

**Minutes of the Pre-Bid Conference held on 21.02.2017 at Conference Hall, Administrative Block, Room No.F1-02 (First Floor), CUTN in connection with pre-bid queries raised by prospective bidders against our Tender Enquiry No.36/2016-17 for Annual Maintenance Contract (AMC) of Computers / Printers / Servers / Laptop and Scanner**

The following members of the Committee were present:

- (1) Prof. T. Sengadir, Head, Department of Mathematics
- (2) Dr. S. G. Ramkumar, Assistant Professor, Dept. of Chemistry
- (3) Dr. P. Thiagarajan, Assistant Professor & Head (I/c), Dept. of Computer Science
- (4) Dr. K. Biju, Assistant Professor, Dept. of Education
- (5) Shri. T. P. Girishwaran, JPA-IT

Shri.B. Thiagarajan, Assistant Registrar (Purchase) participated as a presiding officer.

The representatives of following prospective bidders attended the Pre Bid Conference:-

- 1. Shri Sivakumar, M/s. Sri Hari System, Coimbatore
- 2. Shri.S. Senthil Kumar, M/s. Integrated Technologies, Trichy

**Opening Remarks:**

- (i) Shri.B. Thiagarajan, Assistant Registrar (Purchase) at the beginning welcomed the participating members and after introduction, he briefed all participants about the tender.
- (ii) It was explained that purpose of Pre-Bid Conference is to explain the various important provisions of the bidding documents to the prospective bidders and to clarify the queries that the bidders may have in the subject, bidding documents.

The queries and clarification sought by the prospective bidders are given as under:-

Sl. No.	Query / Clarification Sought	Reply
1.	Scope of the work covers battery for UPS and which will not be covered under comprehensive maintenance	Agreed to remove UPS battery from the list.
2.	Whether the listed items are in working condition.	Vendor may be asked to visit the University site for checking the products before quoting.
3.	With regards to other accessories and components.	Drum Unit is the component of Heavy Duty Printer which should be covered under AMC.

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**The observation of the Committee:**

*In addition to the existing "Heavy Duty Printers" there are two additional "Heavy Duty Printers" may be considered for AMC. However the expiry date of warranty clause of the same is March 2017 and April 2017. The revised list including the above is attached in Annexure-I.*

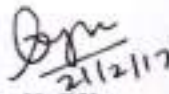
The bidders were informed to ensure that all mandatory documents / certificates / undertakings are enclosed with the bids, as specified in the tender document. The bidders were informed that the minutes of the pre-bid conference and amendment of the bidding forms shall be published on the website of Central University of Tamil Nadu. The bidders were also informed that they should also regularly visit the CUTN website for any amendments issued.

In case of any further information/clarification, they were asked to contact over phone, to the Purchase Section at 04366-277359 (or) send email on [purchase@cutn.ac.in](mailto:purchase@cutn.ac.in); Individual visits are not entertained.

The meeting ended with a vote of thanks to the representatives of the prospective bidders.

  
21/2/17

**Shri. T. P. Girishwaran**  
JPA-IT

  
21/2/17

**Dr. K. Biju**  
Assistant Professor,  
Dept. of Education

**Dr. P. Thiyagarajan**  
Assistant Professor & Head  
(I/c),  
Dept. of Computer Science

  
21/2/17

**Dr. S. G. Ramakumar**  
Assistant Professor,  
Dept. of Chemistry

  
21/2/17

**Prof. T. Sengadir**  
Head,  
Department of Mathematics

**Annexure-I**

S/No	Description	Total Nos.	Year of Purchase
<b>(1) Scanner</b>			
1.	Canon Image Formula DR-2020U	1	2014-15
2.	Canon Image Formula DR-C130L	2	2013-14
3.	Canon Lide 110	1	2013
<b>(2) <u>HP Laser Jet Printer</u></b>			
1.	Laser Jet P1007	8	2011-2013
2.	Laser Jet P1020 Plus	13	2011-2013
3.	Laser Jet P1108	5	2011-2013
	Laser Jet P1106	4	2011-2013
	Laser Jet M1005 MF	1	2011-2013
	Deskjet Ink Advantage 2060	1	2011-2014
<b>(3) Laser Jet Printer</b>			
1.	Samsung ML-1640	1	2010
2.	Samsung Monochrome Laser Printer ML-1666	1	2010
3.	Samsung SCX-4824FN	1	2010
<b>(4) Heavy Duty Printer</b>			
1	Xerox Work Centre 5020	9	2013-2014
2	Xerox Work Centre 5021	1	2013-2014
3	Xerox Work Centre 7125	1	2012

4	Canon Image Runner Advance	1	2015
5	Canon Image Runner 2525	2	2013
6	Toshiba E-Studio 212	1	2009-10
7	Toshiba E-Studio 2007	3	2014-15
8	Toshiba E-Studio 2330C	1	2011-12
9	Toshiba E-Studio 166	1	2009-10
10	Toshiba E-Studio 357	1	2014-15
11	Ricoh MP 25015	1	2012-13
12	Toshiba E-Studio 2050C	1	2015-16
13	Canon IR ADV 4225	1	2016
14	Toshiba E-Studio 457	1	2016

**(5) CPU**

1.	HCL Intel Core i3,2GB Ram,500 GB Hard Disk	52	2009-11
2.	HCL Intel Core 2 Duo,2GB Ram,160 GB Hard Disk	1	2009
3.	Lenovo Intel Core 2 Duo,2 GB Ram,320 GB Hard Disk	2	2009
4.	Lenovo Intel Core i3,2GB Ram,500 GB Hard Disk	40	2012
5.	HCL Intel Core i3,2GB Ram,320 GB Hard Disk	11	2012
6.	HP Intel Core i7,2GB Ram,500 GB Hard Disk	18	2013
7.	HP Intel Core i3,2GB Ram,500 GB Hard Disk	24	2013-14
8.	HCL Intel Core i5,4 GB Ram, 1 TB Hard Disk	50	2014
9.	HCL Intel Core i3,2GB Ram,500 GB Hard Disk	7	2012-13

<b>(6)Accessories</b>			
1.	Key Board	148	2013-15
2.	Optical Mouse	148	-
<b>7)LCD Monitors 19"</b>			
1.	HCL Monitor	52	2009-11
2.	HCL Monitor	1	2009
3.	Lenovo Monitor	2	2009
4.	Lenovo Monitor	40	2012
5.	HCL Monitor	11	2012
6.	HP Monitor	18	2013
7.	HP Monitor	24	2013-14
<b>(8)Laptop</b>			
1	HP 4441s Core i7,4GB RAM,500GB HDD	8	2012-13
2	SONY VAIO Core2Duo, 2GB, 250 GB, Windows Vista Home Basic	1	2009-10
3	SONY VAIO S-Series Core i7,4GB RAM, 500GBHDD	1	2011-12
4	HP pavilion CORE i5, 4GB,1TB HDD	3	2014-15
5	ASUS X200M Intel Pentium, 2GB, 500GB HDD, WIN8	1	2014-15
6	SONY VAIO E-Series Core i3, 4GB, 320 HDD, Win7 Home Premium	2	2011-12
7	SONY VAIO Core2Duo, 2GB, 320 GB, WIN7 Professional	1	2011-12
8	Fujistu Core i7, 8GB, 500GB, Win8	1	2014-15
9	Dell Core i3 , 4GB, 500 GB,Win8	1	2015-16
<b>(9)Server / Work Station</b>			

1	HP Work Station Intel Xeon Processor, 4GB RAM, 500GB HDD, WIN 7	1	2013
2	Dell Work Station Intel Xeon Processor, 8GB RAM, 500GB HDD, WIN 7	1	
3	Dell Work Station Intel Xeon Processor, 8GB RAM, 500GB HDD, Linux	1	
4	HP Blade Server C3000-BL460 HP Blade Server Chasis with Storage on Blade Maximum No. Of Blades : 4 , No. Of Blades Populated : 4, Blade Configuration : Intel Low Power Xeon	1	2012-13