

F.R. & S.R. – PART III - Leave Rules
CENTRAL CIVIL SERVICES (LEAVE) RULES, 1972
PROFORMA

(See O.M. No. 11013/7/2004-Estt.(A) dated 5th October, 2004 and dated 15th December, 2004.)

1. Name :
2. Designation :
3. Pay :
4. Ministry/Department (Specify Centre/State/PSU) :
5. Passport No. :
6. Details of private foreign travel to be undertaken :

Period of stay abroad		Names of Foreign Countries to be visited	Purpose	Estimated Expenditure (Travel board/lodging, visa, misc. etc.)	Source of Funds
From	To				

7. Details of previous private foreign travel, if any undertaken during the last four years (as under item No.6)

Name:

Designation:

Department:

Date: