



# CENTRAL UNIVERSITY OF TAMIL NADU

Neelakudi Campus, Thiruvavur - 610 101, TamilNadu, INDIA.

## OFFICE OF THE CHIEF WARDENS

### APPLICATION FOR ADMISSION TO HOSTEL

Application should be filled by the candidate in his/her own handwriting  
(Incomplete application form will be summarily rejected)

## ADMISSIONS – 2016-2017

Date of Submission/ Received: \_\_\_\_\_ Hostel fee to be paid: INR, \_\_\_\_\_

### \*For Office Use Only

### HOSTEL ALLOTMENT DETAILS

Date of Allotment: \_\_\_\_\_ Hostel Allotted: \_\_\_\_\_ Room Number: \_\_\_\_\_

Mess Card/ID No.: \_\_\_\_\_ Remark: \_\_\_\_\_

Dealing Assistant

Approved by Chief Warden

Recent  
passport size  
Photo to be  
affixed

#### 1. Name of the Applicant

tpz;zg;gjhupd; ngah; :

आवेदक का नाम

#### 2. Parent / Guardian Name and Occupation

ngw;Nwhh; / ghJfhtyhpd; ngah; kw;Wk; njhopy; :

माता-पिता/ अभिभावक का नाम एवं व्यवसाय

#### 3. Relationship

cwTKiw :

रिश्ता

#### 4. Programme & Department

ghlg;gphpT & Jiw :

अध्ययन कार्यक्रम एवं विभाग

#### 5. Reg. No.

gjpT vz; :

पंजी.सं.

#### 6. Sex

ghypdk; :

M;

F

TG

लिंग

#### 7. Identification Marks

(a)

milahsf; Fwp :

(b)

शिनाख्त चिह्न

#### 8. If the applicant is differently abled give details

tpz;zg;gjhuh; khw;Wj;jpwdhsp vdpy;, tpguk; :

अगर आवेदक दिव्यांग है, तो जानकारी दें

#### 9. Category

gphpT :

Gen

OBC

SC

ST

प्रवर्ग

10. Date of Birth / gpwe;j Njpp / जन्म तिथि:

Date:	Month;:	Year:
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11. Blood Group / ,uj;j tif / रक्त वर्ग :

12. Distance from the University to the applicants Home town  
tpz;zg;gjhuhpd; Ch; kw;Wk; gy;fiyf;fofj;jpw;F ,ilg;gl;l njhiyT :  
विश्वविद्यालय से आवेदक के घर तक की दूरी

13. Address / Kfthp / पता:

Corresponding Address / njhlh;Gnfhs;sNtz;ba Kfthp / पत्रव्यवहार के लिए पता	Permanent Address: (Proof to be enclosed) / epue;ju Kfthp: (Mjhuj;Jld;) / स्थायी पता:(प्रमाण सलंगन करें)
E-Mail ID / kpd;dQ;ry; Kfthp / ईमेल आईडी:	
Candidate Phone No. /tpz;zg;gjhuhpd; njhiyNgrp vz; / आवेदक का दूरभाष सं.	

14. Name of the Parents/ Guardian with Phone No. ; / ngw;Nwhh; / ghJfhtyhpd; ngah; kw;Wk; njhiyNgrp vz; /  
माता-पिता/अभिभावक का नाम एवं दूरभाष सं.:

Name / ngah; / नाम	Land Line / njhiyNgrp / लैण्ड लाईन	Mobile / ifg;Ngrp / चल दूरभाष सं.

15. Name & Address with contact details of the Local guardian (If any) (Mandatory Email ID and Phone number of Local guardian) / cs; ७h; ghJfhtyhpd; ngah; kw;Wk; Kfthp (VjhtJ) (cs; ७h; ghJfhtyhpd; kpd;dQ;ry; Kfthp kw;Wk; njhiyNgrp vz; fl;lhak;) / स्थानीय अभिभावक का पता (अगर कोई है तो), ईमेल एवं दूरभाष नं. (अनिवार्य)

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**UNDERTAKING / cWjpnkhop / शपथ पत्र**

I hereby declare that the information given by me in the application form for Hostel Accommodation is true to the best of my knowledge and belief. I hereby undertake to abide by the rules & regulations of the Hostels. I agree to subject myself to any disciplinary action taken as per the rules of Central University of Tamil Nadu for any false information / documents provided by me to avail this accommodation.

ehd;; tpLjppay; jq;Ftjw;fhd tpz;zg;g gbtj;jpy; vd;dhy; mspf;fg;gl;l jfty;fs; vd; mwpT kw;Wk; ek;gpf;iff;F cz;ikahdJ MFk;. ,jd;%yk; Nkw;nfhs;sg;gLk; tpLjppad; tpjpKiwfs; kw;Wk; xOq;FKiw eltbf;iffSf;F fl;Lg;gLNtd;. NkYk; jkpo;ehL kj;jpa gy;fiyf;fofj;jpd; tpjpKiwfspd;gb vd;dhy; mspf;fg;gl;l ve;jnthU jtwhd jfty;fSf;Fk; Mtzq;fSf;Fk; tpLjp nghWg;gy;y vd;Wk;. mjw;fhf vd;kPJ vLf;fg;gLk; vy;yhtpjkh xOq;FKiw eltbf;iffisAk; Vw;Wf;nfhs;fpNwd; vd;W cWjp mspf;fpNwd;.

मैं घोषणा करता हूँ कि छात्रावास के लिए आवेदन पत्र में दी गई जानकारी मेरे ज्ञान और विश्वास के अनुसार सही है। मैं छात्रावास के नियम और विनियम के पालन करने का वचन देता हूँ। मेरे द्वारा आवास के लाभ को उठाने के लिए दी गई किसी भी गलत जानकारी/ दस्तावेज़ के उपलब्ध कराने पर मैं तमिलनाडु केन्द्रीय विश्वविद्यालय के नियमों द्वारा किसी भी अनुशासनात्मक कार्रवाई के लिए सहमत हूँ।

**Name / ngah; / नाम:**

**Date / Njpp / दिनांक:**

\_\_\_\_\_  
**Signature of the candidate /**

**tpz;zg;gjhuhp; ifnahg;gk; / आवेदक के हस्ताक्षर**



**CENTRAL UNIVERSITY OF TAMIL NADU**  
Neelakudi Campus, Thiruvavur - 610 101, TamilNadu, INDIA.  
**OFFICE OF THE CHIEF WARDENS**  
**IMPORTANT HOSTEL RULES AND REGULATIONS**

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**Student should read the rules before signing the room entry register and on condition that the student agrees to abide by all the rules and regulations of the hostel.**

Hostel facilities include food and lodging. No student is allowed to pay for lodging only.

### **Behavior and Discipline**

**Alcohol / Drugs / Smoking:** Students shall not bring, /or drink any alcohol/intoxicating drink, drug or substance of any kind whatsoever and/or smoke in the room and/or any part of the premises. The same shall apply to visitors also. An occurrence of such behavior shall invite strict disciplinary action leading to their rustication from the hostel.

**Ragging in any form is prohibited. Punishments for ragging include expulsion from hostel, debarring from exams to cancellation of admission. Ragging shall be treated as a serious offence and shall be dealt with as per UGC Regulations.**

Social gathering in the hostel complex is not permitted without the prior and written consent of the Hostel administration.

Hostel residents are not allowed to entertain unauthorized person(s). Anyone found in violation to this will be fined and penalized according to University rules.

Resident students found in act of violence or misconduct outside the hostel premises is not the liability of the Warden or University administration. In such cases the resident student is responsible for himself/herself.

**Entry into the hostel at night is allowed till 9.00 p.m..** Any late entries/night exits should be informed to the Warden in advance and written permission should be obtained.

The Hostel Students must carry their valid ID cards while entering and/or exiting the Hostel/Mess Hall and must produce them on demand by any member of staff and security.

While entering, the students are their belongings will be screened by the security personals at the gate.

**Attendance:** Attendance will be taken by the **Warden/Resident Warden/assistant warden/ hostel care taker at 9.00 p.m.** every night. After the attendance the students are not allowed to go out of the hostel.

**Study Hour:** A compulsory study hour shall be observed in hostel from **09.00 p.m. to 10.30 p.m.** between **Monday and Saturday.**

Television, provided in the common room must be switched off down after **10.30 p.m.** While watching the television the volume should be kept low in order to not disturb other resident.

In tune with clean India, it is the duty of individuals to maintain the hostel premises cleanliness.

- Rooms, common areas and surroundings should be kept clean and hygienic.
- Notices and pictures shall not be pasted on the walls.
- Walls shall not be scribbled on.
- Do not throw papers and wastes, Make use of proper dustbins.

Cooking is strictly banned inside the Hostel premises unless permitted by the Hostel administration. A penalty will be imposed on residents found cooking in the rooms.

Those who are having laptop, music system etc., should register their names with the warden.

Generator power supply will be available only in the reading rooms and for water supply and kitchen usage.

Inmates should not argue/misbehave with the Hostel authorities.

Taking part directly/indirectly in any movement or agitation or strike of students in the institute/hostel for any reason whatsoever will attract punishment, rustication or expulsion.

Civil queries, electrical queries of the rooms and food queries shall be entered separately in the register kept at the Hostel Administration.

All orders which are notified from time to time will be binding on the students.

The Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against him/her. The hostel rooms are subject to inspection by the Hostel authorities.

**Silence Hour:** Strict silence shall be observed in hostel from **2300hrs to 0600hrs.**

The use of electrical appliances such as immersion heaters, iron box, electric stove/heater are forbidden in any of the room allotted for students. Cooking, making tea etc. is strictly prohibited in the room.

Resident(s) should not move any hostel property (table, chair, fan, cupboard, etc.) from one room to another. Any damage to hostel property must be reported immediately to the hostel authority/warden. Resident(s) will be charged for any damages except damages caused by normal wear and tear or faulty products/repairs.

Residents will be personally responsible for the safety of their belongings. Residents are advised to keep their personal belongings and any other valuable items locked in their personal locker even when they are out for a short period.

The Hostel administration / University will not be responsible for any loss or theft of your items. Any loss or theft of item(s) should be immediately reported to the hostel authority.

### **Stay during Vacation**

The students breaking for summer vacation or on discontinuing/ completion of their program of study shall vacate the hostel rooms and hand over the key by signing in the Hostel Vacating Register. The students who break for summer vacation should take care of their belongings and shall not be allowed to stay in the hostels during the vacation period without prior approval from the Hostel Administration. If the students wish to stay back in the hostels and use the mess facility during summer/ winter vacation, they should strictly adhere to the following regulations:

1. P.G/IMSC Students who are appearing for UGC/CSIR – NET Exams and wish to stay in the Hostels during the summer vacation have to submit their applications in the prescribed format available in the Hostel Office. Applications must be routed through Heads of Departments/ Deans of the Schools and submitted along with a copy of the UGC/CSIR – NET Exams application form before the last working day of the respective semester. **Duly filled in application forms should be submitted in the respective Hostel offices after clearing all the mess dues. The names of the eligible students will be communicated to the respective hostel offices within a week.**
2. The students who are permitted to stay should pay Rs.1,000/- as room rent for entire summer vacation. A mess deposit of Rs.3000/- have to be remitted to the hostel they are attached to.

### **Visitors and Guests**

All visitors to the hostel including the parents/guardian will have to make necessary entries in the visitor's book available at the hostel entrance. Visitors are restricted to the visitors lobby only.

### **Mess**

The mess timings are as follows:

- **Breakfast** : 07:30 am – 09.15 am (Weekends/Holidays up to 10:00 am)
- **Lunch** : 12:15 pm – 02:15 pm
- **Dinner** : 07:30 pm – 09:00 pm
- **Late Dinner\*** : Till 2300 Hrs.

\*Expected to be served only on prior approval from the warden/ resident/ assistant warden and under special circumstances.

If residents want to avail mess reduction are requested to submit their forms prior 24 hrs to the Mess Manager through the hostel office. No consideration will be given for the late submission of the forms.

The mess hall will be closed after the prescribed meal hours.

No student are allowed taking food from mess to room. If a student is sick, written application by the student endorsed by the Warden/Resident Warden/Assistant Warden should be given to Mess Supervisor for carrying food to room.

Students are requested not to ask and quarrel with mess personnel if you find any fault with the food. The students should express their grievances to the Warden/ Resident Warden/ Assistant Warden/ Hostel Care Taker.

### **Grievances**

The wardens will be available in the hostel office on a daily basis to attend to their official engagements and grievances of the residents.

**Suggestion Box/Register:** Suggestions and complaints should be either deposited in the “Suggestion Box” or should be entered in the “Suggestion Register” kept in the hostel premises.

Residents can also intimate their grievances to respective warden through the following email ids or mobile numbers; **Boys hostel:** [bhwarden@cutn.ac.in](mailto:bhwarden@cutn.ac.in) or **04366-277279**; **Girls hostel:** [ghwarden@cutn.ac.in](mailto:ghwarden@cutn.ac.in) or **04366-277278**.

Students are requested to refer student’s hand book to be aware of the detailed rules and regulations of the hostel.

### **UNDERTAKING**

I hereby undertake to abide by the rules and regulations of the hostel and if the University authorities take any suitable disciplinary action against me for violating of these rules I will not have any complaint.

Name:

Room No.:

Date:

(Signature of the student)



# CENTRAL UNIVERSITY OF TAMIL NADU

Neelakudi Campus, Thiruvaur - 610 101, TamilNadu, INDIA.

## OFFICE OF THE CHIEF WARDENS

### Undertaking Form for Hostel Admission

ehd; jkpo;ehL kj;jpag;gy;fiyfofj;jpd; tpLjpapy; jq;Ftjw;F (Mz; / ngz;) gy;fiyf;fof tpLjppad; tpjpKiwfSf;F cl;gl;L elg;Ngd; vd;Wk; gy;fiyf;fof JizNte;jh; eph;thff;FO cWg;gpdh;fs; mt;tg;nghOJ nra;Ak; tpLjppad; tpjpKiwfSf;F ,zq;fp nray;gLntd; vd;Wk; gy;fiyf;fof tshfk; tpLjp tshfk; Mfpatw;wpd; #oYf;F fsq;fk; Vw;gLk; tifapy; vt;tpj Nfspf;if nray;fspYk; <Lglkhl;Nld; vd;Wk; KOKdJld; cWjp mspf;fpNwd;. NkYk; gy;fiyf;fof tpjpKiwfSf;F khwhf vd;dhy; Vw;gLk; ed;dlj;ij tpjpkPwy;fSf;F vd;kPJ gy;fiyf;fofk; Nkw;nfhS;Sk; midj;J xOq;FKiw eltbF;iffSf;Fk; cl;gLntd;. gy;fiyf;fofk; Nkw;nfhS;Sk; xOq;FKiw eltbF;iffis vd;Dila ngw;Nwhh;/ghJfhtyhplk; njhptpf;f xg;Gjy; mspf;fpNwd;. gy;fiyf;fof tshfj;jpw;F ntspNa vd;dhy; Vw;gLk; vt;tpj xOq;FkPwy; eltbF;iffSf;Fk; mrk;ghtpjq;fSf;Fk; gy;fiyf;fof eph;thfk; nghWg;gy;y vd;gjw;Fk; rk;kjpf;fpNwd;.(vd; ngw;Nwhh;/ghJfhtyhpd; Kd;dpiyapy; ehd; ,e;j cWjpnkhop gbtj;jpy; ifnahg;gkplfNwd;.)

मैं घोषित करता/करती हूँ कि तमिलनाडु केन्द्रीय विश्वविद्यालय के छात्रावास के सभी निर्धारित एवं समय-समय पर संशोधित नियमों व विनियमों का पालन करूँगा/करूँगी और विश्वविद्यालय के कुलपति एवं अन्य अधिकारियों के अनुशासनात्मक अधिकार क्षेत्र के अनुसार उनके समक्ष मैं सदैव प्रस्तुत रहूँगा/रहूँगी। मैं विश्वविद्यालय और छात्रावास के शैक्षिक माहौल में न कभी किसी तरह का व्यवधान या रैगिंग जैसे कार्यकलाप में संलिप्त रहूँगा/रहूँगी और न ही किसी अन्य छात्र को इस कार्य के लिए उकसाऊँगा/ उकसाऊँगी। इस तरह के किसी भी क्रियाकलापों में संलग्न होने की स्थिति में विश्वविद्यालय प्रशासन मेरे विरुद्ध किसी भी प्रकार की अनुशासनात्मक कार्रवाई कर सकता है। विश्वविद्यालय प्रशासन इस तरह की सूचनाएँ मेरे माता-पिता/अभिभावक को भेजने के लिए स्वतंत्र है। मैं स्वीकार करता/करती हूँ कि विश्वविद्यालय परिसर के बाहर मेरे द्वारा किए गए किसी भी प्रकार की अनुशासनहीनता के लिए विश्वविद्यालय प्रशासन जवाबदेह नहीं होगा।(मैं अपने माता-पिता / अभिभावक की उपस्थिति में इस शपथ पत्र पर हस्ताक्षर कर रहा / रही हूँ।)

I hereby agree to abide by all the rules and regulations of the hostels (Both Boys & Girls) of Central University of Tamil Nadu both existing and that may be made from time to time and submit myself to the disciplinary jurisdiction of the Vice- Chancellor and the other authorities of the CUTN. I shall neither indulge myself nor instigate any other student in ragging or create nuisance to the academic atmosphere of the hostel. In case of any act of misconduct of my part, I will be liable for action by the University and in such an event or in case of any disciplinary proceedings against me; the CUTN will have freedom to inform my parents / guardian. I accept that, CUTN does not take any responsibility for the act / misconduct of the student's behavior reported outside the CUTN premises. (I am signing this undertaking form in the presence of my parent/Guardian.)

**khzf;fhpd; ngah; / विद्यार्थी का नाम / Name of the Ward :**

\_\_\_\_\_

**khzth; ifnahg;gk; / विद्यार्थी का हस्ताक्षर / Signature of the Ward :**

\_\_\_\_\_

**ngw;Nwhh; / ghJfhg;ghshpd; ngah; kw;Wk; ifnahg;gk; / माता-पिता/अभिभावक का नाम एवं हस्ताक्षर / Name & Signature of the Parent / Guardian :**

\_\_\_\_\_

**ghlg;gphpT / अध्ययन कार्यक्रम / Program of study:**

\_\_\_\_\_

**tpLjp miw vz; / छात्रावास कमरा सं. / Hostel Room No.:**

\_\_\_\_\_



**CENTRAL UNIVERSITY OF TAMILNADU  
HEALTH CENTRE**

**STUDENT MEDICAL DECLARATION FORM-2016-17**

Name and Registration No.:

Father's Name:

Mother's Name:

Course/Subject:

Date of Birth:

Sex:

Blood Group:

Weight:

Height:

Phone No.

Email:

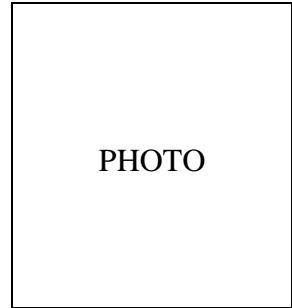
Hostel/Room No.

For Emergency Notify:

Relationship:

Address & Home Phone:

Email:



**A. Please mark each response individually**

Are you suffering or have you in the past suffered from any of the following:

- |                                      |         |
|--------------------------------------|---------|
| 1. Epilepsy (Fits)                   | YES /NO |
| 2. Psychiatric (Mental) Disturbances | YES/NO  |
| 3. HIV/Hepatitis 'B'                 | YES/NO  |

**B. Are you under treatment or have you in the past taken treatment for any disease or disorder for a period of three months or longer?**

If "YES", please give details:

Disease: \_\_\_\_\_

Medicines taken: \_\_\_\_\_

**C. Did you suffer from any physical disability? YES/NO If "YES"**

Please give details \_\_\_\_\_

**D. Are you allergic to any medications, food, or other substances? YES /NO**  
IF yes, please list:

I hereby declare that the information provided above is correct to the best of my knowledge.

Place:

Date:

Signature of the Student

(For Official Use only)

Medical Remarks of the Health Centre of the Central University of Tamilnadu:



**CENTRAL UNIVERSITY OF TAMIL NADU**  
Neelakudi Campus, Thiruvarur - 610 101, TamilNadu, INDIA.  
**OFFICE OF THE CHIEF WARDENS**  
***HOSTEL ADMISSION GUIDELINES AND PROCEDURE***

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The students taking admission during the academic year 2016-17 are advised to download the application form and instructions from University website and submit the filled application after completion of academic admission formalities in CUTN with all relevant enclosures as mentioned in the table below for verification and allotment of Hostel. Local candidates within Thiruvarur district will not be considered for hostel accommodation.

Enclosures:

1. Copy of Admit Card of CUTN
2. Copy of Caste and Income certificate (In case of SC/ST/OBC)
3. Four passport size photos (one photo to be affixed and three to be enclosed with the application)
4. For Proof of Residence, any one of the following will be considered:

<b>A</b>	Residence Certificate issued by competent authority	<b>E</b>	Aadhar Card
<b>B</b>	Voter ID Card(EPIC)	<b>F</b>	Passport
<b>C</b>	Driving License	<b>G</b>	Ration Card
<b>D</b>	Telephone Bill	<b>H</b>	Bank Passbook(One year old)

<b><u>Hostel Fee Structure:</u></b>		
1	Hostel Mess Deposits (Refundable)	Rs.3000
2	Room Rent (per semester)	Rs.1500
3	Caution Deposit (One time)	Rs.2000
<b>Total</b>		<b>Rs.6500</b>

All students are asked to pay the prescribed Hostel admission fees on the day of admission to ensure their accommodation in CUTN Hostels.

**CHIEF WARDEN**