,

$$CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$$

where S_i is the SGPA of the i th semester and C_i is the total num-

ber of credits in that semester. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the Grade card/ sheet or transcripts.

Examination Procedure

Programme-wise Distribution of Credits

Scheme for Choice Based Credit System for all PG and PhD Programs

Sl. No	Programme of Study	Core Courses Credits	Elective Courses credits	Total (Minimum credits required for award of the degree)
1	M.A. /M.Sc.	48 to 60	12 to 24	72
2	MSW	106	12	118
3	MBA	59	18	100
4	M. Tech	62-72	12-20	74
5	PhD	6-10	8-6	12

For other courses

Core Course	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Total
Scheme for choice based credit system for Integrated Master Programs				
124-132	20	4-8	36-48	196
Scheme for choice based credit system for Under Graduate Programs				
60-70	20	4	26-36	120
Scheme for choice based credit system for BPA (Music) Programs				
70-80	20	0-6	36-46	140

❖ Students have to put in 75% of attendance in each course to appear for end semester examinations for that course and 5% relaxation (only 5%) is permissible under medical grounds, attending seminar, etc.

❖ Students securing below 70% of attendance in any of the course/s will not be permitted to appear for end semester examinations in that course/s, no matter what the reason may be.

❖ Students failing to put in the requisite percentage of attendance in any course/s have to redo the course/s only when it is offered next time and to fulfil the attendance criteria to appear for end semester examinations in that course.

❖ Announcement for the end semester examinations will be made in advance from the commencement of the first examination.

❖ Students have to remit the course credit fee which also includes the examination fee(s)

(The announcement for remitting the course credit fee will be made within a month after the commencement of classes.)

All students have to register online for the end semester examinations for the courses they intend to take.

❖ Online Examination Registration.

❖ Hall tickets can be downloaded from the University website

❖ Examinations for Courses offered in the Odd semester will be conducted at the end of the Odd semester and Examinations for Courses offered in Even semester will be conducted at the end of the Even semester only.

❖ Passing minimum in examination for all the programmes is 50 marks.

❖ Provided they secure 50% of marks in End Semester Examination.

❖ Results will be published, under normal conditions, on the University website within two weeks from the day of the last examination of the respective semester.

❖ Rechecking procedure is in place- Students along with the course instructor will go through the answer script for any clarification in the evaluation procedure.

Free Telephone Counselling Hotlines

Sneham NGO, Chennai | 044 2464 0050

NIMHANS, Bangalore | +91 80 2699 5000

Athma Hospital, Tiruchirappalli | 0098 4242 2121

MS Chellamuthu Trust, Madurai | 0093 7549 3754

Scholarships

Details of international and national fellowships/internships/scholarships, Government of India and State Government Scholarships/Concession can be availed from the Office of the Dean (Students Welfare).*

1. SC/ST Scholarship

2. BSNL scholarship

3. Central Government Scholarship

4. Central Sector Scholarship

5. Coffee Board Scholarship

6. Construction Labour Union Scholarship

7. Ex-Serviceman (JCO) Scholarship

8. Inspire Scholarship

9. Karnataka State Government Scholarship

10. Kerala Labour Welfare Scholarship

11. Labour Organization Scholarship

12. Merit Scholarship

13. Minority Scholarship

14. Neyveli Lignite Corporation Scholarship

15. PG Indira Gandhi Scholarship for Single Girl Child

16. PM Scholarship

17. Post Graduate Merit Scholarship for UGC

18. Post Merit Scholarship

19. Prathibha Scholarship

20. Singapore International Graduate Award Scholarship

21. Sourashtra Association Scholarship

22. Indian Council for Cultural Relations (ICCR)

International Scholarship for Overseas Citizens

23. Special Scholarship Scheme for North Eastern Region

24. ST Scholarship Telangana State

25. State Government Scholarship

27. Telangana State Scholarship

27. Thanjavur Cooperative Scholarship

28. UG -ST Scholarship

29. SC Corporation of Andhra Pradesh

30. Tirupur Banian Company Employees Union Scholarship

31. Tamil Nadu Police Centenary Scholarship

32. CICT Fellowship/Scholarship for MA Tamil & Ph.D Students

33. Tamil Nadu Agricultural Scholarship

(*The University will facilitate the same)

SPECIAL CELLS

Name of the Cell/Centre	In-charge	Email
AISHE	Dr. A. Vinodan	aishe@cutn.ac.in
Alumni Cell	Dr. V. Rajendiran	alumni@cutn.ac.in
Anti-Discrimination Officer	Prof. T. J. Abraham	abraham@cutn.ac.in
Anti-ragging Squad	Prof. P. Rajaretnam	antiragging@cutn.ac.in
Anti-Tobacco Cell	Prof. N. Gopalan	gopalan@cutn.ac.in
ARIIA	Prof. S. Nagarajan	snagarajan@cutn.ac.in
Centre for Happiness	Dr. V. Vithya	happiness@cutn.ac.in
Community Development Cell	Prof. V. Madhurima	madhurima@cutn.ac.in
Cyber Crime Cell	Prof. Chandra Mouli. P. V. S. S. R	cybercrimecell@cutn.ac.in
Direct Admission of Students Abroad (DASA) /International Students Cell	Dr. S. Dhanavandan	international@cutn.ac.in
Dr.Ambedkar Centre of Excellence (DACE)	Dr. Velumani G	dace@cutn.ac.in
Enabling Unit	Dr. Boopathi P	enablingunit@cutn.ac.in
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The Chozha Central Library, established in 2009, supports the Institute's core missions of learning, teaching, and research. It provides various resources, including electronic materials, to meet the needs of students, researchers and faculty. The library aims to develop a comprehensive knowledge repository, ensuring a balanced focus on academic instruction and research, thereby enhancing the university's intellectual environment. The library has a collection of more than 55,000 books, 4,085 eBooks, 680 CDs/DVDs, 207 PhD theses, subscribes 100 print journals and magazines and 8 Newspapers. Over 4,500 of the books are reference materials, including handbooks, dictionaries, encyclopaedias, atlases, and competitive exam books etc. The library is a member of the One Nation One Subscription (ONOS) initiative. Additionally, the library subscribes and provides various resources and services such as SciFinder, EPWRF Time Series, Grammarly Research

Writing Tool, iThenticate (Plagiarism Software), Knimbus-Federated Search platform, INFED (Remote Access), and DELNET. The library also has an Assistive Technology section for visually impaired students. The library is equipped with CCTV surveillance and offers high-speed Wi-Fi internet access, and the library frequently organises orientation and training programs regarding the services and facilities it offers.

Automation of Library

The library is automated using KOHA, an open-source Integrated Library Management System, providing access to its holdings through an Online Public Access Catalogue (OPAC). It is equipped with RFID technology to enhance user convenience and operational efficiency, enabling self-check-in/check-out and automated inventory management. The library has a book drop station for returning books 24/7. The SMS and email alert services are also available.



One Nation One Subscription (ONOS):

The Government of India launched the One Nation One Subscription (ONOS) scheme in January 2025, aligning with the National Education Policy 2020 to promote research-driven development and support the vision of an Atmanirbhar and Viksit Bharat by 2047. ONOS provides seamless access to over 13,000 full-text scholarly journals from 30 global publishers to more than 6,500 government higher education and research institutions. The Chozha Central Library has signed a MoU with INFIBNET, an ONOS member, enabling IP-based and off-campus access via the INFED platform. This ensures students, faculty, and researchers have equitable access to international research resources, strengthening India's R&D ecosystem.

CUTN Knimbus

(<https://cutn.knimbus.com/portal/v2/default/home>)

Knimbus is a federated search platform that provides seamless remote access to a wide range of subscribed content as well as Open Access resources. It enables users to search multiple databases and digital libraries simultaneously through a single interface, allowing convenient access to scholarly materials from any location, at any time. This integrated service enhances research efficiency by simplifying the discovery and retrieval of relevant information across diverse sources.

Membership

CUTN students, faculty, and employees are entitled to the membership of the Library. The library membership form is available online on the Library website.

<https://centrallibrary.cutn.ac.in/#tab-7762>

Subscribed Resources / Databases:

CAS SciFinder

EPWRF

Grammarly- Research Writing Tool

Knimbus-Federated Search

INFED – Remote Access

DELNET – Document Delivery Service (DDS)

Plagiarism Detection Tools – iThenticate (Turnitin) & Drillbit (INFLIBNET)

Services

Book Lending

Online Public Access Catalogue & Web OPAC

Reference Assistance

New Arrival Alerts

QR Code enabled access

Remote Access to E-Resources (INFED)

Research Assistance

Library Mobile App (Knimbus – mLibrary App)

IRINS (CUTN Faculty- Research Information Management System)

CAS & SDI

Book Bank

Email Alerts

Institutional Repository (DSpace)

Document Delivery Service

Facilities

RFID Kiosk

Book Drop Box

Assistive Technology

Digital Library Lab

Reading Hall

Own Book Reading Area (24/7)

Competitive Exam Section

Children's Section

Video Screening & Projector

Conference/Seminar Hall

Wi-Fi Facilities

INFLIBNET corner

Women's common Room

Library Website (<http://centrallibrary.cutn.ac.in/>)

Library website serves as a gateway to online sources available in various forms and types such as e-journals, e-books, e-the- ses & dissertations, databases, digital repositories, open educational resources, and search engines. All these resources are scholarly and useful to support the teaching, learning and research activities.

User Awareness

The library actively participates in the institute's orientation program for new students at the beginning of the academic year. During the orientation, students are introduced to the library's resources and services. Practical training sessions cover the li- brary website, OPAC, e-resources, online catalogue, and other digital tools. This orientation helps students effectively utilize the library to support their academic and research needs.

Library Team

Dr. R. Parameswaran - Librarian
Dr. S. Dhanavandan - Deputy Librarian

Dr. G. Velumani - Assistant Librarian

Mrs. Ramya R – Professional Assistant (Library)

Mrs. Sayed Mohamed Jelani A - Semi Professional Assistant

Mr. Yogeshwaran S - Library Assistant

Mr. Abdur Rouf B - Library Assistant

Mrs. Sarasu R - Library Attendant

Mr. Arumugam M - Library Attendant

Mr. Lathin Raj S – Library Attendant

Mr. Gughan N – Library Attendant

Library timings:

Monday to Friday - 9 am to 9 pm

Saturday - 9:30 am to 6 pm

Sunday - 10 am to 2 pm

The library will be closed on Gazetted Holidays

Circulation timings: (Issue / Return)

Weekdays - 9.15 am to 5.45 pm

Saturday - 9.45 am to 5.45 pm

Sunday – No Circulation

Category	Faculty	Staff	Research scholars	Integrated / PG Students
Eligibility	10 Books	02 Books	06 Books	04 Books
Loan Period	28 Days	14 Days	28 Days	14 Days
Renewal	2	2	2	2



STUDENTS WELFARE

The University caters to a very large student population. Besides providing a good academic environment, the University offers many opportunities for the promotion of the overall development of students. The office of the Dean Student Welfare provides ample scope, opportunities and facilities for an all-round development of personality and leadership qualities among the students. It organizes many events such as debates, discussions, essay competitions, scientific exhibitions, writing competitions under the literary and cultural activities aimed at providing a forum for various talents among the students of this University. The office of the Dean University Students' Welfare (DSW) performs multifarious functions under its purview and looks after various matters related to the academic and cultural activities of the students. It disseminates information to the students about academic and cultural activities of the University and other academic institutions.

Prof. V. Renuka Devi

Dean

Students' Welfare

deansw@cutn.ac.in

Dr. Dinakar Challabathula

Deputy Dean

Students' Welfare

Student Counselling

The Students Counselling Centre acts as a remediated forum offering assistance and solutions to the students and staff in the University as they face challenges that adversely affect their emotional well-being and intellectual development. The Centre largely aims at facilitating the optimal mental and psychological development of the student community and staff, thereby

maximising human potentialities. The issues that the Centre addresses include lack of concentration and motivation for studies; exam related stress; fear of underachievement; compulsive and habitual procrastination; difficulties in time management; acute sense of loneliness; adjustment problems; emotional disturbances; peer pressure; relationship issues; family problems; cyber bullying; behavioural problems; lack of confidence; low self-esteem; suicidal ideation; anxiety and substance abuse.

Placement Centre

The CUTN Placement Centre works with students, alumni, staff and faculty to support the students in enhancing their abilities and confidence and to land themselves into a rewarding internship, job, or offers for post-graduate study (India/Abroad) or launch themselves as entrepreneurs.



The Career Centre has a systematic and methodical approach to train and groom students to identify and build on their strengths while at the same time work on their weak areas so that by the end of third year they are well positioned to launch their careers. Besides placement and training, the centre organizes workshops, events like, conferences, talks by experts, internship, industrial visits to enable students to be up-to-date with contemporary trends and be 'Market Ready' by the time they graduate.

Anti-ragging measures

To curb and prevent ragging in the University, the DSW office along with the anti-Ragging committee ensures the compliance of the directions of Honorable Supreme Court of India and the State Government. The students are required to produce an undertaking in the prescribed format at the time of admission. Other necessary instructions as issued by the University are also circulated through this office, this making the campus zero tolerance zone. Contact: Prof. P. Rajaretnam; Chairperson, Email Addresses for notifying ragging related matters: antiragging@cutn.ac.in; antiraggingquad@cutn.ac.in

Alumni Association

The Alumni Association of CUTN works to connect alumni, support students in the view to build an unforgettable CUTN experience in a diversity of events, programmes and services. The mission of the association is to foster a strong bond between the alumni and students in CUTN and to keep the alumni informed, and create a network of communication enabling them to remain engaged with their alma mater and help shape its future through the Association's programmes and services. Contact: Dr. V. Rajendiran; Coordinator, CUTN Alumni Association Email: alumni@cutn.ac.in; for further details and Online Registration: <http://cutn.ac.in/alumni>

Students' Grievances Redressal Committee

CUTN has created a mechanism for redressal of students' griev-

ances related to academic and non-academic matters, such as assessment, victimization, attendance, conducting of examinations, and harassment by colleagues, students or teachers. The Grievance Redressal Committee/University levels to deal with the grievances of the students. Committee Chairman: **Prof. T. Mohandas, Professor, Department of Chemistry.**

Railway Concessions

Railway concession are provided to the University students who hail from different parts of the country by the office of the DSW, thus facilitating them to travel to their hometowns during holidays and vacations declared in the academic calendar of the University. Railway concessions are also provided for participation in academic tours, sports events and cultural events.

Help Desk for Students

Help desk is set-up under the supervision of DSW office to disseminate required information and different formats to students during working hours. Help desk tries to promptly respond to various queries and solve problems of students and their guardians.

Student Activities Clubs

In order to cater the extracurricular needs of the students, the following clubs have been constituted and students are free to enroll themselves. Each club's activities are monitored by the respective coordinators:

- ❖ Quiz and Debate Club
- ❖ Cultural Club – Music, Dance, Painting and related.
- ❖ Movie Club
- ❖ Sports Club
- ❖ Hobbies Club – Electronics, Gardening, etc.,
- ❖ Tamil literary club.
- ❖ English literary club;
- ❖ Heritage Club; -and many more

A student amenities centre is available at CUTN.

OFFICE OF THE PROCTOR

The proctor shall monitor the disciplinary climate prevailing in the student community and has the power to take immediate disciplinary action, if the circumstances so require. The duties and responsibilities of the proctor broadly cover:

- ❖ Observance of good conduct and orderly behaviour by the students;
- ❖ Matters pertinent to students indiscipline;
- ❖ Matters related to punishment.

Students Discipline

Discipline includes the observance of good conduct and orderly behaviour by the students of the University. The students shall observe the following rules:

- ❖ Every student of the University shall maintain discipline and consider it his/her duty to behave decently at all places;
- ❖ No student shall visit places or areas declared by the University as “out of bounds” for the students;
- ❖ Every student shall always wear on his/her Identity Card issued by the competent authority;
- ❖ Every student, who has been issued the Identity Card, shall have to produce or surrender the Identity Card, as and when required by the University;
- ❖ Any student found guilty of impersonation or of giving a false name shall be liable to the disciplinary action;
- ❖ The loss of the Identity Card, whenever it occurs, shall immediately be reported in writing to the competent authority;
- ❖ If a student is found to be continuously absent from Classes without information for a period of 15 days in one or more Classes, his / her name shall be struck off the rolls. He/she may, however, be readmitted within the next fortnight by the Dean on Payment of the prescribed read-

mission fee etc. He/ She will not be re-admitted beyond the prescribed period.

Indiscipline shall include

- ❖ Irregularity in attendance, persistent idleness or negligence or indifference towards the work assigned;
- ❖ Causing disturbance to a Class or the Office or the Library or the auditorium or playground etc; Disobeying the instructions of teachers or authorities;
- ❖ Misconduct or misbehaviour of any nature at the Examination Centre;
- ❖ Misconduct or misbehaviour of any nature towards a teacher or any employee of the University or any visitor to the University;
- ❖ Causing damage, spoiling or disfiguring to the property/ equipment of the University;
- ❖ Inciting others to do any of the aforesaid acts;
- ❖ Giving publicity to misleading accounts or rumours amongst the students;
- ❖ Mischief, misbehaviour and/or nuisance committed by the residents of the hostels;
- ❖ Visiting places or areas declared as ‘out of bounds’ for the students;
- ❖ Not producing the identity card issued by the University;
- ❖ Refusing to produce or surrender the Identity Card as and when required by Proctorial Staff of the University;
- ❖ Any act of and form of sexual harassment, ragging or discrimination on the basis of caste category, religion, race; and
- ❖ Any other conduct anywhere which is considered to be unbecoming of a student.

Students found guilty of breach of discipline shall be liable to such punishment in terms of (1) Fine; (2) Campus Ban; (3) Expulsion; and (4) Rustication.

Prof. P. Rajaretnam Proctor, CUTN | proctor@cutn.ac.in

SOCIAL MEDIA POLICY

Central University of Tamil Nadu (CUTN) recognises the numerous benefits and opportunities that social media presents. We actively use social media to disseminate information about academic activities of the University to the general public, success stories and to communicate research and enhance the university's public image online. Therefore, CUTN also actively encourages university students to make effective and appropriate use of social media channels to build a positive public image for the university to benefit the CUTN fraternity in the long run. Despite the opportunities presented by social media, there are risks. Social media allows individuals to communicate with a potentially huge audience, and sometimes its informality can encourage us to be less cautious than we would be using other more traditional methods of communication and interaction. This policy is for students and provides information on the appropriate use of social media when connected, or linked in some way, to their status as a student of the university, or when directly or indirectly referencing the university in any way. This policy works alongside the following separate institutional policies and regulations. The principles of freedom of expression and academic freedom apply to the use of social media; however, the university requires responsible and legal use including registration in the interest of the University, within the ambit of Govt. of India guidelines from time to time.

Scope

For the purpose of this policy, the term 'Social Media' is used to describe channels dedicated to community-based input, interactions, content sharing and collaboration. Websites and applications dedicated to forums, microblogging, social networking, social bookmarking, social curation and wikis are among the different types of social media. They currently include, but are not limited to, Facebook (and Messenger), Instagram, WhatsApp,

Snapchat, Allo, Twitter, LinkedIn, Reddit, Pinterest, and Google+, Google reviews, Quora. This policy applies to social media communications made both on public and private forums. While posts added to public forums can be seen by any member of the public from the date of publication, students are asked to remember that posts added to private forums can also be shared publicly by others.

There have been a number of high-profile cases where students across the country have been disciplined after offensive comments, made on private messaging services such as WhatsApp, were captured and subsequently shared. With this in mind, students should remember that action can be taken by the university if behaviour failing to meet policy guidelines is identified either publicly or privately.



Students' Responsibilities

Students are encouraged to be mindful of how their identity, statements or views appears online and are reminded that future employers and industry contacts may view social media profiles when hiring to get an idea of a candidate's character, personality or employability. Students should therefore be conscious of making posts today that may hinder them, for whatever reason, in the future.

Students may find starting university to be a good time to clean up their existing social media accounts and start to transition to a more professional appearance.

All students must read and act in accordance with the principles of these guidelines, and regularly check the University's Student Regulations webpage (to be newly created for CUTN) for any minor updates to documents.

Students should check the terms and conditions of a social media account and/or website before uploading material to it; by posting material to social media accounts and/or websites, ownership rights and control of the content may be released. For this reason, it is important to exercise caution in sharing all information, especially where the information, expressly or by implication or innuendo, identifies a third party.

Students must be aware of the potential impact and permanence of anything posted online. Therefore, students should avoid posting anything that:

- ❖ That is opposed to public domain / public policy in the public domain
- ❖ Contravenes sections 4, 5 and 6 in the foregoing clauses.

Behaviour and Conduct on Social Media

Any digital material posted online could reach a wider audience than expected or intended. Once digital content has been created and shared, the University has every right for permanence

and audience. Within the Social media policy of the University.

Students are personally responsible for what they communicate on or through social media and they must adhere to the standards of behaviour set out in this policy.

Society is increasingly using social media for raising complaints. However, any students wishing to raise a complaint should do so via the established Student Complaints Procedure (through Proctor/DSW/Students Grievance cell). This is the fastest way to get a response and resolution to your problem.

Use of social media must not infringe on the rights, or privacy, of other students or staff and students must not make ill-considered comments or judgements about other students, staff or third parties.

The following non-exhaustive list is considered to be of an unacceptable nature and should never be posted: Confidential information (which may include research not yet in the public domain, information about fellow students or staff or personal matters, non-public or not yet approved documents or information)

Details of complaints/potential complaints and/or legal proceedings/potential legal proceedings involving the University Personal information about another individual, including contact information, without their express permission Comments posted using fake accounts, made-up names or using another person's name without their consent Inappropriate material, including images, that is, or may be perceived to be threatening, harassing, discriminatory, illegal, obscene, indecent, defamatory, or hostile towards any individual, group or entity Any other posting that constitutes, or may constitute, a criminal offence, anything which may bring the University into disrepute or compromise the safety or reputation of colleagues, former colleagues, students, staff and those connected with the University.

And any other details / information which is the subject matter of social media policy from time to time.

Students should be mindful that statements on social media that cause harm to an individual, including to their reputation, or that interfere with an ongoing disciplinary/ legal process may create a potential claim against the individual making the statement. Furthermore, this may extend to the sharing of statements made by others.

Students should also be aware that communications on social media are also subject to the legal frame work of the Government of India and the University, which aims to prevent interference with legal proceedings regardless of intent to do so. An individual, including the complainant, may undermine proceedings or processes by publishing information, including imagery, relating to existing or potential complaints and/or legal proceedings. This may be done in the heat of the moment; however, students should be aware that by doing so they might bring the university into disrepute or compromise the safety of the university community. As such, this conduct may be seen to be of an unacceptable nature, as per paragraph 4.4 above.

Students must take particular care not to state or imply that their views are those of CUTN when using social media, nor use the University logo at any time, which will be constituted as offense under social media policy of this University.

Cyber Bullying

The University will not tolerate any form of bullying (including cyber bullying) or harassment by or of the members of the University, students or stakeholders.

The following non-exhaustive list of examples illustrate the types of behaviour, displayed through social media, which the University considers to be forms of cyber bullying:

- Maliciously, negligently or recklessly spreading rumours, lies or gossip by the way of SMS, Mail etc.,

- Intimidating or aggressive behaviour, as perceived by those viewing the social media

- Offensive or threatening comments or content, as perceived by those viewing the social media, and also propagation through Social media;

- Posting comments/photos etc. deliberately, negligently or recklessly mocking an individual with the potential to harass or humiliate them, as perceived by those viewing the social media. Posting by morphing / animation / photo editing and impersonality by visible contents and through Audio.

Cyber bullying may also take place via other means of electronic communication such as email, text or instant messaging. Not only posting content on social media accounts according to the aforementioned guidelines that deem them inappropriate, also liking or forwarding circulating such content will also be considered as support and draw the same kind of disciplinary action.

Students use of Official University Accounts

Some students may contribute to the university's official social media activities as part of their role, for example taking over the Snapchat or Instagram accounts, logging, writing blogs or running an official Twitter account. Students should be aware that while contributing to the university's social media activities they are representing the university.

Misuse of official University accounts may lead to suspension and, following a disciplinary committee, may lead to expulsion; students will not be eligible for readmission to the University at any time in the future.

Breach of the policy

If a student is found to have acted in breach of this policy, it may lead to disciplinary action being taken against him / her within the framework of Social Media policy. Any individual suspected of committing a breach of this policy will be required to cooperate with any investigation in accordance with the disciplinary procedure. Non-cooperation may lead to further disciplinary ac-

tion. Any individual may be required to remove internet or social media posts that are found by the university to be in breach of the policy. Failure to comply with such a request may result in further disciplinary action. Any breach of this policy must be reported in line with CUTN Student Complaints Procedure. In the first instance, any breaches must be brought to the attention of the CUTN Registrar, Proctor, DSW of CUTN.

- ❖ Failure to obey instructions of any CUTN disciplinary authority.
- ❖ Failure to comply with written or oral communications from an authorized CUTN official to appear for a meeting or hearing.
- ❖ Engage in any conduct which is unbecoming of a student of the CUTN.

Monitoring

The Social Media Policy Committee (proposed) will ensure implementation of this policy, and any changes, are accessible to staff and students on occasion, provide guidance for students (for example orientation program) on how to stay safe online when using social media. Monitor references to the university on social media and the internet and respond to complaints regarding student conduct on social media. Recommend disciplinary action where inappropriate behaviour is exhibited that affects students, staff, the University or members of the public. Periodically review and update this policy and publish details of any changes.

Undertaking

An Undertaking in the prescribed format is to be obtained from all the students joining the University stating that they have understood what constitutes violation of SMP and the same may invite disciplinary action from the University.

Undertaking

The formal procedure of a complaint will be heard and adjudicated by the CUTN Disciplinary Committee (DC) consisting of the following:

- (a) Nominee of VC - Chairperson
- (b) Concerned Deans - Member
- (c) Concerned Head of Centre/Department - Member
- (d) Registrar - Secretary
- (e) DSW - Member
- (f) Proctor - Member
- (e) Member of SC / ST / OBC / minority as the case may be, the same lacks the representation in the above committee.

Procedure to handle complaints

Any Stakeholder of CUTN or the disciplinary committee suo moto can lodge a complaint to the social media policy committee about the perceived breach of SMP by a student. All such complaints will be forwarded to SMPC which will determine the severity of the breach of conduct and discipline and recommended appropriate action against the offender, to the disciplinary committee.

Where an offence is clearly established on official records, the disciplinary committee shall be responsible for taking punitive action and formally communicating the nature of punishments applicable to the student as per the existing orders/policies on the issue.

In case of a formal procedure a DC has to be convened by the VC which shall assemble within 48 hours of issue of orders, hear all parties concerned in the case and submit its report to the VC within 14 days. Wherever DC is not able to submit the report within the stipulated period, an extension may be obtained by the Chairperson, DC from the VC in writing after providing sufficient reason for such delay. However, such a delay will not cross the maximum four weeks.

The respondent/s shall be notified of the date of the inquiry by the chairperson, DC through a confidential note/email. The DC shall serve the student with a charge sheet containing specific

charges requesting to send the reply in writing within the time period granted. If the respondent/s plead/s not guilty a formal inquiry to be conducted and report thereof submitted. The DC shall have the power to summon any faculty, staff and student of the CUTN as the case may be to render whatever assistance needed to conduct inquiries on matters pertaining to the case. A student who does not so comply shall be guilty of a punishable offence. The student shall be provided with relevant documents or extracts which have been used to frame charges against him/her. If the DC finds an offence has been committed, then it shall recommend suitable penalty for the same.

The DC after finalizing its recommendations shall submit its report to the VC giving reasons for such findings and the verdict. The VC shall consider the report of the above Committee and decide on the penalty to be imposed on the student/s. The decision of the VC shall be intimated to the Registrar. Sufficient opportunity of being heard may be given to the student(s) in case of punishment by the DC, and the VC if necessary.

Punishments

If a student is found responsible for violation(s) of the SMP, disciplinary action will be taken as under:

12.1 Minor Punishment

12.1.1. Oral Reprimand. Advised and cautioned about misconduct orally.

12.1.2. Written Reprimand. Advised and cautioned about misconduct in writing.

12.1.3. Written Warning. Warning may be imposed during the period of stay at CUTN. To be communicated in writing mentioning that further violations of any section of SMP, will result in more severe disciplinary action.

12.2 Major Penalties

12.2.1 Restrictions/Suspension of Privilege. Prohibits participa-

tion in or attendance at certain events, activities, or class/lab; restricts specific campus student privileges.

12.2.1.1 Hostel Privileges

12.2.1.2 Use of Lab Facilities

12.2.1.3 Use of Library facilities

12.2.1.4 Use of Cafeteria Block

12. 2.1.5 Use of Sports Facilities

12.2.1.6 Membership in Clubs and Other bodies

12.2.1.7 Placement Activity

12.2.1.8 Internship/academic associations with partner institution

12.2.2 Fine for Damage. An appropriate fine to be levied in addition to the compensation for damage caused by the student. Violating any one code of SM conduct against the University will attract a fine of minimum Rs. 5000. In case of multiple violations, the panel will recommend approving time along with other punishments.

12.2.3 Disciplinary Probation. Written notification that further violations of SMP may result in suspension. The terms of disciplinary probation shall be determined on case-to case basis.

12.2.4 Suspension. Student will be withdrawn from all courses carried in that semester and forfeit fees. Student shall be refrained from visiting the university premises unless approved in writing by the Disciplinary Committee. Suspension may involve course drop, semester drop, rustication for a specified period depending on the severity of the offence(s). The student can be reinstated on receipt of a written request from him/her after completion of the suspension period.

12.2.5 Expulsion. Forfeiture of all rights and degrees not actually conferred at the time of the expulsion, forfeiture of right to study and fees. Student can visit the university premises only if the permission is issued in writing by the Disciplinary Committee.

Communicating the punishment

13.1 Minor Punishment. The minor punishments will be communicated by the Head of Department/ Centre and Programme Instructor as the case

may be.

13.2 Major Punishment. The penalty will be communicated in writing to the student by the office of the Registrar, CUTN. Student found guilty of by major offence may not be recommended Academic Council / Executive Council for the award of a degree/diploma/certificate even if all the academic requirements have been satisfactorily completed by the concerned student. The action will be noted on the student's disciplinary record. (conduct certificate).

13.3 Copy of all disciplinary proceeding and final decision and communications shall be forwarded to the Office of the Registrar, CUTN for record.

13.4 Discipline records are confidential in accordance with laws of the nation and therefore the contents of the student discipline record may not be released to anyone not associated with campus discipline except upon written approval of the student or court order or order by a competent authority established by law.

13.5 The case of a defaulting student recommended for expulsion or dismissal from the University shall ordinarily be referred to the Academic Council/Executive Council for its final decision.

Appellate Authority

A student who feels aggrieved with the punishment can appeal

to the Vice Chancellor who will be the appellate authority for all punishments. The student should appeal within two weeks with proper justification. In addition to the above, all the laws relating to cyber-crimes / IT Department directions, Circulars, Notifications etc., and other penal provisions from time to time will also be applicable.

Annex - A - How to Use Social Media

How to use social media Tips and hints on staying safe and managing your reputation. We all recognize the enormous benefits and opportunities that social media presents and we actively encourage our students to use social media to communicate and keep in touch with latest news and research in their area. Despite the opportunities, there are risks. Social media allows individuals to communicate with a potentially large audience, and sometimes its informality can encourage us to be less cautious than we would ordinarily be.

These tips are to help you when you are considering posting on social media. They will help you manage your professional reputation and ensure you follow university guidelines and the law.



Remember, everything you post online is public. Once it's out there you lose control of how others might interact with it. Posting anything online (even on closed profiles or private messaging services, like WhatsApp, for example) has the potential to become public, even without your knowledge or consent.

Think before you post. Would you be happy for your family, lecturer or future employer to see it? If not, then it's probably not a good idea to post it. There have been a number of high-profile cases where students across the country have been disciplined after offensive comments made on private messaging services, like WhatsApp, were captured and subsequently shared.

Consider how the content of your messages may appear to others. Offensive materials, including text, images and video, have the potential to cause serious upset and severely damage your professional and personal reputation. Consider how others may perceive your content. How could a potential employer view the content? Employers are increasingly checking the digital footprint of potential staff. This means looking at old tweets, posts and comments on forums. Will sharing the content result in you falling short of expected standards at university and the law? If so, it could result in the university taking disciplinary action. Don't forget, it can be hard to take something back once it has been shared, copied, or redistributed. Read this article from Huffington Post to find out why Your Digital Footprint Matters, including how you can track your online identity.

Check your privacy settings. Protect your personal information and that of others that could be misused. Think about who can see your address, telephone number, date of birth and email address. And, definitely don't share your bank details online. Also remember that while you may be sharing the content privately (on your own private profile or in a private forum) others can share that content in public fora if available. and publish details of any changes.

Ensure to familiarize yourself with expectations regarding professionalism and confidentiality on your course, especially if your course is accredited by a professional body. If you breach the code of conduct of a professional body, it may affect your

ability to study and your future career.

Be aware of sharing third-party materials. Do you need permission to share the materials or should you, as a matter of courtesy, contact the party? Make sure you check before posting as infringement of rules could break copyright and/or intellectual property laws.

Finally question everything you read online. Not everything you read might be completely accurate. Who wrote it? Where did it come from? Does the imagery look poor in quality? If you think it looks or sounds inaccurate, it's probably best to be avoided. Writing and distributing inaccurate statements about people and organisations can be unlawful, attracting legal action.

Essential Etiquette for Students

- ❖ CUTN students are expected to conduct themselves with integrity, courtesy, kindness, compassion and responsibility on and off the campus.
- ❖ Friendly attitude towards faculty/staff and fellow students, respect for teachers and authority are expected of every student of CUTN.
- ❖ Each student is expected to be responsible for maintaining self-discipline and self-control in the classroom, in the University campus and during University programmes.
- ❖ Students shall maintain silence and be attentive while attending classes and meetings in the Department and also in common meetings in the University.
- ❖ Every student shall consider it as a personal responsibility with self-regulation to maintain cleanliness in the University.
- ❖ Every student shall strive to keep the classrooms and campus clean and eco- friendly.
- ❖ Any damage caused to the property of the University is a serious offence. Writing on walls, doors and furniture is strictly prohibited. Offenders will have to pay for any damage done.
- ❖ Ragging in any form is prohibited. Stringent action will be taken against defaulters as per UGC guidelines.
- ❖ No student shall participate in acts tending to discredit the institution or impede its working either from within or from out-

side.

❖ Any student whose conduct is considered to be detrimental to the best interests of the University is liable for disciplinary action.

❖ It is the duty of each student to be responsible for the safety of all his/her personal property including money jewellery and electronic gadgets etc.

❖ Students are encouraged to follow traffic rules on and off the campus.

Notice Board

❖ The University expects each student to be responsible for reading the notices posted by officers of the University on notice boards on the University campus. Students shall not tamper with the notices displayed.

❖ Students shall not put up ANY NOTICE in the University campus without the permission and counter signature of the Competent Authority

Mobile Phone Usage

Mobile Phones should be put in silent mode/switch off while on the University campus/ class room.

Etiquette for Online Class

❖ Dress appropriately: Dress professionally and look presentable. Make sure your hair is well groomed.

❖ Be aware of your surroundings: Adjust your work setup so that

you face a window or are exposed to plenty of light. And make sure your background is professional and work appropriate. Choose a quiet location.

❖ No food or drinking during online classes.

❖ Remember nothing is private in online: Therefore respect people's privacy and their opinions. If you feel the need to disagree, do so respectfully and acknowledge the valid points in our classmates' argument. Acknowledge that others are entitled to have their own perspective on the issue.

❖ Submit assignment carefully and on time.

❖ Don't post irrelevant links, comments, thoughts or pictures.

❖ Please login with your real name and email id.

❖ The students are supposed to switch on their cameras and switch off their mic (unless required to speak).

❖ There is to be no filming, recording or sharing content (you must not take screenshots or record staff members presenting information to you).

❖ The students should not annotate on screen until and unless instructed.

❖ The students should raise hands or use the chat box to post their questions and queries. Before posting your questions just check if anyone has already asked it and received a reply.

Academic Calendar

Link from our CUTN website

www.cutn.ac.in/academic-calendar/

COMMUNITY COLLEGE

Community College at CUTN is established to serve multiple needs including

- (i) career-oriented education and skills to students interested in directly entering the workforce;
- (ii) training and education programmes for local employers;
- (iii) high touch remedial education for secondary school graduates not ready to enroll in traditional colleges, giving them a path to transfer to three- or four-year institutions; and
- (iv) General interest courses to the community for personal development and interest.

❖To make higher education relevant to the learner and the community.

❖To integrate relevant skills into the higher education system.

❖To provide skill-based education to students currently pursuing higher education but actually interested in entering the workforce at the earliest opportunity.

❖To provide employable and certifiable skills based on National Occupational Standards (NOSs) with necessary general education to Senior Secondary School pass-outs, with general education and for vocational education background.

❖To provide for up-gradation and certification of traditional / acquired skills of the learners irrespective of their age.

❖To provide opportunities for community-based life-long learning by offering courses of general interest to the community for personal development and interest.

❖To provide opportunity for vertical mobility to move to higher education in future

❖To offer bridge courses to certificate holders of general / vocational education, so as to bring them at par with appropriate NSQF level.

❖To provide entrepreneurial orientation along with required skill training for self-employment and entrepreneurship development.

Diploma, B.Voc. Programmes approved by UGC for year 2022-23

Certificate Courses Offered:

UG Programme:

B.Voc in Digital Journalism and Multimedia Applications

B. Com (Vocational)

B.Voc in Tourism and Hospitality Management

B.Voc in Manufacturing Technology (Offered by EL-GI-EVTS, Coimbatore associate with CUTN)

PG Programme:

M.Voc in Yoga for Human Excellence

Diploma

Diploma in Epigraphy and Heritage Management (1 Year)

Diploma in Silambattam (1 Year)

D.Voc in Mechatronics (Offered by JETC associate with CUTN) (3 Years)

For more details contact:

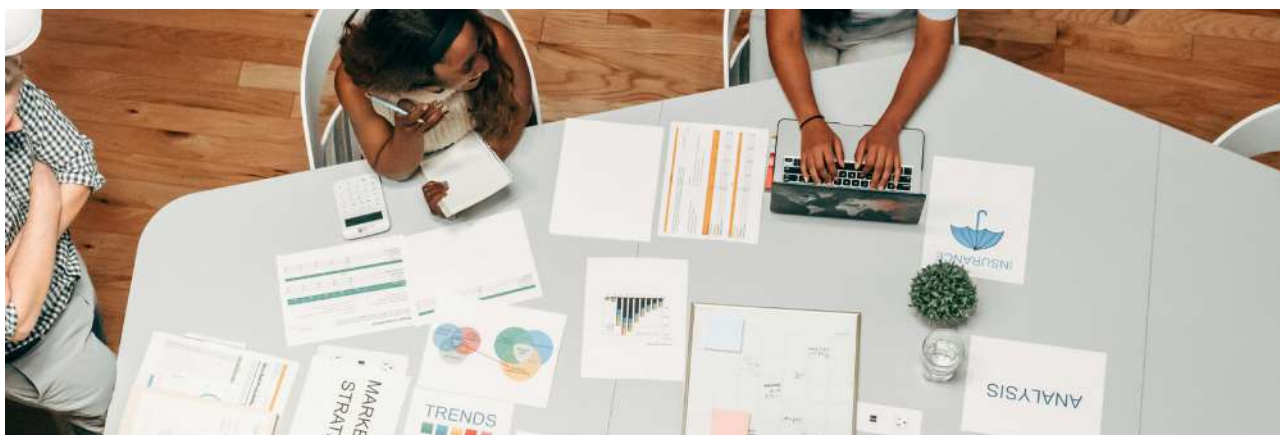
Prof. Velmurugan P. S.

Director, UGC-Community College

Central University of Tamil Nadu

E-mail id: com_college@cutn.ac.in

INCUBATION AND ENTREPRENEURSHIP DEVELOPMENT CENTRE



E-Cell caters the need of today's fast growing tech colleges by giving an idea to manage and manipulate the market strategies, knowledge and idea of the competitive world. It is an endeavour, not only for entrepreneurs but also for the students who desire to have a better professional personality. This shall help students grow a positive attitude towards entrepreneurship and help them foster a start – up individually. E – Cell works in collaboration with the alumni, faculty and the students committee. It aims to promote entrepreneurship among the students of Central University of Tamil Nadu. We shall be responsible for broadening up the link between student and alumni. Our works shall be for the development of startup, in and outside the campus.

On other hand the technology business incubator would provide new and emerging technology and compatible businesses

with an environment that would support their start-up phase and increase their likelihood of success. The proposed incubator includes facility space, shared use of common office equipment, direct business assistance and guidance, mentoring, networking to capital, and other technical resources.

Business incubators accelerate the successful development of entrepreneurial companies through an array of business support resources and services. A business incubator's main goal is to produce successful firms that leave the program financially viable and freestanding. Incubator graduates commercialize technologies, create jobs, and strengthen local economies. Critical to the definition of an incubator is the provision of business assistance that comes in the form of management guidance, technical assistance, and consulting tailored to young,

growing companies. Incubators may also involve facilities and facility-based services that provide clients with appropriate rental space and flexible leases, shared business services and equipment, technology support services, and assistance in obtaining financing necessary for company growth. Finally, the Central University incubation centre make every effort to nur-

ture entrepreneurship in those people who have a passion for knowledge generation and mentoring, Making entrepreneurially driven communication are initiatives recognized as vital for supporting the sustainability of indigenous enterprise.

- **Prof. N. Gopalan, Coordinator**

INTERNAL COMPLAINTS COMMITTEE

Under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (No 14 of 2013), the University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015 and Gazette notification of MHRD dated 2nd May, 2016, CUTN, Thiruvavur has constituted an Internal Complaints Committee (ICC) to look into gender-sensitive issues and to inquire into the complaints of sexual harassment of female employees and female students of the University and to ensure a congenial working environment for women. The existing body already functioning with the same objective (like Committee Against Sexual Harassment (CASH)) has been reconstituted as the ICC of CUTN. Currently, ICC comprises of the following members:

Prof. Malabika Deo, Presiding Officer

Department of Commerce,
Pondicherry University

Prof. R. Roopkumar, Member

Department of Mathematics

Dr. B. Sundaravadivoo, Member

Associate Professor,
Department of Mathematics

Mrs. S. Prema, Member

Private Secretary
Mobile No. 9843955131

Mr. M. Abdul Kadhar, Member

Assistant
Mobile No. 9865551346

Mrs. Christy Jesuratnam, External Member

Director, SNEHA, Nagapattinam

The ICC of CUTN: **Commit itself to a zero-tolerance policy towards sexual harassment;**

Reinforce its commitment to create a campus free from discrimination, harassment, retaliation or sexual assault at all levels

We are reachable at icc@cutn.ac.in

Quality assured!

As per the UGC guidelines, Internal Quality Assurance Cell (IQAC) is to be established in higher Educational Institutions. The UGC has established National Assessment and Accreditation Council (NAAC) to monitor the standards of the Higher Education Institutions (HEIs) under section 12 (ccc) of its Act I in Sept 1994. NAAC has been instilling a momentum of quality consciousness amongst Higher Educational Institutions aiming for continuous improvement in quality of education and enhancing awareness of Institutional Quality Assurance with all stakeholders. Assessment is a performance evaluation of an HEI and / or its units' defined criteria. Accreditation refers to the certification given by NAAC which is valid for a period of five years. Many Higher Educational Institutions have established the Internal Quality Assurance Cell (IQAC), a post accreditation quality sustenance activity. NAAC reveals that the IQAC is a healthy way. The UGC has recognized this initiative and it has taken a policy decision to direct all HEIs (Universities) to establish IQACs for which, it has decided to provide seed financial assistance of Rs.5.00 lakh to each university as one time grant.

NAAC proposes that every accredited Institution should establish an IQAC as a post accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of an Institution's system and work towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institutions. The IQAC will make a significant and meaningful contribution in the post accreditation phase of Institutions. During the post accreditation period, the IQAC will channelize the efforts and measures of an institution towards academic excellence.

Considering the fact that Central University of Tamil Nadu is a New University and most of its faculty & staff will be new to this activity, it has been decided to set up the IQAC & integrate it in the pre-accreditation phase itself so that all stakeholders in the University are involved in the accreditation process from the initial stage itself. The Internal Quality Assurance Mechanism of the Institution may be called "Internal Quality Assurance Cell (IQAC)", which is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the University.

Strategies

Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.

The relevance and quality of academic and research programmes. Equitable access to and affordability of academic programmes for various sections of the society.

Ensuring the adequacy, maintenance and functioning of the support structure and services.

Research sharing and networking with other institutions in India and abroad.

Optimisation and integration of modern methods of teaching and learning.

Goals

To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performances.

To promote measures for institutional functioning towards quality enhancement through internalization of the quality culture

and institutionalization of best practices. To take steps for periodic internal academic audit of the teaching learning and research activities of all departments / faculty members and Institutes.

To collaborate with other academic institutions and agencies globally for improvement of quality and brand image of the University.

Function

Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution. Facilitating the creation of a learner centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process Arrangement of feedback responses from students, parents and other stakeholders on quality related institutional processes.

Dissemination of information on the various quality parameters of higher education. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.

Documentation of the various programmes / activities leading to quality improvement.

Acting as a nodal agency of the institution for quality-related activities. Development and maintenance of Institutional database through MIS for the purpose of maintaining / enhancing the Institutional quality.

Development of quality culture in the University.

Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameter.

Prof. P. Rajaguru, Director, IQAC

Email: iqac@cutn.ac.in | office_iqac@cutn.ac.in



HEALTHY PRACTICES

“A sound mind in a healthy body” is an ideal to strive for

Most of the university students find difficulties in maintaining a balance between healthy life and academic life. The excuse given by them is that they do not have time for their personal health which ultimately affects their overall mental and physical health. Here are a few points which can be practiced by students to ensure a healthy life during their course of education.

- ❖ **Diet** - Have a nutritional diet. Avoid junk food and drink enough water. Take fruits and salads regularly. Avoid alcohol, smoking and too much of sugar.
- ❖ **Exercise** - To maintain fitness, exercise regularly. Engage yourself in games and sports to endure physical stamina and recreation. Yoga can be practiced for health.
- ❖ **Sleep** - Try to sleep for 6-8 hours a day. Avoid sleeping for too long and stick to a schedule which will improve your health. Avoid caffeine before sleep.
- ❖ **Personal Hygiene** - Take bath regularly. Clean your hands properly before taking food. Use clean utensils. Clean your bedsheet regularly. When ill take proper medication.
- ❖ **Stress** - Put limits on work hours and be realistic. Try to maintain a routine. Reach out and ask help from others (Friends, Professor, Counselor, etc.). Take advantage of meditation and yoga to release stress. Relax with hobbies.
- ❖ **Mental Health** - Know the signs of depression and don't let stress get the better of you. Try to build your confidence and expect things to change. Keep in touch with your friends and family. Get involved in campus activities and be volunteer for programmes.

DO!



1. Give yourself time to adjust to the new campus – it is natural to feel a little lost in the beginning.
2. Carry your ID card at all times and all places.
3. Carry with you, campus emergency phone numbers.
4. Be punctual.
5. Participate actively in co-curricular activities. The University is the place to expand your mental horizons.
6. Meet your faculty to clear doubts.
7. Consult your faculty advisor.
8. Be responsible - about time, work and money.
9. Inform someone you know and trust about your whereabouts – especially when you leave the campus.
10. Complete your homework/assignments in the stipulated time.
11. Remember you are now a University Scholar – take responsibility for your learning.
12. Use the pavements (and not the main roads) for walking.
13. Be aware of the environment – be respectful of the local flora and fauna.
14. Respect the privacy of others and express empathy.
15. Take up your grievances through the proper channel only.
16. Write to your head of department after speaking to your student-advisor for department related matters.
17. Write to your hostel warden for hostel related matters.
18. In case the issue is not resolved, approach the Dean (Students Welfare).
19. Under no circumstance you are allowed to bypass the proper channel. Writing to agencies outside CUTN, without resolving the issue within the campus, will be viewed very seriously and can invite disciplinary action.

20. Use social media in a responsible manner.
21. Use the Library regularly.
22. Stay healthy, in body and mind.
23. Respect the cultural diversity of the campus.
24. Learn, learn and learn some more!!
25. Strive for academic excellence.
26. Be in touch with your family and friends.
27. Grades are important but they are not everything. Speak to your advisors if you feel lost.

DO NOT!



1. Procrastinate.
2. Play music (and other sounds) on speakers – including phone speakers.
3. Walk on roads with your headphones on.
4. Kill snakes. In case you spot one, walk away quietly and/or call emergency number.
5. Spread baseless rumors.
6. Use tobacco, alcohol and/or narcotic/ recreational drugs.
7. Indulge in any disruptive activity.
8. Place posters/flyers that have not been authorized by faculty/Head/administration.
9. Walk alone at night – on any part of the campus.
10. Carry valuables/large amount of cash.
11. Leave valuables unattended anywhere.



HEALTH CENTRE

The Health Centre and Diagnostic Laboratory is situated in the Amenity Centre, Central University of Tamil Nadu.

The Health Centre is equipped with the following facilities

- ❖ Separate Consultation rooms and separate In-patient sections for boys and girls.
- ❖ Pharmacy section where most of the essential drugs are provided free of cost.
- ❖ Emergency care facility with multipara monitors, Volumetric Infusion Pump, 12 lead ECG machine, oxygen supply, Biphasic defibrillator, Portable suction machine etc.
- ❖ Diagnostic Laboratory facilities like CBC, Blood

Glucose, Lipid Profile, Renal Function Test, Liver Function Test, Serum Electrolytes etc.

- ❖ Minor OT for treating minor procedures like Abscess removal, Incision and drainage, Lipoma removal, suturing and sterile dressing etc.
 - ❖ Emergency medicines for treating emergency conditions like myocardial infarction and other respiratory complications.
 - ❖ All equipment are connected with Uninterrupted Power Supply to avoid any power cut during the emergency timing.
 - ❖ Air conditioning facility to maintain the ambient temperature during treatment.
- Senior Medical Officer: Dr. K. Vishnu Priya

Medical Officer: Dr. S. Prem Davis
Medical Officers (on contract): Dr. R. Sowmi |
Dr. Dhilipan Raja M | Dr. Vigneshwaran K
Nursing Officer: Mrs. R. Revathy |
Pharmacist: Mr. A. Velmurugan |
Medical Attendant: Ms. J. Shanthi
24 Hours Emergency / Ambulance Contact 00 94
4248 8404 | 04366 277566 E-mail: healthcenter@
cutn.ac.in, mo@cutn.ac.in | Ambulance is available at
the Medical Centre for emergency, if any.
Working Hours 24x7.



CUTN HOSTELS

YOUR HOME AWAY FROM HOME

	HOSTELS		Total
Boys	Krishna Block	Double Occupancy	94 Rooms
	Vaigai Block	Double Occupancy	157 Rooms
	Mahanadhi Block	Double Occupancy	157 Rooms
	Yamuna Block	Double Occupancy	35 Rooms
Girls	Tamirabarani Block	Double Occupancy	94 Rooms
	Cauvery Block	Triple Occupancy	157 Rooms
	Godavari Block	Triple Occupancy	157 Rooms
	Ganga Block	Triple Occupancy	33 Rooms
International Students Hostel (both Boys and Girls)			27 Rooms

CONTACTS

Prof. Guru Balamurugan

Chief Warden (Boys Hostel)

E-mail: chiefwardenboys@cutn.ac.in

Prof. B. J. Geetha

Chief Warden (Girls Hostel)

E-mail: chiefwardengirls@cutn.ac.in

Warden (Boys)

Dr. P. Thiyagarajan

E-mail: wardenmahanadhi@cutn.ac.in

Dr. Vilas

E-mail: wardenvaigai@cutn.ac.in

Dr. S. Binthu Mathawan

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wardenyamuna@cutn.ac.in

Warden (Girls)

Dr. B. Sundaravadivoo

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Dr. Kavya Bakka

E-mail: wardencauvery@cutn.ac.in

wardeninternational@cutn.ac.in

Dr. Poornima Rajendran

E-mail: wardengodavari@cutn.ac.in

Warden (Mess)

Dr. Kuldeep Singh Nagi

messboys@cutn.ac.in

Dr. V. K. Dhanyasree

messgirls@cutn.ac.in

Office Staff

Mr. S. K. Sivaprakash, UDC

E-mail: hosteludc@cutn.ac.in

The student hostels of the Central University of Tamil Nadu are located at Neelakudi Campus near Kanglancherry of the Thiruvavur District, about 7 km from the North of Thiruvavur town. At present, there are 09 Hostels on the Campus. The hostels were initially formed as Vaigai Block (UG and PG Boys Hostel), Mahanadhi Block (UG and PG Boys Hostel), Krishna Block (UG Boys Hostel), Cauvery Block (UG and PG Girls Hostel), Godavari Block (UG and PG Girls Hostel), Tamirabarani Block (UG Girls Hostel), Ganga Block (Girls Research Scholars Hostel), Yamuna Block (Boys Research Scholars Hostel) and International Students Wing Hostel. Moreover, the Guest House 2nd floor has been converted into non-residential Indian / International students Hostels. The University provides hostel accommodation to all the students admitted into various programs. Students from all parts of India and worldwide reside in the hostels. Utmost care is taken on safety and security issues.

Hostel Infrastructure

Gymnasium: We have a gym facility to maintain the physical fitness of our students. There are well-equipped gym facilities separate for boys and girls located in Vaigai Block (Boys Hostel) and Tamirabarani Block (Girls Hostel). The gyms are kept open in two shifts, morning, 6 a.m. to 9 a.m. and evening,

5 p.m. to 8 p.m. The gym equipment includes weighing machines, free weights, dumbbells, medicine balls, free weight bars, boxing punch bags, static bikes, etc.

Boys Hostel Gymnasium

Wireless Internet Facility (WiFi): Campus connects WiFi is provided for all the Hostel students; a total 172 number of WiFi routers are available in all hostels.

Transport Facility

The University provides accessible bus transport facilities for students from the Hostel to Campus.

Reading Room

Reading room arranged in all the hostels with chairs, tables and WiFi Router. Students can utilise the reading room 24/7.

Newspaper Facility

Newspaper facility is provided for all the hostel students daily. Students can improve their general awareness of the newspapers.

Multipurpose Water Dispenser

We installed multipurpose hot and cold water dispensers in all our hostels.

Incinerator and Vending

Sanitary Incinerators have been installed in the Girl's hostels. Fifty sanitary napkin Incinerators are currently installed on alternative floors of our hostels.

On-Spot Technicians (Electricians and Plumbers)

All the hostels are given 24 x 7 service support for electrical and plumbing issues. Almost all the complaints are immediately attended to, and the most frequently obtained complaints are easily handled by pre-procuring the necessary spares and tools.

Safety and Security

CCTV: Surveillance cameras have been installed in all Hostels to ensure the security and safety of hostel students. The closed-circuit television (CCTV) cameras have been installed at the entrances to the hostels, corridors, and office rooms of all the hostels. A total of 172 cameras have been installed in our hostels.

Security Personnel: All the Girls' hostels have three security guards. These guards perform their duties around the clock by maintaining shift-based work schedules. Lady security guards are provided, particularly in Tamirabarani, Cauvery and Godavari girls' Hostels.

Hostel mess

The mess facility is available separately for both boys and girls. Currently, 673 Boys and 947 Girls are availing the Mess Facility regularly. All the Hostel inmates are compulsory members of the Mess, and there is no exemption. Mess consists of Breakfast,

Lunch and Dinner.

Mess timings:

Breakfast: 07:30 am-09:45 am

Lunch: 12:30 p.m.-02:30 p.m.

Dinner: 07:30 p.m.-09:30 p.m.

Guests/visitors of Hostel Residents can be provided with food by Mess against coupons purchased in advance in the Dining hall only.

The hostel authorities decide the Mess Menu based on the Students' proposal and is thus done duly considering the culinary priorities of various regions.

Currently, K-star caterers provide catering services to the Hostels on a Yearly contract basis, followed by tender for Boys and Girls mess.

Mess Infrastructure

Drinking Water Facility

Boys and girls hostels have separate kitchens, dining halls, store rooms and staff rooms. Each Mess is equipped with a Reverse Osmosis (RO) water purification plant and drinking water dispensing unit for cold and hot water. The Mess is equipped with adequate cooking utensils that the University provided. Furthermore, 24-hour power backup systems and centrally controlled LPG systems are present to provide students with uninterrupted



meals. CUTN has provided various cooking tools and cutleries, including a Chapatti-making Tava, Deep Freezer and Grinder. Apart from these, various cutleries and utilities are present.

Dining Facility

Both Boys and Girls Hostels have equipped dining hall facilities. Each Hostel has one dining hall, with approximately 200 students dining in at a time. The mess hall or the dining hall is equipped with attached table - chairs. These attached table chair units are generally arranged in a line to accommodate approximately 40 students, and there are five rows made in the dining hall. On full-strength dining, in a given instance, the mess dining hall can accommodate 200 students.

Mess Fee Structure

Presently, the caterers provide the food to the students by collecting the Mess fees in advance monthly. In a day, the mess menu rate is Rs. 110. While students are going on leave and other long absences, they give the Mess reduction forms to the mess manager

Mess Rebate: A provision for mess rebate/ reduction will be available with the permission of the mess warden. Mess rebate/ reduction shall be provided only when the Resident leaves the station/University, for which the leave letter must be submitted to the Hostel warden/ hostel office. Absence from the Mess should be intimated one day in advance.

Housekeeping and maintenance

Almost care is taken to keep all the hostels clean and hygienic. At present, nine housekeeping staff members are deployed to maintain cleanliness. They clean bathrooms, toilets, corridors and surroundings on a daily routine basis. Garbage is removed and disposed of regularly and properly to keep the Hostel tidy for healthful living. The following is the list of registers maintained in each Hostel along with a suggestion Box.

Wardens visit Register

Anti-ragging Squad Visit Register
Attendance Register (For All Hostels)
Students' food complaint Register
House Keeping Attendance Register
Hostel Staff Attendance Register
Students In-Out Register (Maintained by Security)
Students Complaint Register

Rules and Regulation of the Hostels

Behaviour and Discipline

- Ragging in any form is prohibited. Punishments for ragging range from expulsion from the Hostel and debarring from exams to cancellation of admission. Ragging shall be treated as a severe offence and dealt with as per extant UGC Regulations.
- A hostel campus is a place where students can have the best possible environment for studying and adequate rest; due consideration must be accorded to other residents. Noise levels must be low to allow others to study or sleep comfortably. Television, Radio, etc., provided in the standard room must be switched off or the volume toned down after 10:15 p.m. These rules are intended to ensure a conducive environment for all residents.
- Residents shall not create or permit their guests or visitors to create any disturbance or other nuisance in the Hostel that will interfere with the well-being of others.
- Smoking, chewing and spitting of pans, and consumption of alcoholic drinks and /or narcotic drugs in the hostel premises are strictly prohibited.
- Residents shall not have empty containers/bottles/packets of cigarettes, alcohol and other intoxicating/ narcotic items in their possession/ collection.
- Residents are not allowed to gamble in the hostel/ University premises.
- The Residents are not allowed to keep pets or feed/ groom stray animals in the hostel premises.

- Social gatherings in the hostel complex are not permitted without the prior and written consent of the respective Warden.
- Hostel residents are not allowed to entertain unauthorised person(s). Anyone found violating this will be fined and penalised according to University rules.
- The entry of male Residents to women's Hostels and vice versa is prohibited.
- Residents are not allowed to invite undesirable elements into the hostel premises.
- No association of hostel residents based on region, religion, caste, creed, ideology or political party is permitted.
- Any manhandling, group fighting, intimidation or violence, wilful damage to property or drunken behaviour constitutes a serious offence.
- Every illness and accident must be reported immediately to the hostel authorities.
- Students suffering from contagious diseases will not be permitted to stay at Hostel. The decision of the Chief Warden in this regard will be final.
- No function or celebration shall be organised at hostel premises without the permission of the Chief Warden.
- Vandalism is a serious offence, and anyone found guilty of committing or resorting to such acts can be fined and/or expelled from the Hostel.
- Misbehaving with the security personnel, caretakers and hostel authorities will be considered equivalent to vandalism.
- Resident students found in the act of violence or misconduct outside the hostel premises are not the liability of the Hostel or University Authorities. In such cases, the Resident student is responsible for himself/herself.
- The Residents must follow any other instructions conveyed by the Vice Chancellor, Registrar, Chief Warden and Warden from time to time for the smooth functioning of Hostels.
- The rules, regulations of the hostel/ mess and undertaking of the "Application of Hostel Admission" will be binding on



the hostel residents and their parents/guardians.

Upkeep of the Hostel

- Residents are responsible for keeping the hostel premises clean. Residents are advised to keep their room, the mess hall, the standard room, the visitor's room, the staircase, the toilets, and the bathrooms clean.
- All water taps, fans and electrical appliances must be turned/switched off when not in use.
- Noise levels must be low to allow others to study or sleep comfortably.
- Electrical appliances such as immersion heaters and LPG/ electric stoves/heaters are forbidden in any room allotted for the residence. Cooking, making tea, etc., is strictly prohibited in the room.
- Residents shall conduct a room check to verify the inventory provided. Any missing or damaged items must be reported to the hostel authority immediately. Otherwise, it will be assumed that all furnishings and fittings are in good order. The student will be responsible for any loss or damage after that.
- Mutual exchange of rooms or Hostel is not permitted.
- Resident(s) should not move any hostel property (table, chair, fan, cupboard, etc.) from one room to another. Any damage to the hostel property must be reported imme-

diately to the hostel authority/warden. Resident(s) will be charged for any damages except damages caused by normal wear and tear or faulty products/repairs.

- For academic purposes, the residents of one Hostel may enter the other Hostel after appropriate entry is made in the Register kept at the entrance. Such entry shall not be allowed after 09:30 p.m. and before 06:00 a.m. In any case, boys entering the Girl's Hostel and vice versa is prohibited.
- Residents shall not indulge in theft, immoral acts, misbehaviour with hostel/mess staff, the spread of regionalism, communalism, casteism, etc.
- Touching the CCTV cameras, breaking and damaging property of the Hostel/ university will be viewed seriously and shall invite disciplinary action against the Resident (s).
- The residents are not allowed to take any standard room or mess property into their rooms except on issuance of the same.
- Residents will be personally responsible for the safety of their belongings. Residents are advised to keep their personal belongings and other valuable items locked in their lockers even when they are out for a short period.
- Any loss or theft of item(s) should be immediately reported to the hostel authority. The student shall make no police complaint before obtaining prior permission from the hostel authorities.
- Pasting posters, writings, slogans and defacing the Hostel



in any form is not allowed.

- Electricians, carpenters or any other service person may enter rooms as and when necessary in the course of their duty under the directive and permission from the Warden. However, every effort will be made to respect the privacy and dignity of the Residents.
- The Hostel authority reserves the right to enter and inspect a hostel in the interests of the student's health, safety and proper conduct. Entry can be made at any time, whether or not the students are present, and without prior notice to the students, if emergency, health or safety circumstances warrant such entry or if there are reasonable grounds to believe that any substance, material or item is being kept or used on the premises in any manner prohibited by the law, by this rules and regulations. The University's representatives may impound any substance or item without prior notice. Any necessary cost of such removal shall be the responsibility of the Resident(s) who introduced the prohibited substance or item.
- Entry may also be made without prior notice during normal hours to conduct non-emergency inspections.
- For repairs and/or to show the premises, students will be

notified in advance by the hostel authority.

- All the fittings in the washrooms and common areas of the respective hostel/ floor/ wing should be handled carefully. If there is any breakage due to manhandling, the inmates residing in the respective floor/ wing will be responsible for identifying and reporting to the Warden. If no individual takes responsibility, appropriate action will be taken against all wing/ floor/ hostel residents if it is found that breakage is due to manhandling.

Entry and Hostel Timings

- When present in the CUTN campus, 100% attendance in the Hostel is mandatory. Any leave must be informed to the respective Warden and Hostel Office.
- Attendance of the residents will be recorded by biometric device or in person by the respective Warden/ Resident Warden/ Assistant Warden/Hostel caretaker up to 10.15 p.m. Every Night. All Hostel Students should provide their attendance in person.
- 100% Attendance, which includes informed leave records, shall be mandatory for issuing/forwarding the applications for Residence certificates, Dues certificates, Certificates for



availing Scholarships and other similar applications.

- After the attendance, the students may not be allowed to leave the hostel premises. In case of medical or other emergency, permission/ gate pass would be given on a case-to-case basis.
- It is required that residents of the Hostel produce their University Identity card at the entrance of the Hostel whenever he/she enters the hostel premises.
- Residents cannot leave the hostel complex before 05.00 a.m. and after 10.15 p.m. in the Night. Any late entries/ night exits should be informed to the Warden in advance, and permission should be obtained.
- Residents wishing to stay out of the Hostel for a night or few days should duly inform the hostel warden and parents/ guardian about the same well in advance.
- If any of the students are absent/do not return to the Hostel after 24 hours without any information of his/her whereabouts, roommate(s), or fellow residents should inform the hostel authority immediately. This enables the hostel authorities to act immediately if any untoward incident occurs.

Leave from the Hostel

- Leave from the Hostel shall be granted by the concerned Wardens only. However, for leave of more than two days prior, information to the wardens shall be conveyed from the parents.
- Hostel Residents who go home during weekends/festivals/ holidays/health issues or for any other reason should submit their leave letters in person to the Hostel Office. "Absent" will be marked against their names in the attendance register if the leave letter is not submitted in the Hostel Office.
- Absence from the Hostel without prior permission from the Warden is to be considered an act of gross negligence and misconduct and would be liable for disciplinary action.
- Further, hostel residents should not leave the premises/



campus for an excursion or picnic without the concerned department's and parents' prior permission. The hostel/ university shall not be held responsible in case of any accident or fatality during such picnic/excursion.

Visitors and Guests

Visitors

- All visitors to the Hostel, including the parents/guardian, must make necessary entries in the visitor's book available at the hostel entrance.
- Visitors are restricted to the visitor's lobby only.
- No visitors will be allowed inside the hostel rooms.

Guests

- Visiting male guest(s) into female residences and vice versa is prohibited.
- A guest of a resident may be permitted, with prior approval of the Warden, to stay in the Hostel for no more than three consecutive nights on payment of necessary charges. The guest can be permitted if permission is obtained before entertaining the guest in the room.
- Visit by the guest to the room of the Resident (s) during the day will be allowed only with the consent of the Resident him/herself, other residents of the room and on the production of identity card and due entry at the entrance.

Get Sporty!

Sports help to develop the overall personality of the students by shaping physical, mental and social well-being. It helps in sharpening the ability to observe, analyse and judge in the spur of a moment. Team spirit, cooperative working and coordination are the important qualities that can be learnt from team events. These are very essential in social and professional life to develop a confident and fearless attitude. The role of the Sports Club is to create the infrastructure and promote capacity building for broad-basing sports as well as for achieving excellence in South-Zone Inter University Tournaments and National competitive events. Keeping in view the growing demand for advanced infrastructure, equipment and scientific support, the Sports Club has taken several initiatives and is providing the necessary assistance to sportspersons by way of training and giving exposure in National competitions backed up with scientific and equipment support as well as cash incentives for boosting their morale.

Central University of Tamil Nadu is equipped with good sports facilities for the students and staff and is proactive in developing Sports infrastructure for the benefit of the student community.

Facilities are available for events such as cricket, football, volleyball, and athletic events. Indoor facilities for physical conditioning are available at the MultiPurpose Hall along with facilities for Table Tennis, Shuttle Badminton, Chess and Carrom. Students regularly participate in both intramural and extramural competitions. The training equipment for sports and athletics events are available in the sports office.

Multi Sports Complex comprises Volleyball Court – 2, Basketball court – 2, Tennikoit Court – 1, Lawn Tennis – 1, Athletic Standard track 400 M, a cricket ground and Indoor Sports comprises Badminton Court and Table Tennis among other

sports facilities will be provided shortly at the campus. GYM / Fitness Centre. A physical fitness centre is operational in the University for ensuring a healthy mind and a healthy body. The students and the faculty regularly use the Gym facilities in the university under the guidance of the sports expert. Separate Gym facilities are available for boys and girls. The centre of the university has all the requisite instruments and equipment's required for exercising.

Sports Secretary

Dr. S. Jayaraman

Associate Professor & Head

Department of Physical Education and Sports



GUEST HOUSE AT ITS BEST!

CUTN Guest House is situated in residential campus of CUTN, opposite to the residence to the Vice-Chancellor. CUTN Residential campus is barely 3 km from the Thiruvavur- Mayiladuthurai high road. These Guest Houses are primarily meant for official guests of CUTN, Members of Selection Committees, Boards of Studies, Examiners, Experts for viva-voce for Ph.D. and other classes, visiting faculties and scholars, invited participants of Seminars / Workshops/ Symposia / Conferences / Training Programs organized by the University, Centers and Departments and at times for guests of CUTN teaching staffs and guests of CUTN non-teaching staff, parents/ guardians of students, subjected to availability.

Presently, the guest house accommodation is provided to the guests in two independent blocks containing 93 bedrooms. The Facilities in the guest house include a common hall, kitchen, two dining hall, conference hall and independent vehicle parking shed. However, Breakfast, Lunch and dinner are being served only in the main block. Each bedroom is furnished with two beds, one LCD TV, AC and other basic furniture. The Guest house provides safe and clean surrounding and is managed by professional and helpful staffs who attend to our guests at all hours.

Highlights

- The guest house has air conditioned and well-furnished 12 suite rooms, 27 AC rooms, 54 Dormitories, 1 Conference hall, 1 Common Dining Hall with Kitchen, 1 VVIP Dining with pantry(Air conditioned) & 1 Office Room.
- Full-fledged kitchen where morning coffee, breakfast, lunch and dinner are prepared and served to the guests.
- 100 % power backup facility is available in the campus and in the guest house.
- Cable TV/ DTH services have been provided in all the AC rooms and suite rooms.
- Round-the-clock Personnel are available for attending to the guests' needs.
- Guest amenities like Shaving Kit, Dental kit, Comb, soap, Shampoo, Talcum Powder and Coconut Oil will be provided in the suite rooms.

Guest House Contact Numbers

Office Number: 9442488408

E-mail: guesthouse@cutn.ac.in

guesthousedcct@cutn.ac.in

For further information: <https://cutn.ac.in/guest-house/>



INSTITUTE INNOVATION COUNCIL

The Ministry of Human Resource Development (MHRD), Govt. of India has established 'MHRD's Innovation Cell (MIC)' to systematically foster the culture of Innovation amongst all Higher Education Institutions (HEIs). The primary mandate of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are informative years.

MIC has envisioned encouraging creation of 'Institution's Innovation Council (IICs)' across selected HEIs. A network of these IICs will be established to promote innovation in the Institution through multitudinous modes leading to an innovation promotion ecosystem in the campuses.

Major focus of IIC:

1. To create a vibrant local innovation ecosystem
2. Start-up supporting Mechanism in HEIs
3. Prepare institute for Atal Ranking of Institutions on Innovation Achievements Framework.
4. Establish Function Ecosystem for Scouting Ideas and Pre-incubation of Ideas.
5. Develop better Cognitive Ability for Technology Students.
6. Institute Innovation Council (IIC).

INTERNATIONAL STUDENTS CELL

With students from across diverse regional and socio-cultural backgrounds, CUTN has created a campus culture and climate that respect differences, encourage inclusiveness and reflect diversity it as the core value of the university. CUTN invites applications from highly motivated, individuals who are looking for unique educational experience.

Admission guidelines for NRI/Foreign Nationals

Application of Foreign Nationals nominated by the Govt. of India under scholarship scheme and direct admission through self-financing scheme shall be entertained for different Courses at Central University of Tamil Nadu. The foreign nationals need NOT appear in the Central University Entrance Test (CUET) for admission; however, they should have passed the equivalent Qualifying Examination from an Indian or Foreign University/ Institution. Provision to the extent of 10% of the total seats in each course on a super-numerary basis for Foreign Nationals is available. For more details related to program of study and eligibility criteria, please visit www.cutn.ac.in/iadmission.

Dr Dhanavandan S

Nodal Officer
Direct Admission of Students Abroad
Coordinator, International Admissions
Central University of Tamil Nadu
Thiruvavur 610 005
Email: international@cutn.ac.in

MOOCS-ICT @CUTN

Massive Online Open Courses (MOOCs) are in demand in the present knowledge society, which enable easy access for all kind of learners. Dissemination of knowledge and skill training to the target audience through the platform of technology is made easy through MOOCs. The Central University of Tamil Nadu has initiated MOOCs and ICTs and proposed to start various programs in the capacity of MOOCs at each department. It also suggests to make use of various ICT services for MOOCs like NPTEL, edX, Coursera etc. Students are free to explore the scope and select

courses of their choice in consultation with the faculty members. There will be an exclusive server for learning management system, with which students and faculty members will be able to explore various courses soon at the university level. Faculty and students are encouraged to share ideas for innovative practices to harness the maximum of ICTs and MOOCs. The proposed plan suggests bridge courses for the fresh students of the university in vernacular languages in order to equip them to cope up with the unique curriculum of each department. Departments are encouraged to design and develop MOOCs at various levels including school level.

NSS: A heart of servitude

CUTN has 4 units of National Service Scheme (NSS). Currently NSS-CUTN has a total of 400 volunteers with 200 volunteers from first year enrolment. The students who would want to improve their personality through social welfare activities, can join NSS. NSS organizes regular social welfare activities such as tree plantation, cleaning, various awareness programmes, blood donation camps, various awareness programmes, etc., and 7 days special camp every year at adopted villages. These activities will enhance student's nature into helping others as well

as to the nation and they will be oriented towards nation building activities. Being an active member in NSS, the student volunteers may have the exposure and experience to be the following: an accomplished social leader; an efficient administrator and a person who understands human nature. The main advantage of being an NSS volunteer is that they will have a great chance to take part in various government led community service activities & programmes. The sole aim of the NSS is to provide hands-on experience to young students in delivering community service.



Members

Dr. S. K. Balashanmugam, Coordinator

Email: nss@cutn.ac.in

NSS Programme Officers

Dr. S. Seethalakshmi

Email: seethalakshmis@cutn.ac.in

Dr. S. Senthilkumar

Email: senthilkumar@cutn.ac.in

NCC: OBEYING WITH A SMILE



NCC The 'Aims' of the NCC laid out in 1988 have stood the test of time and continue to meet the requirements expected of it in the current socio-economic scenario of the country. The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. Further, it aims at creating a pool of organised, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. Needless to say, the NCC also provides an environment conducive to motivating young Indians to join the armed forces.

⌚ To Create a Human Resource of Organized, Trained and Motivated Youth, To Provide Leadership in all Walks of life

and be Always Available for the nation's service.

⌚ To Provide a Suitable Environment to Motivate the Youth to Take Up a Career in the Armed Forces.

⌚ To Develop Character, Comradeship, Discipline, Leadership, Secular Outlook, Spirit of Adventure, and Ideals of Selfless Service amongst the Youth

Source: <https://indiancc.nic.in/aim-of-ncc/>

Dr. J. Ashok Kumar

ANO (SD), 5-PLATOON, 2 (P) INDEP COY,
NCC KARAIKKAL.

Dr. S. Akila

NCC Caretaker Officer

KV@CUTN

Kendriya Vidyalaya, CUTN, Thiruvapur, which is located in the Central University of Tamil Nadu Residential Campus, is the only Vidyalaya started in the Golden Jubilee year of Chennai Region, as a gift to the people of Thiruvapur. The school is located approximately 10 Km from the Thiruvapur city. This Vidyalaya was started in 2013 from Class I – V. Besides offering quality education, dedicated teachers in KV-CUTN are working for the wholesome development of the personality of the students. Currently (Academic session 2023-24), there are classes up to XII standard.

Principal: **Shri. S. Vallabhan**

Kendriya Vidyalaya, CUTN Residential Campus,
Nagakudi, Thiruvapur-610 005

Established on: 15 JULY 2013

Sector: Project sector

BALVATIKA - I, II & III Established

District & State : **Thiruvapur District**, Tamil Nadu

Highest Class : **XII**

No of Sections sanctioned:

Two sections from Class I to Class VI

Chairman, VMC: Prof. M. Krishnan

The Honourable Vice-chancellor,
Central University of Tamil Nadu, Thiruvapur

VC Chairman Nominee: Prof. E. M. Shankar

Department of Biotechnology
Central University of Tamil Nadu, Thiruvapur



REVERSE OSMOSIS (RO) PLANTS

S. No.	Location/Name of Building	Capacity (litre/hour)
1	NLBS-I	250 LPH
2	NLBS-II	250 LPH
3	Academic Building-III	250 LPH
4	Administrative Block	250 LPH
5	Department of Chemistry	250 LPH
6	Department of Mathematics	250 LPH
7	Department of Material Science	250 LPH
8	MRSH	250 LPH
9	NMRSH	250 LPH
10	Student Amenities Centre (PEB)	250 LPH
11	300 Seater Boys Hostel	500 LPH
12	300 Seater Girls Hostel	500 LPH

KEY CONTACTS (ADMINISTRATION AND SUPPORT SERVICES)

ADMINISTRATION (CUIN)

Academic Section	A001-Administration Block	04366 277261
Finance Section	A002-Administration Block	04366 277321
Administration	A012-Administration Block	04366 277320
IT Section	B001-Administration Block	04366 277290
Registrar's Secretariat	F1-01-Administration Block	04366 277230
VC's Secretariat	Administration Block	04366 277351

KEY CONTACTS (ADMINISTRATION AND SUPPORT SERVICES)

SUPPORT SERVICES

Fire & Rescue Station	Thiruvapur	04366 242101
	Nannilam	04366 229101
Railway booking	Thiruvapur	https://www.irctc.co.in/
Online Bus Bookings (SETC, SRS, TNSTC, KSRTC and Redbus)		http://www.setc.org.in/ https://www.srsbooking.com/ https://www.tnstc.in/ TNSTCOnline/ https://www.ksrtc.in/ https://www.redbus.in/

NEAREST AIRPORTS

Airport Name	IATA Code	Distance
Tiruchirapalli International Airport	TRZ	103 km
Pondicherry Civil Airport	PNY	175 km
Madurai International Airport	IXM	199 km
Chennai International Airport	MAA	254 km
Coimbatore International Airport	CJB	286 km
Kempegowda International Airport	BLR	
Cochin International Airport	COK	
Trivandrum International Airport	TRV	
Calicut International Airport	CCJ	
Mangalore International Airport	IXE	

KEY CONTACTS (ADMINISTRATION AND SUPPORT SERVICES)

SUPPORT SERVICES

Ambulance	CUTN	04366 277566
Police Station	Thiruvapur	04366 220228
	Nannilam	04366 230449
Health Care	CUTN	9442488404
Thiruvapur Hospitals	Government Thiruvapur MCH	04366 220040
	Thiruvapur Medical Centre	7550045678
	Nava Jeevan Hospital	9597035108
	Venkateshwara Hospital	9750028115
	Arun Medical Centre	7947415500
	Ansari Ortho Speciality Clinic	7947415765
	Lakshana Hospitals	04366 240210
	Vandampalai Lions Eye Hospital	04366 240099
	Surya Hospital	04366 242447
	NG Diabetes Care	9489985222

Ambulance contact numbers: **7947166810, 9597111195, 8883174868**

BANK: CUTN has a separate State Bank of India branch with an ATM in the Administrative Block.

Name of the Branch : State Bank of India,
CUTN, Neelakudi Campus.

Branch Code : 18724

IFSC : SBIN0018724

Business hour : 10.00 a.m. – 4.00 p.m.

POST OFFICE : Post Office is located in
the Administrative Block

Business Hour : 10.00 a.m. – 3.00 p.m.

PIN : 610 005

Transport Facility

Please note that if any trip is organised for students to visit nearby places/maintain the buses' routine, the shuttle trip may be interrupted for that particular slot.

NOTE

The maximum intake capacity inside the university campus on the bus is 40, and outside of the university campus, it is seat capacity only.

1. Students who wear an ID card are only allowed on the bus.
 2. Students' parents and friends are not allowed on the bus.
 3. All students please keep and maintain the bus timings and bus stage.
 4. While getting inside and outside the bus, please don't use a mobile phone.
 5. Hostel students avoid outside campus (evening & morning) bus trips.
- All the above information is subject to change of officer.

Private and Government Bus Timings:

Private Bus frequencies via CUTN:

9.00 am from Thiruvapur to Ettiyalur (reaches CUTN around 9.20 am)
9.35 am from Ettiyalur to Thiruvapur (reaching CUTN around 9.50 am)
10.30 am from Thiruvapur to Ettiyalur (reaches CUTN around 11.10 am)
11.25 am from Ettiyalur to Thiruvapur (reaching CUTN around 11.45 am)
1.00 pm from Thiruvapur to Ettiyalur (reaches CUTN around 1.30 pm)
1.50 am from Ettiyalur to Thiruvapur (reaching CUTN around 2.15 pm)
3.45 pm from Thiruvapur to Ettiyalur (reaches CUTN around 4.15 pm)
4.45 am from Ettiyalur to Thiruvapur (reaching CUTN around 5.15 pm)
5.30 pm from Thiruvapur to Ettiyalur (reaches CUTN around 6.00 pm)
6.15 pm from Ettiyalur to Thiruvapur (reaching CUTN around 6.25 pm)
8.00 pm from Thiruvapur to Ettiyalur (reaches CUTN around 8.30 pm)

Government Bus frequencies via CUTN Staff Quarters:

From Nannilam via CUTN Staff Quarters (at 6.30 am) - Thiruvapur Bus Stand Thiruvapur Bus Stand - CUTN Staff Qtrs (at 7.45 am) - Nannilam
From Nannilam via CUTN Staff Qtrs (at 8.30 am) - Thiruvapur Bus Stand Thiruvapur Bus Stand - CUTN Staff Qtrs (at 10.30 am) - Nannilam
From Nannilam via CUTN Staff Qtrs (at 12.00 pm) - Thiruvapur Bus Stand Thiruvapur Bus Stand - CUTN Staff Qtrs (at 2.45 pm) - Nannilam
From Nannilam via CUTN Staff Qtrs (at 4.30 pm) - Thiruvapur Bus Stand Thiruvapur Bus Stand - CUTN Staff Qtrs (at 6.45 pm) - Nannilam
From Nannilam via CUTN Staff Qtrs (at 8.00 pm) - Thiruvapur Bus Stand Thiruvapur Bus Stand CUTN Staff Qtrs (at 9.15 pm) - Nannilam



BUS SERVICE FOR COMMUNITY COLLEGE DAY SCHOLARS AND HOSTEL STUDENTS

	TIMINGS	TRIP
Morning	9.30 AM	Kangalanchery to Community College)
	9.45 AM	MP Hall to Community College
Lunch	12.50 PM	Community College to MP Hall
	1.50 PM	MP Hall to Community College
Evening	5.10 PM	Community College to Manakkal
	5.10 PM	Community College to Kangalanchery
	5.10 PM	Community College to MP Hall

BUS SERVICE FOR DAY SCHOLARS

	TIMINGS	TRIP
Morning	8.30 AM	Kangalanchery to Main Campus
	8.45 AM	Manakkal to Main Campus
	9.05 AM	Kangalanchery to Main Campus
	9.30 AM	Kangalanchery to Main Campus
Evening	4.30 PM	Main Campus to Kangalanchery (via Neelakudi)
	5.00 PM	Main Campus to Kangalanchery (via Residential Campus)
	5.00 PM	Main Campus to Manakkal
	5.30 PM	Main Campus to Kangalanchery

BUS SERVICE FOR HOSTEL STUDENTS

	TIMINGS	TRIP
Morning	8.45AM TO 9.15AM (Shuttling)	MP Hall to NLBS JN
Lunch	12.30 PM to 1.50 PM – Shuttling	NLBS 1 to MP Hall (last shuttling trip 1.50 PM in MP Hall)

BEHIND THIS BOOK

Prof. E. M. Shankar | Department of Biotechnology - Chairperson

Dr. Anand Setty Balakrishnan | Associate Professor, Department of Epidemiology and Public Health - Convenor

Prof. V. Renuka Devi | Dean, Students' Welfare - Member

Dr. Francis P. Barclay | Assistant Professor, Department of Media and Communication - Member

Dr. P. Kumar | Assistant Professor, Department of Tamil - Member

Dr. V. Gunasekaran | Assistant Professor, Department of Materials Science - Member

Dr. Kaushik Rajaram | Assistant Professor, Department of Microbiology - Member

Mr. Sree Prapanch C. | Public Relation Officer - Member

Mr. T. P. Girishwaran | Junior Professional Assistant, IQAC - Member

Ms. R. Ramya | Professional Assistant (Library), Central Library - Member

Mr. Naveen V. | Doctoral Scholar, Department of Media and Communication