



तमिलनाडु केन्द्रीय विश्वविद्यालय

(संसद द्वारा पारित अधिनियम 2009 के अंतर्गत स्थापित)

CENTRAL UNIVERSITY OF TAMIL NADU

(Established by an Act of Parliament, 2009)

नीलकुड़ी परिसर/Neelakudi Campus, तिरुवारुर/Thiruvarur- 610 005.

Tel: 04366-277256 / Email: establishment@cutn.ac.in

F. No: CUTN-4(5)/2012-Estt/4088

Date: 24-12-2025

CIRCULAR

1. The Heads of Departments shall submit the list of faculty members of their respective departments who are present on the last working day of the Odd Semester 2025-2026, i.e. 24.12.2025.
2. The Heads of Departments should furnish the Winter Vacation duty roster 2025-26 of faculty members of their respective departments.
3. Earned Leave (EL) credit for faculty members working during the vacation period shall be allowed only on the basis of Biometric attendance.
4. The Heads of Departments shall ensure Biometric attendance of all staff members of their respective departments during the vacation period.

R. Thirumurugan
24.12.25

Registrar

प्रो. र. तिरुमुरुगन

प्रोफेसर / रजिस्ट्रेटर / PROF. R. THIRUMURUGAN

प्रविधिकारी / रजिस्ट्रेटर / REGISTRAR

तमिलनाडु केन्द्रीय विश्वविद्यालय

तमिलनाडु केन्द्रीय विश्वविद्यालय / Central University of Tamil Nadu

नीलकुड़ी परिसर / नीलकुड़ी परिसर / Neelakudi Campus

तिरुवारुर / तिरुवारुर / Thiruvarur - 610 005

तमिलनाडु / तमिलनाडु / Tamil Nadu

To

1. Deans of Schools.
2. Heads of Department.
3. Regular Faculty members.
4. PS to VC.
5. PS to Registrar.
6. System Analyst.