



CENTRAL UNIVERSITY OF TAMIL NADU
Notification No.: CUTN/NT/01/2026 dated 01.01.2026
Syllabus for the Post of Multi-Tasking Staff

SINGLE-STAGE WRITTEN TEST

The examination will consist of an Objective Type Paper of 60 Multiple Choice Questions (MCQ) and Descriptive Questions for 40 marks.

Subject	Maximum Marks	Minimum Qualifying Marks	Duration
Paper I - Multiple Choice Questions (MCQ) General Knowledge, General English, Numerical Aptitude, General Intelligence & Reasoning	60	50	3 Hrs
Paper II - Descriptive Questions Comprehension, Knowledge of General Science / Mathematics / Knowledge in Computer, RTI Act, Higher Education System in India, MS-Office	40		

Syllabus for Paper – I – 60 marks

A. General Knowledge

Questions in this component will be aimed at testing the candidate's general awareness of the environment around him. The test will also include questions relating to India, especially pertaining to Sports, History, Culture, Geography, Economics Scene, General Polity, Indian Constitution and Scientific Research etc. These Questions will not require a special study in any discipline.

B. General English

Candidate's ability to understand the English language, its vocabulary, sentence structure, synonyms, antonyms and its correct usage etc. Basic comprehension and writing ability, etc. Will be tested.

Use of Prepositions, One Word substitution, Use of Articles in English, Common errors in English, Idioms, Conversion of one part of speech into another, e.g., Noun to Adjective, and Synonyms & Antonyms.

C. Numerical Aptitude

This paper will include questions on problems relating to Number Systems, computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, Mensuration, Time and Distance, Ratio and Time, Time and Work, etc.

D. General Intelligence & Reasoning

Question of Verbal, Non-Verbal and analytical types, analogies, missing numbers, characters and sequences, space visualisation, problem solving, analysis, decision making, visual memory, discrimination, observation, relationship concepts, direction sense, coding-decoding, arithmetical reasoning, verbal and figure classification, data representation and analysis, arithmetical number series.

Syllabus for Paper-II - 40 marks

Comprehension, Knowledge of General Science / Mathematics / Knowledge in Computer, RTI Act, Higher Education System in India, MS-Office.