



तमिलनाडु केन्द्रीय विश्वविद्यालय

(संसद द्वारा पारित अधिनियम 2009के अंतर्गत स्थापित)

CENTRAL UNIVERSITY OF TAMIL NADU

(Established by an Act of Parliament, 2009)

STUDENTS HAND BOOK

INTRODUCTION

Central University of Tamil Nadu was established in the year 2009 through The Central universities Act. It is situated in Thiruvarur, the heartland of the Chola Kingdom of the past. Thiruvarur is the birthplace of the Trinity of Carnatic music, Shri Thyagaraja Swami, Shri Muthuswami Dikshitar and Shri Shyama Shastri .It is also the district Head Quarter. Central University of Tamil Nadu strives to provide good standards of higher education to its students. In its pursuit, the University is in the process of recruiting dedicated faculty members and non teaching staff.

The University presently functions in a temporary campus provided by the Tamil Nadu State Government. Permanent buildings of the University are under construction in the Neelakkudi and Nagakudi villages at about 6 km distance from the town. Presently the University offers full time academic programmes under various disciplines. It is also in collaboration with Madras School of Economics for academic programmes in Economics. Apart from studies, the University also provides for extracurricular improvement of the students through various clubs. As a whole, the University nurtures a congenial atmosphere to facilitate both the academic performance and self-improvement of the students.

- WELCOME-

CENTRAL UNIVERSITY OF TAMIL NADU

THIRUVARUR

Table of Contents

S. No.	Contents	Page No.
1	Rules and Regulations	3-17
2	Course Titles & Credits	18-33
3	Anti-Ragging	34-35
4	Academic Calendar	36
5	Proforma for grant of Special Leave for students who wish to attend Workshops/Seminars/Competitions	37

Extract from Ordinance No.2

Admission of Students to the University

[Under Sec. 6(1) (xviii), 6(2) (i) & (ii), 7 and 28(1)(a) of the Central Universities Act]

15. If at any time it is found that a candidate has made a false or incorrect statement or has made use of other fraudulent means on the basis of which he has secured his admission, his/her name shall be removed from the rolls of the University forthwith.

Extracts from Ordinance No.2

Fees Payable by the Students of the University

[Under Sec. 28(1) of the Act]

3. Delay or default in payment:

(2) The Vice-Chancellor, or, on his behalf any other officer to whom his power has been delegated may on the recommendations of the Dean of the School concerned, condone the delay or reduce the fine to be paid by the student in special cases provided the student concerned submits a written application stating the reasons for late payment of fee. Such applications should be submitted at least one week before the due dates.

(3) Names of the defaulters shall be removed from the rolls of the University on expiry of 30 days from the notified last date for payment of fee.

(4) A student whose name has been struck off from the rolls of the University may be re-admitted on the recommendations of the Dean of the School concerned and on payment of arrears of fees and fines in full and other dues, together with a re-admission fee as fixed by the University. However, such re-admission shall be within the same semester and subject to the student fulfilling the minimum attendance requirement.

(5) Whenever a student proposes to withdraw from the University, he shall submit an application to the Dean of the School concerned through the Head of the Department / Centre intimating the date of his / her withdrawal. If he fails to do so, his name shall continue to be kept on the rolls of the University for a maximum period of one month following the month up to which he has paid the fees. He shall also be required to pay all fees/charges that may fall due during this period.

6. Refund of fees, security deposit etc.:

(1) If, after having paid the fees, a student desire to discontinue, he shall submit an application for withdrawal. If such application is received by the Registrar at least five

days before the commencement of the academic session concerned he shall be refunded all fees and deposits except registration fee.

(2) If after having paid the fees, a candidate does not join the University and if his application for withdrawal is received by the University after the commencement of the academic session but before the closure of admission, he shall be refunded all fees and deposits deducting 25% of the tuition fee in addition to registration fee.

(3) Application for withdrawal received after the closure of admission for the academic session would entitle a student for the refund of Security Deposit / Caution Money only.

8. Fees for Re-checking Examination Results:

(1) The fees for re-checking examination results shall be as fixed by the University.

(2) The fees for rechecking shall be refunded to the candidate if, on re-checking the result, any error or omission is discovered in the result notified by the University.

9. Fees for the supply of Statement of Marks:

(1) Every student shall pay along with the examination fee, a fee as fixed by the University for supply of statement of marks for each examination.

(2) The statement of marks shall be sent to the candidates through the Head of the Department/Centre concerned.

10. Fees

The fees for admission, readmission, registration, examination, rechecking, mark sheet, transfer certificate, provisional certificate, Degree certificate, bonafide certificate or any other certificate and duplicate copies of certificates will be as per the Schedule issued by the University from time to time.

Extracts from Ordinance No.4

B.Sc., B.S., B.A., M.A., M. Sc. Degree Programmes and P.G. Diploma Programmes

[Under Section 28(1) of the Act]

5. Attendance

(1) The minimum required attendance is 75% of the classes actually held and other prescribed learning activities such as seminars, sessionals and practical, etc. in each course.

(2) The University may for valid and convincing reasons condone the shortage in attendance not exceeding 5 per cent, provided that the Dean of the School concerned/Collaborating Institute(s) makes a recommendation to this effect after consulting the Head of the Department/Director of the Centre.

(3) The students deputed by the University to take part in the extra co-curricular events shall be given a concession of up to 5% attendance, if necessary, in addition to the relaxations in the attendance requirement as provided above. Such concession would be available for the days of actual participation in the event, including journey time with the prior approval of the University

7. Removal of students from the programme:

The Vice Chancellor may approve removal of a student from the Programme on receipt of a recommendation of the Dean of a school/Heads of the Department/Director of Centre/Head of collaborating Institute, on a reference from a Department or Centre concerned of unsatisfactory performance of the student.

Extracts from Regulation No. 1
Teaching and Evaluation Regulations
[Under Ordinances No. 4 and 5 of the University]

3. Attendance and monitoring of progress of work

(1) Students are required to attend at least 75% of the classes actually held, seminars, sessionals and practical in each courses of study as may be prescribed and at least 60% in the repeat course. The progress of work of the research scholars and their attendance will regularly be monitored by their supervisors, Schools, Departments, Centers and collaborating Institutes.

(2) Students absenting from classes continuously for 10 days and more will be liable to have his name removed from the rolls of the University. Absence on medical reasons should be supported by a certificate which has to be submitted soon after recovery.

(3) Students may opt to audit a course within the Department or outside, provided he satisfies the prerequisites. 75% of attendance is required even for an audit course.

4. Evaluation

(1) The performance of each student enrolled in a programme, other than PhD programme will be assessed at the end of each semester. Evaluation of each student enrolled in all programmes will be done under the Grading System. There will be 7 letter grades; A+, A, B+, B, C, D and F on a 10 point scale which carries 10,9,8,7,6,5,0 grade points respectively.

(5) (a) Students must obtain a minimum of 'D' grade in each course in order to pass in the graduate, Postgraduate, Postgraduate diploma, M. Tech and Integrated PG courses. Students, who obtain 'F' Grade in any course, may be permitted to take the supplementary examination in the course/s concerned within a week after the commencement of the teaching of the next semester. Appearance at such supplementary examinations shall be allowed only once. Those students who fail to secure at least 'D' grade in the supplementary examination also, shall have to repeat the course concerned or take an equivalent available course with the approval of the Head of the Department/Centre and the Dean of the School concerned. Such approval should be obtained at the beginning of the semester concerned.

(b) Students who intend to appear in supplementary examinations in courses will be required to apply to write the examination concerned in the prescribed form and pay the prescribed examination fee by the date prescribed for the purpose by the University

(c) No student will be permitted to take a supplementary examination a second time in the same course except in the case of one repeating the entire course.

(d) In order to be eligible for award of medals/prizes and ranks etc., the students should complete the course within the prescribed duration. The grades obtained by the student in the supplementary/ repeat/improvement examinations shall not be taken into account for the award of medals/prizes/ranks etc.

(e) Students absenting themselves on valid grounds after payment of Examination fees from a regular semester examination may be permitted by the University to appear in a supplementary examination of the semester. The application for permission to appear in a supplementary examination shall be made by the student concerned in the prescribed form.

(6) (a) No student of a programme, other than 5 year integrated and PhD programmes, shall be permitted to move to the next semester, if he has a backlog of more than 50% of the courses in the semester concerned (subject to a maximum of two courses where the number of the courses in a semester are four and a maximum of three courses where the number of courses in a semester are more than four) at any given point of time including the backlogs of previous semester.

(b) No student of 5-year Integrated M.A./M.Sc. courses shall be allowed to carry backlogs of more than 50% of the courses of a semester concerned at any stage including the previous semesters subject to a maximum of 5 backlogs at any given point of time including the backlogs of previous semester/s, if any.

(8)(a) A student in order to be eligible for the award of Degree or Diploma must obtain a minimum of 'D' grade in each course. The results of successful candidates will be classified as indicated below on the basis of the Cumulative Grade Point Average (CGPA):

CGPA of 8.0 and above and upto 10.0 I Division with Distinction

CGPA of 6.5 and above and upto 7.9 I Division

CGPA of 6.0 and above and upto 6.4	II Division (<u>with more than 55%</u>)
GPA of 5.5 and above and upto 6	II Division
CGPA of 5.0 and above and upto 5.4	III Division

(b) To satisfactorily complete the programme and qualify for the degree, a student must obtain a minimum CGPA of 5. No student with 'F' grade on record shall be eligible for award of a degree or Diploma.

The division obtained by a student will be entered in his/her provisional cum consolidated grade-sheet and in the degree/diploma certificate.

(10) (a) No student of Graduate / Post graduate, PG Diploma, and Integrated PG programmes shall be allowed to continue his enrolment for more than two semesters beyond the prescribed duration of the programme. While counting the maximum permissible number of semesters before which a student has to complete his programme the "idle semester" (i.e. the semester he/she has to forego for want of instructional facility) will not be counted and it should be limited to one semester only. However, such students have to pay the tuition and other fees for the idle semesters also. A student may be permitted to discontinue his/her studies for reasons certified as valid by the Head and/or Dean of the School concerned for a period not exceeding two semesters.

(11) Students who are not found eligible to take semester examinations and also those who are not promoted to the next semester of the programme may be considered for readmission to the concerned semester in the immediate following academic year. Such students should seek readmission before the commencement of the classes for the concerned semester or within a week of the commencement of the concerned semester if they are appearing in the supplementary examinations. Such students are given an option either to undergo instruction for all the courses of the concerned semester or to undergo instruction in only such courses in which they have failed on condition that the option once exercised will be binding on the student concerned. Such re admission to the course shall be treated as supernumerary and not linked to the availability of vacancy in the course.

(12) The answer scripts of the semester examinations shall not be returned to the candidates but may be shown by the instructor at the specific request of the student concerned. The result of the continuous assessment of the students will, however, be communicated to students immediately after the assessment.

(13) No request for re evaluation of the result declared in any course will be entertained. However, rechecking of marks in any course may be allowed on payment of prescribed fee.

5. Grievance committee:

(1) Every School shall constitute a Grievance Committee consisting of 3 or 4 teachers to examine the complaints received from the students of the School regarding their assessment. Such requests for review from the students concerned should reach the Dean of the School concerned through the Head of the Department/Centre within 15 days of the announcement of the results of that assessment.

(2) If a student is not satisfied with the decision of School level Grievance Committee on his grievance, the Dean of the School on a request from the student may refer the matter to the Controller of Examinations for getting the paper evaluated by an external examiner, whose evaluation will be final. The fees for external evaluation in all such cases shall be decided by the University.

Extracts from Regulation No. 2
Examination Discipline
(Under Statutes 14 (d) and 38 (1))

3. Use of Unfair means:

A candidate shall not use unfair means in connection with any examination. The following shall be deemed to be unfair means:

- a) Found in possession of incriminating material related/unrelated to the subject of the examination concerned.
- b) Found copying either from the possessed material or from a neighbour.
- c) Inter-changing of answer scripts.
- d) Change of seat for copying.
- e) Trying to help other candidates.
- f) Found consulting neighbours.
- g) Exchange of answer sheets or relevant materials.
- h) Writing some other candidate's register number in the main answer paper.
- i) Insertion of pre-written answer sheets (Main sheets or Additional Sheets).
- j) Threatening the invigilator or insubordinate behaviour as reported by the Chief Superintendent and/or Hall Superintendent.
- k) Consulting the invigilator for answering the questions in the examination.
- l) Cases of impersonation.
- m) Mass copying.

Regulation No. 3

Extracts of Hostel Regulations

(Under Statutes 14 (d) and 38 (1).)

Section-A – General Guidelines

1. Objectives of Hostel Life

- (a) To ensure that the students are able to devote adequate time to their studies and research;
- (b) To ensure that students coming from different parts of the country learn to live together and strengthen their relations with mutual co-operation and goodwill; and
- (c) To develop a climate congenial for co- curricular and extra-curricular activities of students.

2. Behaviour and Discipline

- (a) A hostel campus should be a place where students can have the best possible conditions for studying and adequate rest. As such due consideration must be accorded to other residents. Noise level must be kept low to allow other's the opportunity to study or sleep in comfort. Television, Radio etc. provided in the common room must be switched off or volume toned down after 10:00 pm. These rules are intended to ensure a conducive environment for all residents.
- (b) Residents shall not create or permit their guests or visitors to create any disturbance or other nuisance in the hostel that will interfere with the well being of others.
- (c) Smoking, chewing and spitting of pan, consumption of alcohol drinks and /or narcotic drugs in the hostel premises is strictly prohibited.
- (d) Ragging in any form is prohibited .Punishments for ragging ranges from expulsion from hostel, debarring from exams to cancellation of admission. Ragging shall be treated as a serious offence and shall be dealt with as per extant UGC Regulations.
- (e) Social gathering in the hostel complex are not permitted without the prior and written consent of the warden.
- (f) Hostel residents are not allowed to entertain unauthorized person(s). Anyone found in violation to this will be fined and penalized according to University rule.
- (g) The visit of male resident to women's residence and *vice versa* is prohibited.
- (h) Resident students found in act of violence or misconduct outside the hostel premises is not the liability of the Warden or University administration. In such cases the resident student is responsible for himself/herself.

3. Upkeep of the Hostel

- (a) Residents are responsible for keeping the hostel premises clean. Residents are advised to keep their room, the mess hall, common room, visitor's room, stair case and toilets and bathrooms clean at all time.
- (b) All water tap, fans and electrical appliances must be turned/switched off when not in use.
- (c) Noise level must be kept low to allow other's the opportunity to study or sleep in comfort. Television, provided in the common room must be switched off or volume toned down after 10:00 pm. These rules are intended to ensure a conducive environment for all residents.
- (d) The use of electrical appliances such as immersion heaters, electric stove/heater are forbidden in any of the room allotted for residence. Cooking, making tea etc. is strictly prohibited in the room.
- (e) Students shall conduct a room check to verify the inventory provided and endorse on the Check-In/Check-out Form. Any missing or damaged items must be reported to the hostel authority immediately. Otherwise, it will be assumed that all furnishings and fittings are in good order. The student will be responsible for any loss or damage thereafter.
- (f) Resident(s) should not move any hostel property (table, chair, fan, cupboard, etc.) from one room to another. Any damage to hostel property must be reported immediately to the hostel authority/warden. Resident(s) will be charged for any damages except damages caused by normal wear and tear or faulty products/repairs.
- (g) Residents will be personally responsible for the safety of their belongings. Residents are advised to keep their personal belongings and any other valuable items locked in their personal locker even when they are out for a short period. Any loss or theft of item(s) should be immediately reported to the hostel authority.
- (i) Pasting of posters, writings, slogans and any kind of defacing the hostel in any form is not allowed
- (j) Electrician, contractors or any other service person may enter rooms as and when necessary in the course of their duty under the directive and permission from the warden only.
- (k) The Hostel authority reserves the right to enter and inspect a hostel in the interests of health, safety and proper conduct of the students. Entry can be made at any time, whether or not the students are present, and without prior notice to the students, if emergency, health or safety circumstances warrant such entry or if there are reasonable grounds to believe that any

substance, material or item is being kept or used on the premises in any manner prohibited by the law, by this rules and regulations. Any such substance or item may be impounded by the University's representatives without prior notice. Any necessary cost of such removal shall be the responsibility of the Resident(s) who introduced the prohibited substance or item.

- (l) Entry may also be made without prior notice, during normal hours, for the purpose of conducting non-emergency inspections. For repairs and/or for the purpose of showing the premises, students will be notified in advance by the hostel authority.

4. Entry and Timings

- (a) It is required that residents of the hostel to produce their University Identity card at the entrance of the hostel whenever he/she enters the hostel premises.
- (b) Entry into the hostel is allowed till 9pm. Any late entries/night exits should be informed to the Warden in advance and permission to be obtained.
- (c) Resident who wished to stay out of hostel for a night or few days should duly inform the authority about the same.
- (d) If any of the students is absent/does not return to the hostel after 24 hours without any information of his/her whereabouts, roommate(s) or fellow residents should inform the hostel authority immediately.

5. Visitors and Guests

i) Visitors

- (a) All visitors to the hostel including the parents/guardian will have to make necessary entries in the visitor's book available at the hostel entrance.
- (b) Visitors are restricted to the visitors lobby only.
- (c) No visitors will be allowed inside the hostel premises after 9 pm.

ii) Guests

- (a) The visit of male guest(s) into female residence and *vice versa* is prohibited.
- (b) A guest of a resident may be permitted, with prior approval of the warden, to stay in hostel for no more than three consecutive nights on payment of necessary charges. The guest can be permitted only if the permission is obtained prior to entertaining the guest in the room.

- (c) Visit by the guest to room of the resident(s) during the day will be allowed only with the consent of the resident him/herself and on production of identity card and due entry at the entrance.

Section-B – Allotment & Vacating of Hostel Accommodation

1. The criteria for allotment of hostel accommodation by the University are as under:
 - a) **First Priority:** Students admitted to a full-time Programme of study and are from outside the state of Tamil Nadu.
 - (b) **Second Priority:** Students admitted to a full-time Programme of study and are from outside the Thiruvarur district.
 - (c) **Third Priority:** Students from within the district of Thiruvarur but living outside the Town agglomeration of Thiruvarur.
 - (d) **Fourth Priority:** All others.
2. Accommodation in the hostel is allowed initially for the current semester and is subsequently renewed subject to the continuing registration and fulfillment of academic requirements by the resident from time to time. All residents should subject themselves to the proof of registration and payment of all hostel dues of the previous semester to be eligible to continue as resident of the hostel.
3. The Vice Chancellor may allot accommodation to students, in exceptional situations, on case-to-case basis.
4. The maximum duration of stay in the hostel is the normal prescribed period of the programmes of studies. Once the resident completed his/her programme of studies, he/she is no longer a resident and is required to vacate the hostel. Students having backlogs are permitted to extend their stay in the hostel only for a maximum period of two semesters beyond the duration of the programme, if they are enrolled by the University for such extended study.
5. Terminal student must surrender his/her rooms to the concerned warden latest by 31st May in the case of even semester and 20th December in the case of odd semester.
6. Resident who discontinues his/her studies from the university in the middle of a semester should clear all his/her mess dues and submit an application for vacating the hostel to the Senior Warden. Resident must hand over to the caretaker the complete charge of his /her room with all furniture and fixtures in tact at the time of vacating the room.

Section-C – Hostel Facilities

1. General

- (a) Hostel facilities include food and lodging. No student is allowed to pay for lodging only.
- (b) Students who are given admission in the hostel are required to join the mess.
- (c) The Hostel consists of two blocs, one for female residents and the other for male residents.
- (d) Rooms allotted to students are of double occupancy in nature. Room once allotted cannot be changed without the approval of the warden. The warden can also transfer the student from one room to another.
- (e) The Hostel is equipped with a separate study room for both male and female resident.
- (f) The Hostel is also equipped with a common room with regular supply of newspapers and magazines, a common mess hall for male and female residents, a TV set and a computer with internet connection one each in both blocs.
- (g) The hostel is equipped with a first aid box in each block.
- (h) The common room will be run by residents themselves with one representative appointed by the senior warden to oversee the functioning and cleanliness of the room.

2. Mess

- (a) Mess will be run either by the University or Private Party or Co-Operative Society. In running of the mess facility, any or all of the above party will be governed as per University rule and norms.
- (b) The mess offers simple and balanced diet meals at moderate rates which may vary from time to time depending on the market rate and the meals served.
- (c) The mess consists of Breakfast, Lunch and Dinner.
- (d) The mess timings are as follows:
 - **Breakfast: 07:30 am-08:30 am**
 - **Lunch: 12:30pm-02:00 pm**
 - **Dinner: 07:30 pm-08:30 pm**

The mess committee consisting of the Wardens, one representative each from male and female residents and the mess management will oversee to the smooth functioning, cleanliness and food quality of the mess. This committee will also decide the condition relating to mess rebate on holidays, vacation, leave etc.

3. Payment of Mess Bill

Resident can avail the following option for payment of mess bill:

- a) Advance Payment in full for the whole semester or
- b) Pay his/her mess bill for an advance of one or more months

Note: In the event of a resident taking a mess rebate at a later stage or any change towards the charges in the diet, resident's advance payment will be adjusted accordingly.

- (e) In the event of non-payment of mess bill, a resident will be not allowed to have food in the mess and he/she may be evicted from the hostel and the amount recovered from his/her mess & hostel security deposit.

Section-D – Hostel Administration

General

- a) The administration of the hostel will consist of one warden for each block who will be responsible for the overall smooth functioning of the hostel.
- b) The Wardens of the hostel will be appointed by the Vice-Chancellor.
- c) The Warden should be in association with the hostel residents and should take care of their health, hygiene and general life in the hostel.
- d) The Warden should be available in the hostel office everyday at the specified hours (to be notified in the hostel office) to attend to the official engagements and grievances of the residents.

Grievances

Any grievance from a resident(s) in the first instance be referred to the Warden who will, depending upon the nature of the grievance, ensure that it is processed by him/her in a speedy manner. In case the resident(s) is/are not satisfied with action taken by the Warden he/she/they are free to bring the grievance in writing to the notice to the Registrar/higher authority of the University.

Section-E – Hostel Discipline

Constitution of the Hostel Committee

The Hostel Committee shall have the following members:

- (a) Warden who shall be ex-officio convener
- (b) A senior member nominated by the Warden in consultation with the Vice-Chancellor
- (c) Two members of faculty

Sl. No.	Mode of Violation	Punishment
01	Damage or Loss of furniture and fittings	The cost of furniture and fittings to be recovered
02	Unauthorized tapping of electrical power	Fine upto Rs.1000/- may be imposed
03	Misconduct within the hostel premises such as issuing orders to hostel employees, interference with the mess employees, etc.	Suspension for a specific period of time based on the report provided by the Warden/Hostel Committee
04	Putting up notices or convening meetings or taking out processions, etc.	Suspension for a specific period of time based on the report provided by the Warden/Hostel Committee
05	Causing disturbance to the fellow inmates by shouting, making noise, celebrating late night parties/birthdays, etc.	Suspension for a specific period of time or permanent expulsion from the hostel based on the report provided by the Warden/Hostel Committee
06	Consumption of alcoholic drinks or narcotic drugs within the hostel and University campus	Permanent Expulsion from the hostel on immediate notice
07	Instigation of violence within the hostel or University campus	Permanent Expulsion from the hostel on immediate notice
08	Wantonly causing damage to the properties of the hostel or the University or doing anything that would lessen the value of any such property	Levying of fine in addition to the normal recovery of proceedings
09	Ragging the fellow students or juniors	Permanent expulsion from Hostel and University and the information of the occurrence shall also be filed with the police for necessary action
10	Defacing the hostel rooms in any forms such as pasting posters, slogans and writings	Fine upto Rs.1000/- may be imposed
11	Possession of dangerous weapons, intoxicants of any kind, poisonous things, crackers, firearms, contraband items or instruments that may cause serious injury to others	Permanent Expulsion from the hostel on immediate notice
12	Indulging in illegal and unethical activity within the hostel premises	Permanent Expulsion from the hostel on immediate notice
13	Engaging a private servant or pet animal	Permanent Expulsion from the hostel on immediate notice
14	Staying in the hostel room beyond the stipulated period without prior permission	Fine upto Rs.2000/- may be imposed. Expulsion may be recommended by the Hostel Committee.
15	Formation of association of students in the name of region, caste or creed	Permanent Expulsion from the hostel on immediate notice
16	Allowing guests to stay overnight in the hostels without prior information or permission	Fine upto Rs.2000/- may be imposed
17	Giving unauthorized shelter to the outsiders	Permanent Expulsion from the hostel on immediate notice
18	Boys entering Girls' wing and <i>vice versa</i>	Fine upto Rs.1000/- may be imposed
19	Screening/keeping obscene literature/video films in possession	Permanent Expulsion from the hostel on immediate notice
20	Mutually exchanging rooms without prior intimation to the Warden	Fine upto Rs.2000/- may be imposed

Course Titles & Credits

M.A. ENGLISH STUDIES

SEMESTER-I			
S. No.	Course Code	Course Title	Credits
1	ENG071	Academic Reading and Writing	3
2	ENG072	American Literature-I	5
3	ENG073	British Literature-I	5
4	ENG074	Interdisciplinary Philosophy	4
5	ENG075	Introduction to Dravidian Literature	3
SEMESTER-II			
S. No.	Course Code	Course Title	Credits
1	ENG081	British Literature-II	5
2	ENG082	Introduction to Comparative Literature	3
3	ENG083	Introduction to English Linguistics	4
4	ENG084	Literary Criticism	5
5	ENG085	Non-Dravidian Indian Literature	3
SEMESTER-III			
S. No.	Course Code	Course Title	Credits
1	ENG091	American Literature-II	5
2	ENG092	British Literature-III	5
3	ENG093	New Literature-I	4
4	ENG094	Optional Ecoliterature	3
5	ENG095	Translation Studies	3
SEMESTER-IV			
S. No.	Course Code	Course Title	Credits
1	ENG 101	Dalit Literature	3
2	ENG 102	English Language Teaching	5
3	ENG 103	Language and Media	3
4	ENG 104	New Literatures-II	4
5	ENG 105	Theory and Cultural Criticism	5

Integrated M. Sc. MATHEMATICS

SEMESTER-I			
S. No.	Course Code	Course Title	Credits
1	ENG011	English for Integrated Sciences-I	4
2	ENG012	Environmental Studies for Integrated Sciences	2
3	MAT011	Mathematics-I	3
4	MAT012	Mathematics Lab-I	2

5	PHY011	Mechanics	3
6	PHY012	Mechanics Lab	2
7	CHE011	General Chemistry-I	3
8	CHE012	Inorganic Chemistry Practical	2
9	LIF011	Biology-I*	3
10	LIF012	Biology Lab-I*	2
SEMESTER-II			
S. No.	Course Code	Course Name	Credits
1	ENG021	English for Integrated Sciences-II	4
2	ENG022	Eco Criticism-I	2
3	MAT021	Mathematics-II	3
4	MAT022	Mathematics Lab-II	2
5	PHY021	Waves, Oscillations, Sound and Optics	3
6	PHY022	Waves, Oscillations, Sound and Optics Lab	2
7	CHE021	General Chemistry-II	3
8	CHE022	Organic Chemistry Practical	2
9	LIF021	Biology-II*	3
10	LIF022	Biology Lab-II*	2
SEMESTER-III			
S. No.	Course Code	Course Name	Credits
1	ENG031	English for Integrated Sciences-III	4
2	ENG032	Eco Criticism-II	2
3	MAT031	Mathematics-III	4
4	PHY031	Heat and Thermodynamics	3
5	PHY032	Heat and Thermodynamics Practical	2
6	CHE031	General Chemistry-III	3
7	CHE032	Physical Chemistry Practical	2
8	LIF031	Biology-III*	3
9	LIF032	Biology Lab-III*	2
SEMESTER-IV			
S. No.	Course Code	Course Name	Credits
1	ENG041	English for Integrated Sciences-IV	4
2	MAT041	Applied Statistics	4
3	PHY041	Electricity and Magnetism	3
4	PHY042	Electricity and Magnetism Practical	2
5	CHE041	General Chemistry-IV	3
6	CHE042	Applied Chemistry Practical	2

7	LIF 041	Biology- IV*	3
8	LIF 042	Biology Lab-IV*	2
SEMESTER-V			
S. No.	Course code	Course Title	Credits
1	MAT051	Analysis-I	4
2	MAT052	Linear Algebra-I	4
3	MAT053	Discrete Mathematics	4
4	MAT054	Algebra-I (Elementary Number Theory and Group Theory)	4
5	MAT06E	ELECTIVE	4
SEMESTER-VI			
S. No.	Course code	Course Title	Credits
1	MAT061	Analysis-II	4
2	MAT062	Linear Algebra-II	4
3	MAT063	Ordinary Differential Equations-I	4
4	MAT064	Numerical Analysis	3
5	MAT065	Numerical Analysis Lab	2
6	--	ELECTIVE	4
SEMESTER-VII			
S. No.	Course code	Course Title	Credits
1	MAT071	Algebra-II	4
2	MAT072	Topology	4
3	MAT073	Measure and Integration	4
4	MAT074	Probability	4
5	--	ELECTIVE	5
SEMESTER-VIII			
S. No.	Course code	Course Title	Credits
1	MAT081	Functional Analysis	4
2	MAT082	Complex Analysis	4
3	MAT083	Graph Theory	4
4	MAT084	Partial Differential Equations	4
5	--	ELECTIVE	4
SEMESTER-IX			
S. No.	Course code	Course Title	Credits
1	MAT091	Several Variables Calculus and Elementary Differential Geometry	4
2	--	ELECTIVE	4
3	--	ELECTIVE	4
4	--	ELECTIVE	4

5	--	ELECTIVE	3
6	--	ELECTIVE PRACTICAL	2
SEMESTER X			
S. No.	Course code	Course Title	Credits
1	--	Reading Course	5
2	--	Individual Project	15
LIST OF ELECTIVES			
S. No.	Course Title		Credits
1	Operation Research		4
2	Computational Mathematics		3+2
3	Design and Analysis of Algorithms(Theory and Lab)		3+2
4	Coding Theory		4
5	Mathematical Methods		4
6	Fluid Dynamics		4
7	Differential Geometry		4
8	Lie Groups		4
9	Advanced Combinatorics		4
10	Ordinary Differential Equations,		4
11	Partial Differential Equations		4
12	Measure Theoretic Probability.		4

***Indicates from 2012-2013 batch only**

Integrated M. Sc. PHYSICS

SEMESTER-I			
S. No.	Course Code	Course Name	Credits
1	ENG011	English for Integrated Sciences-I	4
2	ENG012	Environmental Studies for Integrated Sciences	2
3	MAT011	Mathematics-I	3
4	MAT012	Mathematics Lab-I	2
5	PHY011	Mechanics	3
6	PHY012	Mechanics Lab	2
7	CHE011	General Chemistry-I	3
8	CHE012	Inorganic Chemistry Practical	2
9	LIF011	Biology-I*	3
10	LIF012	Biology Lab-I*	2

SEMESTER-II			
S. No.	Course Code	Course Name	Credits
1	ENG021	English for Integrated Sciences-II	4
2	ENG022	Eco Criticism-I	2
3	MAT021	Mathematics-II	3
4	MAT022	Mathematics Lab- II	2
5	PHY021	Waves, Oscillations, Sound and Optics	3
6	PHY022	Waves, Oscillations, Sound and Optics Lab	2
7	CHE021	General Chemistry-II	3
8	CHE022	Organic Chemistry Practical	2
9	LIF021	Biology-II*	3
10	LIF022	Biology Lab-II*	2
SEMESTER-III			
S. No.	Course Code	Course Name	Credits
1	ENG031	English for Integrated Sciences-III	4
2	ENG032	Eco Criticism-II	2
3	MAT031	Mathematics-III	4
4	PHY031	Heat and Thermodynamics	3
5	PHY032	Heat and Thermodynamics Practical	2
6	CHE031	General Chemistry-III	3
7	CHE032	Physical Chemistry Practical	2
8	LIF031	Biology-III*	3
9	LIF032	Biology Lab-III*	2
SEMESTER-IV			
S. No.	Course Code	Course Name	Credits
1	ENG041	English for Integrated Sciences-IV	4
2	MAT041	Applied Statistics	4
3	PHY041	Electricity and Magnetism	3
4	PHY042	Electricity and Magnetism Practical	2
5	CHE041	General Chemistry-IV	3
6	CHE042	Applied Chemistry Practical	2
7	LIF041	Biology-IV*	3
8	LIF042	Biology Lab-IV*	2
SEMESTER-V			
S. No.	Course Code	Course Name	Credits
1	PHY051	Atomic and Molecular Physics	4
2	PHY052	Mathematical Physics	4
3	PHY053	Classical Mechanics	4
4	BAS001	ELECTIVE (Solar Energy and Applications)	3

5	PHY054	Numerical Methods and computer programming	4
6	PHY055	Physics Laboratory-V Modern Physics	2
7	PHY056	Computational Laboratory-I (FORTRAN, C etc.)	2

SEMESTER-VI

S. No.	Course Code	Course Name	Credits
1	PHY061	Quantum Mechanics-I	4
2	PHY062	General Electronics	4
3	PHY063	Solid State Physics	4
4	PHY064	Statistical Mechanics	4
5	BAS002	ELECTIVE (Semiconductor Physics)	3
6	PHY065	Physics Laboratory–VI: Electro magnetism	2
7	PHY066	Physics Laboratory-VII: Electronics	2

***Indicates from 2012-2013 batch only**

Integrated M. Sc. CHEMISTRY

SEMESTER-I

S. No.	Course Code	Course Name	Credits
1	ENG011	English for Integrated Sciences-I	4
2	ENG012	Environmental Studies for Integrated Sciences	2
3	MAT011	Mathematics-I	3
4	MAT012	Mathematics Lab-I	2
5	PHY011	Mechanics	3
6	PHY012	Mechanics Lab	2
7	CHE011	General Chemistry-I	3
8	CHE012	Inorganic Chemistry Practical	2
9	LIF011	Biology-I*	3
10	LIF012	Biology Lab-I*	2

SEMESTER-II

S. No.	Course Code	Course Name	Credits
1	ENG021	English for Integrated Sciences-II	4
2	ENG022	Environmental Studies for Integrated Sciences	2
3	MAT021	Mathematics-II	3
4	MAT022	Mathematics Lab - II	2
5	PHY021	Waves, Oscillations, Sound and Optics	3
6	PHY022	Waves, Oscillations, Sound and Optics Lab	2
7	CHE021	General Chemistry-II	3
8	CHE022	Organic Chemistry Practical	2
9	LIF021	Biology-I*	3

10	LIF022	Biology Lab-I*	2
SEMESTER-III			
S. No.	Course Code	Course Name	Credits
1	ENG031	English for Integrated Sciences	4
2	ENG032	Eco Criticism	2
3	MAT031	Mathematics-III	4
4	PHY031	Heat and Thermodynamics	3
5	PHY032	Heat and Thermodynamics Practical	2
6	CHE031	General Chemistry-III	3
7	CHE032	Physical Chemistry Practical	2
8	LIF031	Biology-III*	3
9	LIF032	Biology Lab-III*	2
SEMESTER-IV			
S. No.	Course Code	Course Name	Credits
1	ENG041	English for Integrated Sciences	4
2	MAT041	Applied Statistics	4
3	PHY041	Electricity and Magnetism	3
4	PHY042	Electricity and Magnetism Practical	2
5	CHE041	General Chemistry-IV	3
6	CHE042	Applied Chemistry Practical	2
7	LIF041	Biology-IV*	3
8	LIF042	Biology Lab-IV*	2

SEMESTER-V			
S. No.	Course Code	Course Name	Credits
1	CHE051	Inorganic Chemistry-I: Compounds of Main Group Elements, Structures and Properties	4
2	CHE052	Organic Chemistry-I: Chemistry of Functional Group	4
3	CHE053	Physical Chemistry-I: Instrumental Methods of Chemical Analysis	4
4	CHE054	Industrial and Environmental Chemistry	4
5	CHE055	Separation and Characterization of Organic Compounds - Practical	3
6	CHE056	Inorganic and Analytical Chemistry Techniques - Practical	3

SEMESTER-VI

S. No.	Course Code	Course Name	Credits
1	CHE061	Inorganic Chemistry-II: Solid State Chemistry, Crystal Symmetry, Bio-inorganic Chemistry and Catalysis	4
2	CHE062	Organic Chemistry-II: Heterocyclic Chemistry and Natural Products	4
3	CHE063	Physical Chemistry-II: Chemistry of Materials	4
4	CHE064	Introductory Biological Chemistry	4
5	CHE065	Physical Chemistry Lab	3
6	CHE066	Open ended Lab/Project	3

SEMESTER-VII

S. No.	Course Code	Course Name	Credits
1	CHE071	Inorganic Chemistry-III: Shapes of Small Molecules, Coordination Polyhedra geometrical and optical isomers, theory of acids and bases, coordination chemistry and reaction mechanisms	4
2	CHE072	Physical Organic Chemistry	4
3	CHE073	Fundamentals of Quantum Chemistry	4
4	CHE074	Advanced Biological Chemistry; Bio-organic Chemistry	4
5	CHE075	Preparation, isolation and Characterization of Organic Compounds	3
6	CHE076	Computational Chemistry Lab	3

SEMESTER-VIII

S. No.	Course Code	Course Name	Credits
1	CHE081	Inorganic Chemistry-IV: Advanced Inorganic Chemistry; Main group and Inner Transition Elements	4
2	CHE082	Survey of Organic reactions and Mechanisms	4
3	CHE083	Statistical Thermodynamics and Chemical Kinetics	4
4	CHE084	Spectroscopic identification of organic/inorganic compounds	4
5	CHE085	Advanced Inorganic Chemistry Lab	3
6	CHE086	Advanced Organic Synthesis	3

SEMESTER-IX

S. No.	Course Code	Course Name	Credits
1	CHE091	Main-Group and Organometallic Chemistry	4

2	CHE092	Advanced Organic Synthesis	4
3	CHE093	Group Theory and Molecular Spectroscopy	4
4	CHE094	Seminar	4
5	CHE095	Advanced Physical and Instrumentation	3
6	CHE096	Individual Project	3
SEMESTER-X			
S. No.	Course Code	Course Name	Credits
1	CHE101-CHE117	ELECTIVE-I	4
2	CHE102-CHE117	ELECTIVE -II	4
3	CHE103-CHE117	ELECTIVE-III	4
4	CHE104-CHE117	ELECTIVE-IV	4
5	CHE118	Individual Project	6

***Indicates from 2012-2013 batch only**

Integrated M. Sc. LIFE SCIENCES

SEMESTER-I			
S. No.	Course Code	Course Title	Credits
1	ENG011	English for Integrated Sciences	4
2	ENG012	Environmental Studies for Integrated Sciences	2
3	MAT011	Mathematics-I	3
4	MAT012	Mathematics Lab-I	2
5	PHY011	Mechanics	3
6	PHY012	Mechanics Lab	2
7	CHE011	General Chemistry-I	3
8	CHE012	Inorganic Chemistry Practical	2
9	LIF011	Biology-I	3
10	LIF012	Biology Lab-I	2
SEMESTER-II			
S. No.	Course Code	Course Title	Credits
1	ENG021	English for Integrated Sciences	4
2	ENG022	Eco Criticism-I for Integrated Sciences	2
3	MAT021	Mathematics-I	3
4	MAT022	Mathematics Lab-I	2
5	PHY021	Mechanics	3
6	PHY022	Mechanics Lab	2
7	CHE021	General Chemistry-I	3
8	CHE022	Inorganic Chemistry Practical	2
9	LIF021	Biology-I	3
10	LIF022	Biology Lab-I	2

SEMESTER-III			
S. No.	Course Code	Course Name	Credits
1	ENG031	English for Integrated Sciences	4
2	ENG032	Eco Criticism	2
3	MAT031	Mathematics-III	4
4	PHY031	Heat and Thermodynamics	3
5	PHY032	Heat and Thermodynamics Practical	2
6	CHE031	General Chemistry-III	3
7	CHE032	Physical Chemistry Practical	2
8	LIF031	Biology-III*	3
9	LIF032	Biology Lab-III*	2
SEMESTER-IV			
S. No.	Course Code	Course Name	Credits
1	ENG041	English for Integrated Sciences	4
2	MAT041	Applied Statistics	4
3	PHY041	Electricity and Magnetism	3
4	PHY042	Electricity and Magnetism Practical	2
5	CHE041	General Chemistry-IV	3
6	CHE042	Applied Chemistry Practical	2
7	LIF041	Biology-IV*	3
8	LIF042	Biology Lab-IV*	2

Integrated M. Sc. ECONOMICS

SEMESTER-I			
S. No.	Course Code	Course Title	Credits
1	ECO101	Mathematics-I	4
2	ENG011	English for Integrated Sciences-I	4
3	ENG012	Environmental Studies for Integrated Sciences	2
4	ECO103	One Paper from Natural Science	2
5	ECO104	Economic History of India, 1857 - 1947	4
SEMESTER-II			
S. No.	Course Code	Course Title	Credits
1	ECO105	Principles of Micro Economics-I	4
2	ECO106	Mathematics-II	4
3	ENG021	English for Integrated Sciences-II	4
4	ENG022	Eco Criticism-I	2
5	ECO108	Statistics-I	4

SEMESTER-III			
S. No.	Course Code	Course Title	Credits
1	ECO201	Principles of Macro Economics-I	4
2	ECO202	Mathematics-III	4
3	ECO203	Logic	2
4	ENG031	English for Integrated Sciences-III	4
5	ENG032	Eco Criticism-II	2
6	ECO205	Statistics-II	4
SEMESTER-IV			
S. No.	Course Code	Course Title	Credits
1	ECO206	Principles of Micro Economics-II	4
2	ECO207	Principles of Macro Economics-II	4
3	ENG041	English for Integrated Sciences-IV	4
4	ECO209	Ecology and Environment	2
5	ECO210	One paper from Social Science	4
SEMESTER-V			
S. No.	Course Code	Course Title	Credits
1	ECO301	Indian Economy: Issues and Experiences	4
2	ECO302	International Economics	4
3	ECO303	Development Theory	4
4	ECO304	Mathematical Economics	4
SEMESTER-VI			
S. No.	Course Code	Course Title	Credits
1	ECO 305	Data Base on Indian Economy and Computer Applications	4
2	ECO 306	History of Economic Thought	4
3	ECO 307	ELECTIVE-I	4
4	ECO 308	ELECTIVE-II	4

M .Sc. GENERAL ECONOMICS

SEMESTER-I		
Course Code	Course Name	Credits
GE:01	Microeconomics-I	4
GE:02	Macroeconomics-I	4
GE:03	Statistical Methods	4
GE:04	Mathematical Methods	4
SEMESTER-II		
Course Code	Course Name	Credits
GE:05	Microeconomics-II	4
GE:06	Macroeconomics-II	4

GE:07	Econometric Methods	4
GE:08	Public Economics	4
SEMESTER-III		
Course Code	Course Name	Credits
GE:09	Applied Econometrics	4
GE:10	Fiscal and Public Policy	4
GE:11	Development Economics	4
GE:12	Games and Information	4
GE:13	Industrial Development and Industrial Organization	4
GE:14	Indian Economic Development	4
GE:P1	Project Work	2

Courses listed under GE:11 to GE:14 are optional courses. Students need to take any two out of the four offered courses.

SEMESTER-IV		
Course Code	Course Name	Credits
GE:15	International Trade	4
GE:16	Financial Economics	4
GE:17	Health Economics	4
GE:18	Environmental and Resource Economics	4
GE:19	Multinational Enterprises and Industrial Policy	4
GE:P2	Project Work	6

Courses listed under GE:16 to FE:19 are optional courses. Students need to take any two out of the four offered courses.

M. Sc. FINANCIAL ECONOMICS

SEMESTER-I		
Course Code	Course Name	Credits
FE:01	Microeconomics-I	4
FE:02	Macroeconomics	4
FE:03	Statistical Methods	4
FE:04	Mathematical Methods	4
SEMESTER-II		
Course Code	Course Name	Credits
FE:05	Financial Mathematics	4
FE:06	Microeconomics-II	4
FE:07	Econometric Methods	4
FE:08	Financial Economics I	4
SEMESTER-III		
Course Code	Course Name	Credits
FE:09	Applied Econometrics	4
FE:10	Financial Economics-II	4

FE:11	Stochastic Models	4
FE:12	Fixed Income Securities	4
FE:13	Economics of Insurance	4
FE:14	Investment Banking	4
FE:15	Games and Information	4
FE:P1	Project Work (Phase-1)	2

Courses listed under FE:11 to FE:15 are optional courses. Students need to take any two out of the four offered courses.

SEMESTER 4

Course Code	Course Name	Credits
FE:16	International Finance	4
FE:17	Risk Management-Theory and Practice	4
FE:18	Financial Regulation and Banking Supervision	4
FE:19	Empirical Methods in Finance	4
FE:20	Financial Market Microstructure	4
FE:P2	Project Work (Phase-2)	6

Courses listed under FE:17 to FE:20 are optional courses. Students need to take any two out of the four offered courses.

M.Sc. ACTUARIAL ECONOMICS

SEMESTER-I		
Course Code	Course Name	Credits
AE:01	Microeconomics	4
AE:02	Macroeconomics	4
AE:03	Statistical Methods	4
AE:04	Mathematical Methods	4
SEMESTER-II		
Course Code	Course Name	Credits
AE:05	Financial Mathematics	4
AE:06	Actuarial Mathematics	4
AE:07	Econometric Methods	4
AE:08	Financial Economics-I	4
SEMESTER-III		
Course Code	Course Name	Credits
AE:09	Applied Econometrics	4
AE:10	Risk Models	4
AE:11	Stochastic Models	4
AE:12	Financial Economics-II	4
AE:13	Economics of Insurance-I	4
AE:14	Fixed Income Securities	4

AE:15	Advanced Techniques in Finance	4
AE:P1	Project Work (Phase-1)	2
Courses listed under AE11 to AE15 are optional courses. Students need to take any two out of the five offered courses.		
SEMESTER-IV		
Course Code	Course Name	Credits
AE:16	Finance and Financial Reporting	4
AE:17	Health Economics	4
AE:18	Survival Models	4
AE:19	Environment and Health	4
AE:20	Public Economics	4
AE:21	Economics of Insurance II	4
AE:P2	Project Work (Phase II)	6
Courses listed under AE17 to AE21 are optional courses. Students need to take any two out of the five offered courses.		

M. Sc. APPLIED QUANTITATIVE FINANCE

SEMESTER-I		
Course Code	Course Name	Credits
QF:01	Microeconomics-I	4
QF:02	Macroeconomics-I	4
QF:03	Statistical Methods	4
QF:04	Mathematical Methods	4
SEMESTER-II		
Course Code	Course Name	Credits
QF:05	Microeconomics-II	4
QF:06	Econometric Methods	4
QF:07	Financial Mathematics	4
QF:08	Financial Economics-I	4
SEMESTER-III		
Course Code	Course Name	Credits
QF:09	Applied Econometrics	4
QF:10	Risk Analysis and Management	4
QF:11	Programming and Computational Languages	4
QF:12	Financial Economics-II	4
QF:13	Stochastic Models	4
QF:14	Advanced Techniques in Finance	4
QF::P1	Project Work	2
Courses listed under QF11 to QF14 are optional courses. Students need to take any two out of the four offered courses.		

SEMESTER-IV		
Course Code	Course Name	Credits
QF:15	Advances in Panel Data and Time Series Econometrics	4
QF:16	Financial Instruments and Markets	4
QF:17	Artificial Neural Networks	4
QF:18	Interest Rate Calculation and Option Pricing	4
QF:19	Topics in Behavioral Finance	
QF:P2	Project Work	6
Courses listed under QF16 to QF19 are optional courses. Students need to take any two out of the three offered courses.		

M. Sc. ENVIRONMENTAL ECONOMICS

SEMESTER-I		
Course Code	Course Name	Credits
EE:01	Microeconomics	4
EE:02	Macroeconomics	4
EE:03	Statistical Methods	4
EE:04	Mathematical Methods	4
SEMESTER-II		
Course Code	Course Name	Credits
EE:05	Welfare Economics	4
EE:06	Econometric Methods	4
EE:07	Introduction to Environmental Systems	4
EE:08	Resource and Environmental Economics	4
SEMESTER-III		
Course Code	Course Name	Credits
EE:09	Environmental Valuation	4
EE:10	Environmental Policy	4
EE:11	Social Cost Benefit Analysis	4
EE:12	Applied Econometrics	4
EE:13	Games and Information	4
EE:14	Energy Economics and Environment	4
EE:P	Project Work	2
Courses listed under EE:11 to EE:14 are optional courses. Students need to take any two out of the four courses offered.		

SEMESTER-IV		
Course Code	Course Name	Credits
EE:15	Sustainable Development	4
EE:16	Ecological Economics	4
EE:17	Trade and Environment	4
EE:18	Environment and Health	4
EE:19	Economics of Global Climate Change	4
EE:P	Project Work	6
Courses listed under EE:16 to EE:19 are optional courses. Students need to take any two out of the four courses offered.		

ANTI RAGGING

EXTRACTS FROM UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009.

(Under Section 26 (1)(g) of the University Grants Commission Act, 1956)

What constitutes Ragging?

Ragging constitutes one or more of any of the following acts:

- (a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- (b) Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- (c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- (d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- (e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- (f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- (g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- (h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;
- (i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Administrative action in the event of ragging:

1. The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evaluation process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension/ expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ranging from one to four semesters.
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - ii. in case of an order of a University, to its Chancellor.
 - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

ACADEMIC CALENDAR 2012-2013

[July to December 2012](#)

[January to May 2013](#)

Proforma for grant of Special leave for educational purpose and sanction of reimbursement of travel expenses for Students.

Name of Student :
Register No :
Programme of Study :
Period of Special Leave : From To
Purpose :
Period of event and time required for travel :
Contact Address / Telephone No :
While on special leave
Estimated Amount of reimbursement :
(Registration fees / travel)

Declaration

I state that the aforesaid application for special leave is strictly for the purpose of participating in the conference/workshop/seminars representing CUTN. I undertake that during the aforesaid period of absence I shall maintain good conduct.

If I claim reimbursement of Registration fee and travel expenses, I shall submit the relevant tickets and documents after the trip.

Signature of the Student

Forwarded
Department I/c

For office use only

Academic Section
AR/DR Academics

(LDC/UDC)

Finance (In case the student claims reimbursement)

AR Finance

Finance Officer

Special leave sanctioned and reimbursement approved.

Registrar.